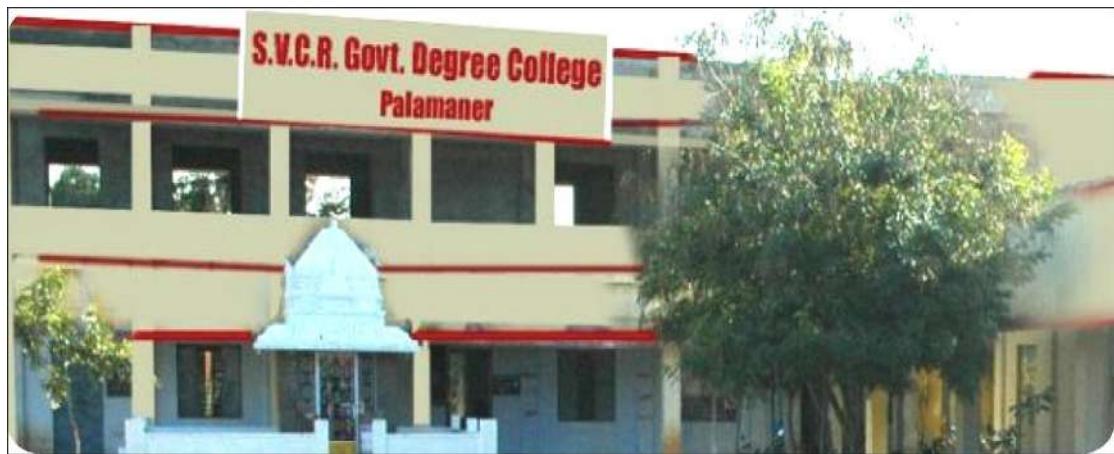


**SELF STUDY REPORT
CYCLE -2
OF
S.V.C.R GOVT. DEGREE COLLEGE**



Palamaner -517408, Chittoor Dist., A.P

Submitted to

**THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE**

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PREFACE

ABOUT PALAMANER

Palamaner town is situated in the western part of Chittoor Dist and is at a meeting point of three states namely Andhra Pradesh, Karnataka and Tamilnadu. This town, known as “poor man’s Ooty”, is located on the hilly area surrounded by beautiful forests and greenery. In short it is the microcosm of India. The three major religions of India live here with a harmonious living. Though the place is green the lack of rain resulted in drought for scores of years. Even then most of the people depend on agriculture. The students of the college hail from the below poverty line stricken families and majority belong to SC, ST, BC and other minority groups.

ABOUT COLLEGE

To meet the higher educational needs of the students of this backward town, the degree college was established in 1983 as a result of the sustained and patient efforts of the Palamaner public and the magnanimity of Late Sri VarraChenna Reddy, a local philanthropist who donated Rs.1.5 Lakhs towards corpus fund and it was after his name the college came to be known as S.V.C.R Govt. Degree College. This is a Co-education college which offers B.A, B.Com, B.Sc. Courses in Telugu/English media and B.A Urdu medium course which is also prevailing from 2004-2005. The college was running in Government Junior College building and later on a separate building was constructed on 10 acres of land bifurcating the 23 acres of land owned by Government Junior College.

The College which functions under the directives and policies of A.P.Government through Commissioner of Collegiate Education, Hyderabad and the instructions of Sri Venkateswara University, Tirupati has been on the path of progress both academically and infrastructural wise. Accredited with ‘B’ Grade by NAAC in 2008, the College is all set to submit itself for the second cycle of accreditation in accordance with the norms of NAAC and by incorporating the action taken and initiatives affected as a measure of fulfilling the suggestions and findings of NAAC team during the first phase inspection.

EXECUTIVE SUMMARY

Sri VarraChenna Reddy Degree College, Palamaner, Chittoor District made its humble beginning in 1983 with the solitary aim of catering to the needs of students of all sections of the surrounding areas who have been deprived of higher education opportunities for years together. This College which has been affiliated to Sri Venkateswara University, Tirupati is one of the premier educational institutions situated in a backward and interior area of the district in 10.0 acres flat located about the suburbs of the town.

The college, during its illustrious 30 years of passage, stuck to its vision and mission namely “imparting higher learning and contributing to the holistic progress of the wards through systematic and well-designed methods of teaching” during these years, it has modified its’ polices and methods to overcome the challenges and to suit to the contemporary needs.

The institution which has a total strength of 1040 men and women students at present and a team of 33 regular, Contract and Guest lecturers has provided itself to be a symbol of progress and a source of qualitative and meaningful knowledge acquisition in the vicinity. As an “abode of higher learning” and a ray of hope to the aspirants who hail largely from the suppressed classes of the society, this College is launching its relentless drive to register many more achievements in the days to come.

The college has all the facilities required to create a conducive atmosphere to classroom teaching and the spread of the light of knowledge among all the students. The seven classrooms constructed recently with seating accommodation, the establishment of English Language Laboratory with 25 computers and UPS device to ensure uninterrupted power supply and the proposed plan to construct a new computer laboratory and two more class rooms stand as signs of progress in its recorded history.

The College is ever on the alert to respond to the calls of the job - market. The Jawhar Knowledge Centre is infrastructural in imparting various skills to the students of rural areas who are lagging behind when compared to their counterparts in corporate colleges. The IQAC wing of the college looks after the academic activities effectively and makes the campus atmosphere

lively. Remedial Coaching classes have been provided for slow learners for the past four years, which resulted in improvement in pass percentage.

Entry level programme is being organized to boost up the subject knowledge of students and to impart them training to face various entrance examinations like SVUCET, ICET, EdCET and other job fetching competitive examinations. The construction of the seminar hall and the e-Class room prove to be fruitful to both the teachers and the wards in enriching their skills by taking part in various interactive activities.

In order to mould the all round development of the students, so many activities are organized on the campus through various committees. Women Empowerment Cell, Eco-Club, Consumer Club, Literary Association all aim at inculcating value –oriented thoughts in students and creating in them a positive outlook .NCC unit and two NSS Units are functioning with sole aim of creating social consciousness among students.

The construction of a mini stadium on the land belonging to the college is a landmark in the annals of the college history. It provides good facilities to students who are interested in games and sports. Feedback system, assignments, tests, seminars, quiz programmes, celebration of important national festivals, participation of students in social service activities, co-operation of the public and the alumni are the factors that account for the present status of the college.

Responding to the public demand and the students' needs, the college has started M.Com PG Degree Course and will start B.A (Special English) course. Proposals have been sent to run B.Sc, MPC (English Medium) And B.Sc (B.Z.C) English Medium courses from this academic year.

SWOC ANALYSIS

Strengths

- ❖ The college though located in a rural and an interior area, has all the urban amenities to compete with other colleges in private and corporate sector in matters of admissions and providing qualitative education to the wards.
- ❖ The college has a full-fledged staff with experience, expertise and efficiency. Hence students of the surrounding mandals prefer to join this institution.
- ❖ The college has a well –stocked library and each department has a separate library which is of immense utility in providing various books to the students not only on subjects but on science& technology, computers, current affairs and general knowledge as well.
- ❖ The College has a spacious playground, a GYM centre with all equipment, a NCC Unit and two NSS Units to inculcate discipline, social awareness and community consciousness and good health habits among students.
- ❖ The IQAC Centre of the College has been effectively catering to the educational needs of the students with proper guidance and co-ordination.
- ❖ The JKC, Established in 2008 has been playing a key role in imparting various job oriented skills to students and making them acquire self – confidence to face the job market .
- ❖ Ragging –free campus, serene and tranquil atmosphere, the co-operative and generous public , the ever dedicated alumni and the former teachers’ of the college are the main strength of our College.
- ❖ A spacious campus surrounded by greenery, scope for rapid academic progress because of the vast land to construct more class-rooms and start new courses is strength.

WEAKNESSES

- ❖ About 50% students have been studying computer related subjects. At present one laboratory with 30 computers of old type is available and English Language Laboratory with 26 computers Lab with 100 computers and a supporting UPS facility is very much necessary.

- ❖ Science laboratories and the equipment are not in consonance with the latest changes and the inclusion of new topics in science subjects. These laboratories need to be modernized and well equipped with all facilities.
- ❖ New courses are being started and new courses are going to be started in future years as per the market demands and public requirements. So at least ten class rooms are needed to meet the growing demands.
- ❖ The college is located in the outskirts of the town. Bus facility is not available. Steps to provide sufficient drinking water are to be taken. Toilets for woman students and staff are in want. A new room to keep the gym equipment is needed as the present room is small.
- ❖ Most of the students of the college come from the rural areas and they mainly hail from SC, ST, BC, and the socially suppressed sections .Two
- ❖ Hostels for men and women with all facilities need to be constructed so
- ❖ That the students can stay as inmates and concentrate on their studies.
- ❖ Two bore wells in two different corners of the college are to be dug to
- ❖ Solve the water scarcity of the college.

OPPORTUNITIES

- ❖ Palamaner town is situated in the border area of Andhra Pradesh state and it is the meeting point of A.P, Karnataka and Tamilnadu. Hence graduates of this College have the opportunity of rushing either to Bangalore which is 120 KM far away or to Chennai which is 160 KM far away from Palamaner.
- ❖ The graduates of this college can pursue their PG Courses M.Com offered by this college or other professional courses at SV. University, Tirupati or Sri Padmavathi Mahila University there as Tirupati is nearer to Palamaner.
- ❖ The college has sufficient land to construct many more class rooms and start new courses required by the job market.
- ❖ Hostels for both men and women can be built on the vacant land which the college owns.
- ❖ The construction of a mini stadium with a cost of 2.05 Crores is a feather in the cap of our college since it provides all facilities to the sports loving students and the public.

CHALLENGES

- ❖ The challenges posed by the corporate colleges who enjoy limitless freedom and have huge financial resources to grab admissions, threaten the existence of Govt. Colleges and this is a common phenomenon else where in the district.
- ❖ Traditional science groups and arts groups are wanning and are on the path of decline. These groups are to be rejuvenated and reconstructed by the inclusion of job-generating subjects such as Computers, Communicative Skills and Commerce subjects.
- ❖ Better results are obtained in all the courses inspite of excellent services rendered by contract lecturers and guest lecturers who are not paid commensurately
- ❖ The Government and UGC are granting sufficient financial assistance to enrich the laboratories with latest equipment.
- ❖ The College intends to generate much financial assistance from various agencies to undertake various development programmes on the campus, these include the construction of a new Computer Laboratory with at least 50 computers to meet the demands of students in acquiring Computer Skills.
- ❖ The modernizing of science laboratories by providing equipment that suits to the latest changes in the syllabus.
- ❖ The appointment of a librarian and the physical director on the regular basis will be of immense use to the smooth functioning of the college.
- ❖ The construction of a separate laboratory and a room for JKC will prove beneficial to the student community.
- ❖ To sum up S.V.C.R Govt. Degree College, Palamaner has all the merits to be called “ an ideal centre of higher learning “ and a harbinger of hope and self confidence and self-reliance to the students of the thwarted and ignored sections of the society.

PROFILE OF THE COLLEGE

1. Name and Address of the College

Name	SVCR GOVT.,DEGREE COLLEGE
Address	Gudiyatham Road
City	Palamaner
State	Andhra Pradesh
Pin	517408
Fax	08579252388
Website	www.svcrgdceplnr.ac.in

2. For Communication

Designation	Name	Telephone with STD code	Mobile	Email
Principal	Dr.Md.Azhar Baig	O: 08579- 252388 R:0877- 2225286	9849669923	azharbaig787@ gmail.com
Vice Principal & NAAC coordinator	M.VijayaSekharam	O: 08579- 252388 R: R:	9490109132	mvsreddy.munisif@ gmail.com
Steering Committee Coordinator	M.S.Bhaskar	O: 08579- 252388	9494746983	jkcpalamaner@ gmail.com

3. Status of the Institution

- i. Affiliated College
- ii. Constituent College
- iii. Any other (specify)

✓

4. Type of Institution

a. By Gender

- i. For men
- ii. For Women
- iii. Co- Education

✓

b. By Shift

- i. Regular
- ii. Day
- iii. Evening

✓

5. It is a recognized minority institution?

- a) Yes
- b) No

✓

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

6. Sources of funding

- a) Government
- b) Grant-in-aid
- c) Self-financing
- d) Any other

✓
✓

- 7. a. Date of establishment of the college: 12/09/1983(dd/mm/yyyy)**
- b. University to which the college is affiliated/or which governs the college (If it is a constituent college)**

Sri Venkateswara University, Tirupati, A.P India

c. Details of UGC recognition

Under Section	Date-Month-Year (dd-mm-yyyy)	Remarks(If any)
i. 2(f)	29-09-1992	UGC Assistance Since VIII Plan
ii. 12(B)	13/10/1992	UGC Assistance Since VIII Plan

8. Does the affiliating University Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

a. If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

b. for its performance by any other governmental agency?

Yes No

10. Location of the campus and area in sq.mts

Location*	Rural
Campus area in sq.mts.	41278 sq.mts(10 Acres)
Built up area in sq.mts.	1375.11 Sq.mts

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or incase the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

❖ Auditorium/seminar complex with infrastructural facilities ✓

- ❖ Sports Facilities
 - 1. Playground ✓
 - 2. Swimming pool
 - 3. Gymnasium ✓

- ❖ Hostel →No

- ❖ Residential facilities for teaching and non-teaching staff
(give numbers available) → No

- ❖ Cafeteria →Yes
- ❖ Health centre →yes
- ❖ Facilities like banking, post office, book shops →No
- ❖ Transport facilities to cater to the needs of students and staff →No
- ❖ Animal house →No
- ❖ Biological waste disposal (Vermi compost) →Yes
- ❖ Generator or other facility for management/regulation of
Electricity and voltage (UPS Facility) →Yes
- ❖ Solid waste management facility →Yes
- ❖ Waste water management →Yes
- ❖ Water harvesting →Yes

12. Details of programs offered by the college (Give data for current academic year) 2014-2015.

Sl.No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student Strength	No. of students admitted
1	Under-Graduate	BA (HEP)	3 Years	Inter	Telugu	90	70
		BA (HEE)	3 Years	Inter	English	25	18
		BA (HUP)	3 Years	Inter	Urdu	25	18

		B.Com (G)	3 Years	Inter	Telugu	90	40
		B.Com (CA)	3 Years	Inter	English	90	80
		B.SC (MPC)	3 Years	Inter	Telugu	60	16
		B.Sc (MPCS)	3 Years	Inter	English	30	19
		BZC	3 Years	Inter	Telugu	60	37
2	Post-Graduate	M.Com	2 Years	Degree	English	48	46
3	Integrated Programmes PG	-	-	-	-	-	-
4	Ph.D.	-	-	-	-	-	-
5	M.Phil.	-	-	-	-	-	-
6	Ph.D	-	-	-	-	-	-
7	Certificate courses	Aquaculture	6 months	Intermediate	Telugu	25	25
		CLT	3 months	Intermediate	Telugu	25	25
		Functional English	3 months	Intermediate	English	25	25
		Urdu Calligraphy	3 months	Intermediate	Urdu	25	25
		Taxation	3 months	Intermediate	Telugu	25	25
8	UG Diploma	-	-	-	-	-	-
9	PG Diploma	-	-	-	-	-	-
10	Any Other (specify and provide details)	-	-	-	-	-	-

13. Does the college offer self-financed Programmes?

Yes

No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No		Number	01
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15. List the departments:(respond if applicable only and do not list facilities like Library, Physical education as departments, unless they are also offering academic degree awarding programmes.Similarly,donotlist the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (e.g. Physics, Botany, History etc.)	UG	PG	Research
Science	Physics,Chemistry, Botony, Zoology, Maths, Computer Science	<input checked="" type="checkbox"/>		
Arts	History, Economics, Political Science and Urdu	<input checked="" type="checkbox"/>		
Commerce	Commerce General, Computer Applications	<input checked="" type="checkbox"/>		
Any Other (Specify)	M.Com		<input checked="" type="checkbox"/>	

16. Number of Programmes offered under (Program means and degree courseslikeBA, B.Sc, MA, and M.Com...)

- a. annual system
- b. semester system
- c. trimester system

08
01
Nil

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multi disciplinary Approach
- c. Any other (specify and provide details)

Nil
NIL
Nil

18. Does the college offer UG and/or PG programs in Teacher Education?

Yes

No

a. Year of Introduction of the programme(s).....

(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:.....

Date:(dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher

Education Programme separately?

Yes

No

19. Does the college offer UG or PG programme in Physical Education?

Yes

No

a. Year of Introduction of the programme(s).....(dd/mm/yyyy)

And number of batches that completed the programme

b. NCTE recognition details(if applicable)

Notification No.:.....

Date:(dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes

No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned By State Government					24	11	04	01	01	-
Recruited					12	04	02	01	01	
Yet to recruit					13	06	02			
Sanctioned by the Management/ society or other authorized bodies Recruited										
Yet to recruit									-	

*M-Male *F-Female

21. Qualifications of the teaching staff

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.					-	-	
Ph.D.					02	02	
M.Phil.					04		
PG					06	02	
Temporary teachers							
Ph.D.					-	-	
M.Phil.						02	
PG					04	02	
Part-time teachers							
Ph.D.							
M.Phil.							
PG					01		

22. Number of Visiting Faculty/Guest Faculty engaged with the College.

07

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	(2011-12)		(2012-13)		(2013-14)		(2014-15)	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	51	29	72	46	71	29	85	30
ST	03	03	02	04	05	00	03	03
OBC	79	42	109	42	93	33	90	35
General	25	23	29	14	25	08	29	18
Others	37	21	41	27	41	15	24	17
Total	195	118	253	133	235	85	231	103
Grand Total	313		386		320		334 (including M.Com)	

24. Details on students enrollment in the college during the current academic year: 2014-15

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same State where the college is located	288	46	-	-	-
Students from other states of India	-	-			
NRI students	-	-			
Foreign students	-	-			
Total	288	46			

25. Drop out rate in UG and PG (average of the last two batches)

UG	25	PG	Nil
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26. Unit Cost of Education

(Unit cost=total annual recurring expenditure (actual)divided by total number of students enrolled)

(a) Including the salary component	Rs.20554
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(b) Excluding the salary component	Rs.2043
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27. Does the college offer any programme/s in distance education mode

(DEP)?

Yes	<input checked="" type="checkbox"/>	No	
-----	-------------------------------------	----	--

a) Is it a registered centre for offering distance education programmes of another University

Yes	<input checked="" type="checkbox"/>	No	
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b) Name of the University which has granted such registration.

Dr. B.R.Ambedkar Open University, Hyderabad, Andhra Pradesh.

c) Number of programmes offered

01

d) Programmes carry the recognition of the Distance Education Council.

Yes	<input checked="" type="checkbox"/>	No	
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28. Provide Teacher-student ratio for each of the programme/course offered-

1:33

29. Is the college applying for

Accreditation: Cycle1 Cycle2 Cycle3 Cycle4

Re-Assessment:

(Cycle1 refers to first accreditation and Cycle2, Cycle3and Cycle4 refer store- accreditation)

30. Date of accreditation*(applicable for Cycle2, Cycle3, Cycle4 and re-assessment only)

Cycle1:**28/03/2008**(dd/mm/yyyy) Accreditation Outcome/Result -“B”

Cycle2:.....(dd/mm/yyyy)Accreditation Outcome/Result

Cycle3:.....(dd/mm/yyyy) Accreditation Outcome/Result

31. Number of working days during the last academic year.

224

32. Number of teaching days during the last academic year

195

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC **07/03/2014**..... (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i)24/4/2014

AQAR (ii)24/4/2014

AQAR (iii)24/4/2014

AQAR (iv) 26/4/2014

AQAR (v) 17/5/2014

35. Any other relevant data (not covered above) the college would like to include. (Do Not include explanatory/descriptive information) **NO**



*Analytical Report
On Criteria*



CRITERION-I CURRICULARASPECTS

1.1 CURRICULUM PLANNING AND IMPLEMENTATION

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision:

- ❖ To make the college a centre of higher learning that contribute to the holistic progress of the students through systematic and well designed methods of teaching and creation of a congenial and conducive environment that promote proper utilization of human resources and the dissemination of the knowledge.

Mission:

- ❖ To impart value oriented; knowledge based quantitative higher learning that creates a sense of social awareness, national consciousness and self less service in the minds of the students and transforms them into ideal citizens.
- ❖ To bring the fruits of higher education to the door steps of all marginalized sections of society and to make them self reliant and self-confident citizens who can overcome the challenges of the contemporary society.
- ❖ To trace the inherent strength and intrinsic worth dormant in the students and channelize them in the right direction to make them trustworthy and responsible representatives of future society.

Objectives

- ❖ To render qualitative and value oriented education for the students of the marginalized sections of the society.
- ❖ To transform the institution into a center of learning which makes the students to face the changing challenges of the modern society.
- ❖ To provide education to those who contributes to the harmonious development of the students and imbibe in them the noble qualities of an ideal citizen.
- ❖ To inculcate core values among the students in order to make them “true” human beings.

Communication To stakeholders

- ❖ The vision and mission of the college are displayed at prominent places of the college. The college prospectus and hand book too contain them. The IQAC explains them to the students.

1.1.2. How does the institution develop and deploy action plans for Effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- ❖ The curriculum is designed by Sri Venkateswara University, Tirupati, Andhra Pradesh, which will be followed and adopted by the institute.
- ❖ The college prepares Annual Academic Curricular, Co-curricular, Extra-curricular plan of the institution.
- ❖ Academic Calendar is prescribed by CCE which will be followed scrupulously by the institute.
- ❖ Academic schedule with specific instructions and guidelines to be implemented for the entire year; is supplied to all affiliated colleges by the University at the beginning of the Academic Year.
- ❖ “Academic Activities Chart” for the entire academic year is sent to all colleges in the state and the implementation process will be reviewed by academic team during academic audit.
- ❖ The teachers are encouraged to deploy to novel methods of teaching like ICTs and interactive session.
- ❖ The IQAC monitors the summative evaluation like seminars each dept is instructed to conduct at least 4 seminars on each individual paper.
- ❖ The annual curricular plans are prepared on June of every year and they are merged into one the college action plan.
- ❖ Basing on these plans the Guest lectures are arranged and summative & formative evaluations are done. The college bears evidential records for all the activities done by individual depts..
- ❖ Student feed back is collected and analysed every month to find out the status of curricular advancement. The scores are being sent to the high authorities through website every month.

1.1.3. What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- ❖ The CCE and the University organizes programmes of orientation courses and refresher courses, workshops, seminars and congregations to train up the lecturers in the subjects concerned to sharpen their teaching skills.
- ❖ ICT oriented teaching techniques and devices are used to impart instruction in an easily understandable manner and for effective translation of curriculum.
- ❖ The University academic wing conducts “Board of Studies Meetings” at frequent intervals to review & remodel the syllabus and the question paper pattern and intimates the same to the institution.

The following teaching staff underwent the training program during the academic years 2009 to 2014.

S.No	Name of the Lecturer	Refresher Course (RC)	Orientation Course (OC)	Induction	Others
1	K.Dasaratharam Pillai Lecturer in Botany	21-06-2009 to 10-07-2009 SVU Tirupati & 02-08-2010 to 21-08-2010 SVU Tirupati	04-03-2011 to 31-03-2011, University of Hyderabad,		
2	K.G. Nagesh Lecturer in English	13-07-2011 to 02-08-2011,			
3	M.S. Bhaskar Lecturer in English	13-07-2011 to 02-08-2011			
4	S.Sugunamma Lecturer in Economics		17-09-2012 to 17-10-2012, JNTU, Hyderabad		02-01-2012 to 07-01-2012, SVU Tirupati
5	M.Vijayasekharan Lecturer in Commerce	03-03-14 to 22-03-14, UGC-ASC, S.V.U,Tpt& 13-10-2014 to 01-11-2014, SVU Tirupati	-	-	-
6	K.V. Chidambaram Lecturer in Commerce		To 24-10-12, UGC-ASC, S.V.U,Tpt	-	-

7	Dr. Syed Vasiulla Bhakthiyari Lecturer in Urdu	02-01-14 to 22- 02-14, UGC- ASC, MANUU, Hyd	05-04-13 to 06- 05-13, UGC-ASC, MANUU, Hyd	-	-
8	M.Balachndra Naidu Lecturer in Zoology				15-07-2013 to 17-07- 2013, PVKN,CTR
9	Dr. G. Sridevi Lecturer in English	05-07-13 to 24- 07-13, UGC-ASC, HCU	10-05-12 to 07- 06-12 MANUU	6 days	2 ELF trainings by US Department +CCE
10	M. Surya Sekhar Reddy Lecturer in Physics	03-10-2012 to 24-10-12, UGC-ASC, H.C.U,Hyd	15-09-2014 to 15-10-2014, JNTU, Hyd	6 days	
11	M. Sandya Rani Lecturer in History	---	25-11-13 to 21- 12-13, UGC-ASC, S.V.U	4 days	-
12	Dr. Ravi Kumar Yadav Lecturer in Hindi	02-09-13, UGC- ASC,MANUU, Hyd	-	-	15-07-2013 to 17-07- 2013, PVKN,CTR
13	E. Vasu Lecturer in Telugu	-	-	6 days	-
14	Dharma Rao Lecturer in Telugu	03-09-2014 to 23-09- 2014,A.U Vizag	-	6 days	08-07-2013 to 10-07- 2013,PVK ,CTR
15	B.Nagaseshadri Lecturer in Chemistry	04-08-2014 to 23-08- 2014,SVU Tirupati		26-12- 2011 to 31-12- 2011, Chittoor	19-01-2012 to 29-01- 2012, Chittoor &19-06- 2014 to 21- 06- 2014,MCR HRD,Hyd
16	P. Naveen Kumar Lecturer in Chemistry	21-08-2014 to 10-09- 2014,HCU,Hyd	10-05-12 to 07- 06-12, UGC-ASC, MANUU, Hyd	-	26-06-2013 to 29-06- 2013,NCHR D, Hyd
17	T.Raghuraman Lecturer in Physics			6 days	08-07-2013 to 10-07- 013,PVK ,CTR
18	Dr A.Sasikala Lecturer in Botany				08-07-2013 to 10-07- 2013, PVKN,CTR

1.1.4. Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

- ❖ For the purpose of effective curriculum delivery and transaction on the curriculum, Extension lectures are arranged.

Guest Lectures Arranged by Departments-2008-2014

S.No	Name of the Department	No of Programs
1	English	06
2	Telugu	05
3	Urdu	11
4	Physics	05
5	Chemistry	03
6	Mathematics	10
7	Botany	03
8	Zoology	07
9	History	11
10	Political Science	03
11	Economics	08
12	Commerce	16
13	Computer Science	11

- ❖ Subject experts are invited to deliver lectures on various topics of academic interest.
 - A) ICT techniques and devices are used to train up the students.
 - B) Well-equipped laboratories, internet facility and a well-stockedLibrary of each department are at the behest of the students to deliver curriculum plans.

1.1.5. How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective Operationalisation of the curriculum?

Interactions with various departments of S.V. University Tirupati, P.V.K.N.Govt.Degree College, Chittoor, industries such as Rathna Biotech, Kolamasanapalli and FishHatchery,Govardhan dairy are done by the institution to inculcate research aptitude in the students.

1.1.6. What are the contributions of the institution and/or its staff Members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher Feedback, stakeholder feedback provided specific suggestions etc.)

- ❖ Dr. Md. Azhar Baig Principal of this college has been nominated as “Academic Senate member of SVUniversity, Tirupathi for the years 2013-2015 with instruction to ratify the actions taken by BOS of various subjects in the academic senate.
- ❖ Dr.S.Venktramaiah, Associate Professors in Zoology member of BOS during 2009-2012.
- ❖ Sri Dr. A. Mohiddeen Basha, then Reader in Urdu of this college was the chairman of board of studies of the Urdu department of S.V.U for the last five years i.e., 2009-2013.
- ❖ Smt B. Lakshmi PrasannaLatha, lecturer in Zoology of this college has been acting as the chairperson of BOS of the Zoology department of SVU during 2012-2015.
- ❖ Dr. Syed Vasiulla Bhakthiyari, lecturer in Urdu of this college has been acting as a Member in Board of Studies of Urdu department of SVU from 2014.
- ❖ M.Vijayasekharam lecturer in Commerce of this college has been appointed as academic advisor for academic audit by CCE A.P.

1.1.7. Does the institution develop curriculum for any of the courses Offered (other than those under the purview of the affiliating University) by it? If ‘yes’, give details on the process (‘Needs Assessment’, design, development and planning) and the courses for which the curriculum has been developed? Yes

- ❖ The institution has started Certificate courses from the academic year 2014-2015(3months duration)
- ❖ “Functional English” -Department of English.
- ❖ “Taxation” – Department of Commerce.
- ❖ “Aquaculture” – Department of Zoology.
- ❖ “Clinical Lab Technology”—Department of Zoology.
- ❖ Urdu, DTP and Computer Calligraphy – Department of Urdu.
- ❖ All the incharge of the departments design the content of the course, syllabus that will be completed with in 3 months period. The nominal fee will be collected form students and the syllabus is covered with in the time and exam is conducted and certificates are issued.

1.1.8. How does the institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The main objective of institute is to provide Education that contributes hormonius development of the student who can face the changing challenges of the modern society our stated objectives are achieved --

- ❖ By making the teaching staff members to attend the review meetings conducted by the expert committee and offering the members the required suggestions in the attainment of curriculum goals.
- ❖ By taking the feedback from the students as a parameter to estimate the attainment of set goals the college achieves courses completion.
- ❖ A Committee is formulated to assess the feedback with the senior faculty members along with the IQAC Coordinator.

SENIOR FACULTY COMMITTEE

1. Dr. Md. AzharBaig,Principal : Chairman
 2. Sri. M.S. Bhaskar, Lecturer in English : Member
 3. Smt. B.L. Prasannalatha, Lecturer in Zoology : Member
 4. Dr. G. Sridevi, Lecturer in English : Member
 5. K.V.Chidambaram, Lecturer in Commerce : Member
 6. M.Sandhyarani, Lecturer in History : Member
- ❖ The committee will review; analyze the stated objectives, curriculum and its implementation effectively.
- ❖ IQAC Committee along with the above committee actively participates and gives suggestions to the required staff.

1.2 ACADEMIC FLEXIBILITY

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

Skill development courses

1. “Job – oriented skills” enrichment programmes is the main objective of JKC that has been functioning actively since its starting in 2008.
 2. To enable the students to have an exposure to computers and internet usage.
 3. To enable the students to have mastery over communicative skills in English, computer language such as JAVA, MS-OFFICE, probability, arithmetic and quantitative techniques.
 4. To enable the students learn all those competitive skills to face the job market with confidence and ease.
- ❖ The institution has taken interest in starting the following Certificate courses, keeping in view the needs of the job-market as well as self-employment generation potentialities.

1. Functional English
2. Taxation
3. Urdu DTP and Computer Calligraphy
4. Aquaculture & CLT

Objectives of these Certificate Courses

- ❖ To familiarize the students with the basic concepts of grammar and improve their communicative competency and drafting skills.
- ❖ To impart computer knowledge to the students who have largely been from the rural background and belong to below poverty line.
- ❖ To enable the commerce students to acquaint themselves with the laws of taxation and the procedures followed in various states in imposing taxes.
- ❖ To enable the students of Biology to develop an awareness of “Aquaculture” and to have an idea of “Fishery Management”.
- ❖ To acquire jobs and to meet with the requirement of job market, the completion of CLT is an asset.
- ❖ To enable the students of Urdu to improve their job-secur ing skills in Urdu press and print and electronic media by teaching them DTP skills and Urdu Calligraphy.
- ❖ The prime objective of these Certificate courses is to instill self-confidence among the students by enriching their technical, communicative and job-secur ing skills.

1.2.2. Does the institution offer programmes that facilitate twinning/dual degree? If ‘yes’, give details.

- ❖ No these programmes are not offered at present

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

1. Range of Core / Elective options offered by the University and those Opted by the college.
 2. Choice Based Credit System and range of subject options.
 3. Courses offered in modular form.
 4. Credit transfer and accumulation facility.
 5. Lateral and vertical mobility within and across programmes and courses.
 6. Enrichment courses.
- ❖ Students are at liberty to choose subjects of study that suit to their academic interest and attitude since the flexibility in the subjects' selection allows them to do so.
- ❖ Optional subjects chosen by the students enable them to join the further courses at higher level as they become prepared with the subjects of special study.

The list of elective optional subjects offered by the university and selectivesopted by the college.

S.No	Department	Elective options offered by the university	Selective options offered by the college
1	Botany	Medicinal Botany	Plant physiology
		Micro biology	
		Plant physiology	
2	Zoology	Clinical science	Applied Zoology
		Applied Zoology	
3	History	History of A.P Elements of Archeology with reference A.P	History and Culture of A.P
		History and Culture of A.P	
4	Economics	Public Finance & International	Quantitative Techniques
		Quantitative Techniques	

5	Politics	Public administration	Public administration
		Political Science Govt& politics in A.P.	
6	Maths	Numerical Analysis &Fourier series &integral transforms	Numerical analysis & Fourier series & integral transforms
7	Chemistry	Environmental chemistry	Chemistry and industry
		Pharmaceutical chemistry	
8	B.Com	Chemistry and industry	B.Com(General) B.Com(Comp. App)
		B.Com(General)	
		B.Com(Comp. App)	
		B.Com(Taxation)	
9	M.Com	B.Com(Sales Advertisement Management)	Finance
		Finance	
		Marketing	
		Accounting	

1. **Choice Based Credit System and range of subject options – NIL**
2. **Courses offered in modular form** - NIL
3. **Credit transfer and accumulation facility** - NIL
4. **Lateral and vertical mobility with in and across programmes and courses** - NIL
5. **Enrichment courses –Certificate Courses**

1.2.4 Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Yes

The institution offers three self-financial programmes. They are

1. B.Sc., MPCs. (Maths, Physics and Computer science).
2. B.Com., CA (Computer Applications).

3. B.A., Special English (History, Economics, Special English). They differ from other programmes with respect to fee structure and syllabus.

Admissions

- ❖ The self-financial courses are job-oriented skill –based courses and admissions into these courses are governed by university rules and regulations.

Curriculum

- ❖ Designed by the affiliated S.V.University and implemented by the college. Instruction will be only through English medium.

Fee structure : The fees will be Rs. 3000 per annum.

Teacher qualification

- ❖ P.G degree in concerned subjects or High technical qualification such as M.C.A,M.Sc (Computers) etc.

Salary : Paid from the fees collected from students, i.e., Self finance funds.

1.2.5. Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.

- ❖ The Jawhar Knowledge Center which has been functioning since 2008 aims at rendering training to the students in all important skill-ensuring activities which include Communication skills, Computer skills, Soft skills, Presentation skills and other supplementary skills.
- ❖ The JKC is also playing a stellar – role in imparting instruction on other topics of interest such as Reasoning, Arithmetic, Quantitative techniques and other.
- ❖ The JKC’s activities enable the students to face Banking Service Examinations, Group IV Services Examinations.
- ❖ The JKC admits Three Batches of students every year each batch consisting of a minimum of 30 students.

The list of successful students obtaining placements in various companies.

Placement Particulars through JKC

S.No	Year	No of students Enrolled	No Of Job Drives Conducted	No Of Job Drives Attended	No of Students Placed	
					Local Companies	MNCs
1	2009-10	150	Nil	Nil	3	0
2	2010-11	170	Nil	Nil	2	0
3	2011-12	120	Nil	Nil	6	0
4	2012-13	156	Nil	Nil	5	0
5	2013-14	129	1	1	2	1
6	2014-15	90	01	1	09	1

1.2.6 Does the University provide for the flexibility of combining the conventional face to face and Distance mode of education for students to choose the courses / combination of their choice. If ‘yes’ how does the institution take advantage of such provision for the benefit of students?

The flexibility is not provided by the University.

1.3 CURRICULUM ENRICHMENT

1.3.1. Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

- ❖ The University Prepares the Curriculum to be followed by all affiliated colleges. Accordingly the institution takes all measures to enrich the skills of the lecturers.
- ❖ The college encourages the staff by deputing to attend various training programs to update their knowledge and sharpen their outlook. These include orientation courses, refresher courses, workshops and induction training on various topics included in the curriculum.

- ❖ To integrate the academic Programs and institutions' goals and objectives, the students are motivated to take part in various events of national importance and by celebrating various national festivals, they are made to cultivate noble qualities such as community service and social service, and mould their personality.
- ❖ To achieve the goals and objectives of the curriculum, the students are provided with relevant study material which is examination-oriented.

1.3.2. What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

- ❖ The institution takes all possible measures to enrich and sharpen the skills of students by organizing mock interviews through JKC's, by conducting Group Discussions, Quiz programs and Interactive sessions.
- ❖ This enables them to present themselves with confidence before the needs of the dynamic employment market.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

- ❖ The cross-cutting issues such as Gender, Climate-Change, Environmental Education, Human Rights, ICT are successfully integrated into the curriculum.
- ❖ “Environmental Studies” is a mandatory paper prescribed for final year students. This enables the students to have knowledge of environmental issues and ecological phenomenon.
- ❖ ICT issues are incorporated in the paper “Fundamentals of I.T” prescribed for all under graduate students in I / II year.
- ❖ Human Values and Professional Ethics paper is mandatory for all I/II year students which enable the students to have knowledge on values of life and ethics.
- ❖ “Women Empowerment cell” takes care of the gender consciousness on the campus. Consumer Club enlightens students about rights.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- a) Moral and ethical values.**
- b) Employable and life skills.**
- c) Better career options.**
- d) Community orientation.**

Various value added courses / enrichment programs that lead the holistic development of students are listed below are taught to the students in the three year Under Graduate Program(Mandatory)

I year	II year	III year
1. Indian Heritage and Culture 2. Human values and Professional Ethics	(For computer based programmes) Entrepreneurship Principles and concepts. (Non-Computer based programmes) Introduction to computers and office automation.	Environmental Studies.

1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- ❖ The feedback relating to the various academic matters and issues is gathered from the stakeholders to ascertain whether the curriculum is set on the right path.
- ❖ Information collected from the questionnaire supplied to the stakeholders enable the institution to trace the crust areas to be concentrated to enrich the curriculum and the reforms to be introduced to strengthen it.

1.3.6. How does the institution monitor and evaluate the quality of its enrichment programmes?

- ❖ All measures are taken to evaluate the quality of the enrichment programs and carefully monitored by a committee of senior faculty members and IQAC (Internal Quality Assurance Cell).
- ❖ The IQAC of the college involves the students to participate in activities like

S.No	Title of the Activity	Date of the activity	Conducted by
1	Poster presentation	24-07-2014	Dept of English
2	Karghil vijay Diwas	26-07-2014	Dept of History
3	Magic show	31-07-2014	Principal
4	Anti ragging counselling	06-08-2014	Anti Ragging Cell
5	Fruits of Independence Boon or Bane	13-08-2014	Eenadu
6	Usage of clay vinayaka idols	21-08-2014	Jana vignana vedika
7	Employment opportunities in degree college	09-09-2014	DRC

- ❖ The individual departments too conducts curricular based activities like essay writing and paper presentation
- ❖ In the all programmes the student's initiation plays a pivotal role
- ❖ All the programmes are evaluated by the principal as he is the chair person of them.

1.4. FEEDBACK SYSTEM

1.4.1. What are the contributions of the institution in the design and development of the curriculum prepared by the University?

- ❖ The college is not possessing the quality to modify the curriculum. But the following faculty worked as Board of studies chair persons and contributed this intelligence to modify or to enrich the curriculum.

S.No	Name of the lecturer	Sub area	Work	University	Year
1	S.Venktramaiah	Zoology	Bos member	SVU,TPT	2009-12
2	Dr.A. Mohiddeen Basha	Urdu	BOS chairperson	SVU,TPT	2009-13
3	Dr.Md.Azhar Baig	Principal	Academic senate member	SVU,TPT	2013-15
4	Smt.B.L.P.Latha	Zoology	BOS chairperson	SVU,TPT	2012-15
5	Dr.Syed Vasiulla Bhakthiyari	Urdu	Bos member	SVU,TPT	2014-till date

1.4.2. Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If ‘yes’, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

- ❖ Yes, the students’ feedback is obtained on the curriculum and the combination of subjects and the required changes.
- ❖ Interactive sessions are held between lecturers and students and the changes are discussed at thread base for improvement.
- ❖ Observations of Lecturers on Curricular content and their views are sent to BOS Chairman that will be discussed in meeting for ratification.

1.4.3. How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

- ❖ The institution aims at catering to the needs of the students of the marginalized sections and hence eyes on starting new courses.
- ❖ The starting of M.Com P.G. Course in 2011-12 has been done to meet the educational needs of nearly 2000 B.Com degree holders from the surrounding feeder degree colleges.
- ❖ To enrich the Communication Skills and the other English language skills, “B.A. Advanced English Course” has been introduced in the Academic year 2014-2015.
- ❖ Certificate courses are also available in the institution and these are started to enrich the various skills of the students.



Celebration of Education Day



Celebration of Independence Day

CRITERION II

2.1 STUDENT ENROLLMENT AND PROFILE

2.1.1. How does the college ensure publicity and transparency in the admission process?

- ❖ The institute strictly adheres to the admission procedures and norms stipulated by the University which are circulated among the affiliated colleges well in advance before the commencement of the academic year.
- ❖ The institution takes all measures to see that the alumni, the staff members and the present students are involved in attracting the entrants by revealing the merits, the hall marks and the advantages of the college.
- ❖ The institution makes use of the electronic and print media the local cable TV transmission, the method of pasting wall posters at important public places such as feeder colleges, Xerox centers and other importance offices.
- ❖ Prospectus containing course particulars, admission details is printed and circulated among the public.
- ❖ Transparency in admission process is achieved by allocating the admission process to the selection committees who prepare the merit lists as per the norms and display them on the notice boards.
- ❖ Committees of lecturers are being formed to visit the nearby colleges for “Admission drive” at the beginning of every academic year.
- ❖ Hallmarks of the college such as experienced staff members, Lab facilities, N.S.S & N.C.C training opportunities, Physical training facilities, and availability of scholarships; are given wide publicity through the prominent Newspapers, Pamphlets and T.V. Advertisements.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- ❖ The institution follows the admission rules and code suggested by the University in its circulars which are circulated among all the affiliated colleges at the beginning of each academic year.
- ❖ Admission schedule is prepared and notified on the college notice board. However spot admissions are made for under graduate courses depending upon the circumstances.
- ❖ Merit lists are prepared for each group keeping in view the number of seats available, following the roaster system strictly and displaying the lists of provisionally selected students category wise and caste wise.

Admissions for M.Com Courses

- ❖ The students for M.Com courses are admitted on the basis of their performance in the S.V.U. PG Common Entrance Test as per the directions of the counseling committee constituted by the University, concerned i.e., S.V. University Tirupati.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programs offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

- ❖ The minimum percentage that ensures a seat for a student in any group is 35 and maximum percentage changes from year to year depending on the performance of the students in the qualifying examination.

S. No	Academic Year	Group	SVCR GDC		Mother Theresa		Vani GDC	
			Min Marks/1000	Max Marks/1000	Min Marks/1000	Max Marks/1000	Min Marks/1000	Max Marks/1000
1	2011-12	B.Sc (MPC)	543	700	590	850	610	852
2		B.Sc (MPCs)	542	807	625	865	590	830
3		B.Sc (BZC)	478	877	490	890	480	895
4		B.Com (General)	424	859	470	875	465	905
5		B.Com (CA)	444	875	495	888	480	889
6		B.A(HUP)	482	795	-	-	-	-
7		B.A(HEP)	397	851	-	-	-	-
8	2012-13	B.Sc(MPC)	547	868	620	920	630	915
9		B.Sc (MPCs)	446	880	520	890	510	910
10		B.Sc(BZC)	487	841	510	870	505	880
11		B.Com (General)	487	860	520	890	510	875
12		B.Com (CA)	489	820	470	830	460	880
13		B.A(HUP)	591	780	-	-	-	-
14		B.A(HEP)	457	724	-	-	-	-
15	2013-14	B.Sc(MPC)	491	788	525	830	530	870
16		B.Sc (MPCs)	483	784	480	780	520	760
17		B.Sc(BZC)	243	700	330	650	405	581
18		B.Com (General)	318	824	392	864	359	843
19		B.Com (CA)	390	910	452	905	351	845
20		B.A(HUP)	493	825	-	-	-	-
21		B.A(HEP)	213	882	-	-	-	-
22	2014-15	B.Sc(MPC)	471	614	562	920	550	890
23		B.Sc (MPCs)	569	735	570	910	574	912
24		B.Sc(BZC)	542	715	550	870	540	884
25		B.Com (General)	431	829	490	890	495	875
26		B.Com (CA)	548	847	510	885	515	850
27		B.A(HUP)	485	789	-	-	-	-
28		B.A(HEP)	405	798	-	-	-	-

- ❖ The university sanctions extra seats to the college depending upon the requirements of the college and the public demand. Extra seats are requested for groups like B.Com (General), B.Com. (C.A), B.A (HEP).

2.1.4. Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?

- ❖ The admission committee makes a study of the total admission process, once it is completed as per the schedule suggested by the university in its circulars.
- ❖ Student profiles are prepared annually and all particulars such as parental background, social status, economic status, educational status and the area from where they hail are indicated clearly and contact numbers are collected.
- ❖ Students' profiles enable the teachers to prepare a microcosm of the total college and to present a clear picture of all students category wise.

2.1.5. Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- SC/ST
 - OBC
 - Women
 - Differently abled
 - Economically weaker sections
 - Minority community
 - Any other
- ❖ The institution which is situated in an interior and backward area of the district is dedicated to the upliftment of the students of the marginalized sections who take the lion's share of the total admissions
 - ❖ The institution strictly adheres to the rules and regulations of admissions and ascertains the oppressed, backward, minorities and other helpless students, their constitutional rights.

- ❖ The area has a considerable backward class and minority population and the sizeable strength of college belongs to Muslim minority groups. So a separate Urdu medium section namely HUP was started in the year 2004-2005 and as a result minority community students are benefitted.

Group wise, Category wise, gender wise student enrollment for the year 2014-15 is listed below(First year admissions)

Group	SC		ST		BC		Minority		OC		Total		Grand Total
	M	F	M	F	M	F	M	F	M	F	M	F	
BA(HEP)	23	13	-	2	18	3	6	-	5	-	52	18	70
BA(HUP)	-	-	-	-	-	-	7	11	-	-	7	11	18
BA(Spl Eng)	-	2	-	-	1	3	-	2	-	-	01	07	08
BCom(General)	11	03	1	1	12	07	02	-	02	01	28	12	40
BCom(CA)	22	04	1	-	30	04	05	1	08	05	66	14	80
BSc(BZC)	10	05	-	-	03	13	-	1	-	05	13	24	37
BSc(MPC)	06	02	-	-	03	01	-	-	01	03	10	06	16
BSc(MPCs)	04	-	1	-	03	01	04	2	04	-	16	03	19
Total	76	29	03	03	70	32	24	17	20	14	193	95	288
Grand Total	105		06		102		41		34		288		

2.1.6. Provide the following details for various programs offered by the institution during the last four years and comment on the trends. i.e., Reasons for increase decrease and actions Initiated for improvement.

- ❖ The college is offering 7 programmes for under graduate courses.
- ❖ Table indicating the various programs and courses offered during the last four years and the admission trends and fluctuations.
- ❖ New courses such as M.Com, B.A (HEE) have been started. Proposals to start further new courses are under consideration.

Table –1 Application Received

Group	2010-11	2011-12	2012-13	2013-14	2014-15
BA (HUP)	65	70	75	26	26
BA(HEP)	205	195	240	108	112
BCom(General)	175	140	210	81	117
BCom (CA)	154	180	268	229	248
BSc(BZC)	81	95	130	65	86
BSc(MPC)	62	42	54	43	36
BSC(MPCs)	-	42	45	26	52
Total	742	764	1022	578	677

Table –2 Students Admitted

Group	2010-11	2011-12	2012-13	2013-14	2014-15
BA (HUP)	24	22	24	18	18
BA(HEP)	100	70	96	79	70
BA(HESpl Eng)	-	-	-	-	18
BCom(General)	68	52	80	66	40
BCom (CA)	74	85	90	83	80
BSc(BZC)	35	48	61	41	37
BSc(MPC)	24	11	26	17	16
BSC(MPCs)	-	16	15	21	19
Total	325	304	392	325	288

Year Wise Students Admission Trends and Fluctuations

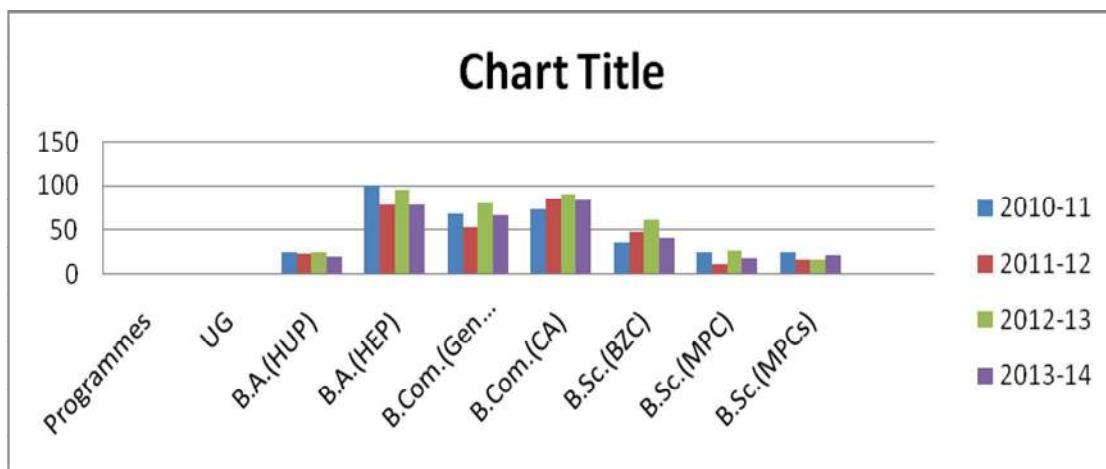


Table –3 Academic Year wise

Academic year	2010-11	2011-12	2012-13	2013-14	2014-15
Applications Received	742	764	1022	578	677
Students Admitted	325	304	392	325	288

Statistical Analysis

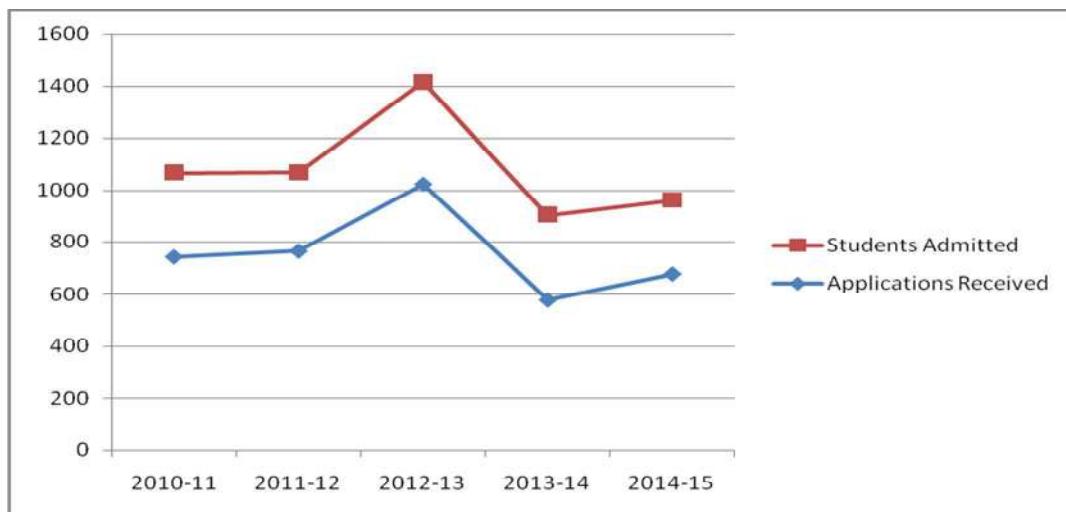
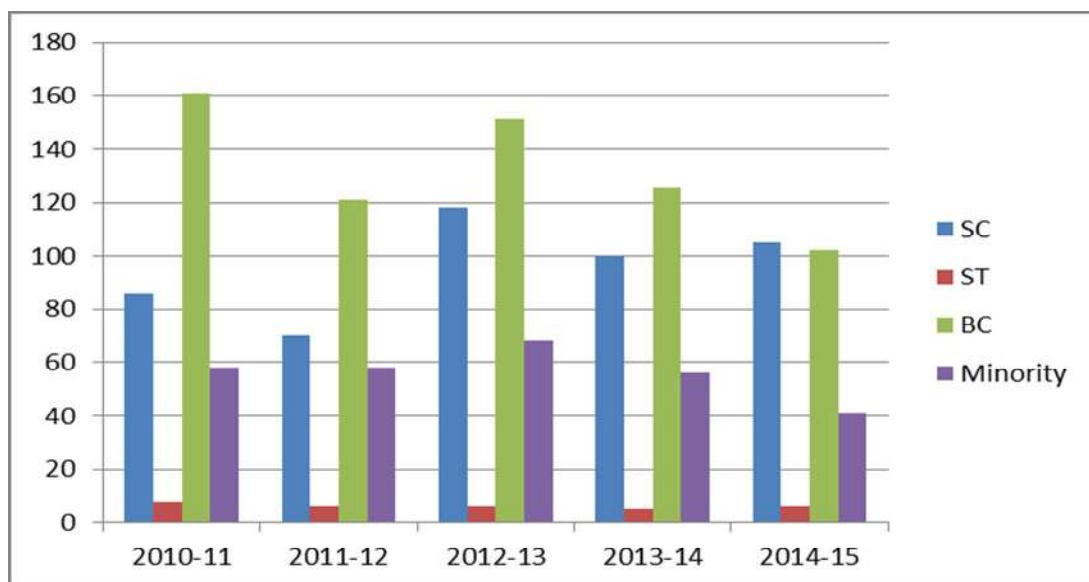


Table –4 Category wise Admissions

Academic Year	SC	ST	BC	Minority
2010-11	86	8	161	58
2011-12	70	6	121	58
2012-13	118	6	151	68
2013-14	100	5	126	56
2014-15	105	6	102	41

Statistical Analysis



- ❖ The analysis of admissions reveals that there is a gradual decrease in student's admissions from the academic years 2013-14 and 2014-15. This might be attributed to the starting of new private colleges within the local area. The students come from neighbor villages have taken their admissions in new colleges which resulted a decline in the admissions.

2.2 CATERING TO STUDENT DIVERSITY

2.2.1. How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?

- ❖ The institution pays special attention to the needs of differently abled students. The seats reserved for them are filled in scrupulously.
- ❖ The teaching staff extends all types of help and guidance to these students' in order to instill confidence and moral strength in them. The scholarships for which they are eligible are distributed for them.

2.2.2. Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

- ❖ The institution is located in a rural area and the students are not proficient in computer and communicative skills.
- ❖ For non – English medium students, who aspire to take English medium in their first year degree, special classes in English language learning are held.
- ❖ Bridge course is conducted for the students in Zoology, Commerce, English and in humanities
- ❖ The bridge course is followed by a summative evaluation. The proficiency of the students is thus test tried.

2.2.3. What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Certificate/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Bridge Courses

The institution identifies the need for imparting basic knowledge of a new and unfamiliar subject to the new entrants who come from other streams. H.E.C. and vocational groups' students who join in B.Com and B.Sc. courses are given training programmes in acquiring knowledge on the terminology. Foundation Course in English is offered to all the students at entry level.

Remedial Coaching

The institution has been taking special care in conducting remedial classes for academically backward students. A review of their performance is held by the committee with the UGC Coordinator as the head.

Certificate courses

The institution will start Certificate courses on Functional English, Taxation and Diploma in Aquaculture from the academic year 2014-2015 to ensure skill development of the students and increase job acquiring potentialities.

2.2.4. How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

- ❖ Women Empowerment Cell is active in the college to deal with the problems faced by the women students.
- ❖ Eco club is constituted to create a sense of awareness among the students regarding environmental issues. Environmental protection day conducted by the students in placards exhibition.
- ❖ Lecturers are encouraged to take part in seminars, Training Programmes and workshops to improve their perception regarding these sensitized issues.
- ❖ Guest lectures are being arranged on these issues and the staff and students are prompted to take initiatives to interact in these sessions.

2.2.5. How does the institution identify and respond to special educational/learning needs of advanced learners?

- ❖ The advanced learners are identified based on their talents and active behavior and are given topics of general interest, instructed to prepare study projects and guidelines are offered in this regard.
- ❖ Advanced learners are encouraged to take part in district level, University level and state level educational, cultural competitions. Prizes, incentives and cash awards are given to these students during important college events such as college day and academic festival.

2.2.6. How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The following are the list of drop outs for the academic year 2010-2014.

S.No	Category	2010-11	2011-12	2012-13	2013-14
1	General Category	8	9	2	3
2	OBC	11	10	14	5
3	SC	2	1	13	6
4	ST	1	-	-	-
5	Others	-	-	3	3
	Total	22	20	32	17

- ❖ Most of the students who are listed in the drop outs left the college to join in other diploma and professional courses such as DIET, Nursing, Engineering courses. Yet some other students discontinue their studies due to personal problems and economically unable to pay the fee pertaining to examinations.
- ❖ However such students are encouraged by the college to come forward to have financial assistance. Drop out is also a reason to those who cannot offer transport charges from their place of living to the college. However institute is providing free bus pass facility to economically backward students as a supportive measure.

2.3 TEACHING-LEARNING PROCESS

2.3.1. How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- ❖ The institution strictly implements the Academic schedule as indicated by the University in its yearly calendar, which is circulated among all the affiliated colleges.
- ❖ The institution follows the Annual Academic Activity programme as suggested for implementation by the Commissioner of Collegiate Education, Hyderabad.
- ❖ Based on the academic schedule of the university, annual academic plans are prepared by the teachers. Monthly academic reviews are held by the committee headed by the Academic Coordinator. Syllabus coverage, remedial measures to cope with the academically backward students and steps to encourage the advanced learners are discussed threadbare.
- ❖ Evaluation is made through summative and formative methods.
- ❖ Academic audit with regards to college is conducted by CCE Hyderabad. All the records are verified by the audit party and academic audit report is submitted to CCE Hyderabad. Based on the Academic audit report the head of the institution prepares Action Taken Report (ATR) which is submitted to CCE for implementation.

2.3.2. How does IQAC contribute to improve the teaching-learning process?

- ❖ The Internal Quality Assurance Cell is formed with the Principal as the chairman and with a coordinator. A few members of teaching staff, one from alumni, one educationist and one industrialist are nominated and the quorum is formed.
- ❖ The IQAC maintains all quality measures to improve teaching methods of the teaching staff. Workshops are conducted internally to enhance the skills of teaching. The activities conducted are listed below

S.No	Title	Date	Nature of Activitys	Resource persons
1	Novel teaching methodologies	03-09-2014	Workshop	Dr.Md.Azhar Baig & lecturers
2	Sensitization programme-I	01-10-2014	Awareness camp	Dr.R.Rajendra Rddy Ex-Principal
3	Sensitization programme-II	06-11-2014	Review meet	Dr.Sri Ramulu NAAC co-ordinator,GDC,Puttur

2.3.3. How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

- ❖ The Department of English is following the Communicative Language Teaching Technique to make the learning student centric.
- ❖ ICT enabled teaching presents a scope for learning individually.
- ❖ Student centric learning is given top priority and this is attained through seminars, symposia, group discussions and self evaluation system.
- ❖ Peer group learning is encouraged; study projects are assigned to advanced learners by giving proper guidelines.
- ❖ Intra and inter seminars are organized for the students.
- ❖ The quality enhancement programmes such as mock interviews and interactive sessions are being conducted through the institution.

2.3.4. How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- ❖ To nurture critical thinking the students are asked to present seminar papers on innovative concepts.
- ❖ To develop the research skills among the students the teaching staff discuss their research projects in the class room, through which the perceptual levels of the students get improved.
- ❖ The students are taken for field trips to the areas where their scientific knowledge flourishes.

- ❖ The students are encouraged to listen to the lectures of eminent persons from the society.

2.3.5. What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- ❖ The institution possesses a seminar hall with all audio and video aids. Most of the departments possess LCD and OHP projectors.
- ❖ One e-class room is in availability. Computer lab is in availability. All the departments of the college have computers with broad band internet connectivity to provide ICT based learning to the students.
- ❖ The Language Lab is enriched with 20 systems with internet connectivity.
- ❖ The teaching staff of the college have been utilizing the e – content based teaching which is enabled by UGC to enrich the teaching learning process.

2.3.6. How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- ❖ After the completion of every unit the students are encouraged to present papers at institutional level. Most of the advanced learners go for workshops being conducted at the institution.
- ❖ Inter faculty activities are done periodically. Guest Lectures are invited from and around the town.
- ❖ Registers for all the above said programmes are being maintained by all the departments of the institutions.
- ❖ The high authority Commissionarate of Collegiate Education, Hyderabad, conducts Paper presentation in video conference through Inter University Faculty Forum to enrich the perception of the teaching staff.

- ❖ The district resource centers also enable and nurture creative learning among the teaching staff and the students by conducting seminars, quiz and workshops in the concerned subjects.

2.3.7. Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

- ❖ Ward counseling is done for the students. Each teacher is given one class for ward counseling. The students are given advice on the academic, personal and career oriented matters. This results relationship among students and teachers.
- ❖ Women Empowerment Cell and Career Guidance Cell too are in reach of the students to support the students.
- ❖ Through Remedial Coaching the slow learners and academically backward students are benefitted. This made many students to pass in supplementary exams.
- ❖ Grievance Redressal Cell is also in operation to provide psycho – social support to the students.

2.3.8. Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

- ❖ The Department of English is utilizing the CLTT to make learning student centric.
- ❖ The institution encourages the teaching staff to take part in various training programmes conducted by the Commissioner of Collegiate Education, Hyderabad and by the University, which include “Train the Trainer Programme”, “English Language Fellow Programme” and “Training on Human Values and Ethics”, They can produce the concept of their own after going through these kinds of teaching.

2.3.9. How are library resources used to augment the teaching- learning process?

- ❖ Library is the rich resource for the students to perceive more about the curriculum. The library of the institution is at student friendly hours.
- ❖ Journals, magazines and reference books are made available for the students.
- ❖ The library possesses two computers connected with one server which has internet connectivity.
- ❖ Students and Staff visit library regularly and go through the magazines, newspapers, journals, other referals and information required is obtained through reprography.

2.3.10. Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If ‘yes’, elaborate on the challenges encountered and the institutional approaches to overcome these.

- ❖ The institution has been implementing the curriculum perfectly for the past few years except during 2013 – 2014 academic years when 70 working days have been lost due to Samaikya Andhra agitation.
- ❖ However the loss has been compensated by working for two sessions each day for 35 days including Sundays and Second Saturdays.

2.3.11. How does the institute monitor and evaluate the quality of teaching learning?

- ❖ There are effective mechanisms to monitor and evaluate and ensure qualitative higher learning to all sections of the students.
- ❖ The IQAC is playing a pivotal role in maintaining academic standards and encouraging innovative and creative trends and techniques in academic matters. A dedicated team of experts are taken as the members of IQAC.
- ❖ The academic coordinator of the college monitors and supervises all academic activities including academic planning, teaching notes and dairies, evaluation through summative and formative techniques, syllabus coverage and reviews.

- ❖ The UGC coordinator monitors the remedial coaching programmes and entry level training programme for the benefit of slow learners and advanced learners.
- ❖ Feedbacks are obtained from the students which are analysed and measures are taken for improvement.

2.4 TEACHER QUALITY

2.4.1. Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

- ❖ Competent and qualified teachers are recruited by the Andhra Pradesh Public Service Commission, Hyderabad and by the Commissioner of Collegiate Education, A.P. Hyderabad in the form of either by direct recruitment or on promotion basis. Contract lecturers are appointed by the Regional Joint Director, Collegiate Education, Kadapa basing on the needs of the colleges at the request of the Principals. Guest lecturers are appointed by the Principals wherever the need arises.

Qualification	Permanent		Contract/guest		Part-time	
	male	Female	male	female	male	female
Ph.D	03	02	00	00	00	00
M.Phil	05	00	00	02	00	00
NET/SLET	07	02	01	01	00	00
P.G	14	03	08	05	01	00

2.4.2. How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

- ❖ To teach new programmes and modern areas of study, the services of qualified lecturers in the concerned subjects are utilized. To teach IT which is a part of B.Com\B.Sc. guest faculty are engaged.

2.4.3. Providing details on staff development programmes during the last four year elaborate on the strategies adopted by the institution in enhancing the teacher quality.

- a) The following are the staff development programs undertaken during the last four years

The Following are nominated for Academic Staff Development Programmes	Number of faculty nominated/Attended				Total
	2010-11	2011-12	2012-13	2013-14	
Refresher courses	02	01	01	08	12
HRD programmes	-	-	-	-	00
Orientation programmes	01	03	02	01	07
Staff training conducted by the university	-	-	-	-	00
Staff training conducted by other institutions	-	-	-	-	00
Summer/winter schools, workshops,etc.	-	-	-	-	00
Any other training	-	02	01	06	09

- b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

Teachinglearningmethods/approaches

- ❖ The teaching faculty of the institution adopts methods like student - centric teaching and ICT enabled teaching in the class room to enrich the perceptual levels of the students.

Handlingnewcurriculum

- ❖ The curriculum is well planned prior to the handling of the classes. To meet with the challenges of new curriculum the faculty attends training programmes conducted by the University and The Commissionerate of Collegiate Education, AP, Hyderabad.

Content/knowledgemanagement

- ❖ To improve the perception of the students, the faculty utilizes internet facility. UGC sponsored e-content is made available to the students.
- ❖ e-journals and magazines are utilized to enrich the students' knowledge management.

Selection, development and use of enrichment materials

- ❖ The student study material, keeping in view the examination oriented needs of slow learners and the advanced learners, is prepared and distributed among all the students by Department of English. The Department of Zoology has taken initiatives in supplying a question bank to serve as a guide in the preparation of various entrance examinations.

Assessment

- ❖ The students are assessed in various modes in the class room. Through question and answer hour, through unit tests and through formative evaluation the performance of the students is analyzed and assessed.

Cross cutting issues

- ❖ The Women Empowerment Cell, Anti Ragging Cell, and Anti Grievance and Redressal Cell are functioning effectively to settle the cross cutting issues. Fortunately the college has not registered any cases such as gender discrimination, ragging and socio instabilities.

AudioVisualAids/multimedia

- ❖ The college possesses a spacious and well equipped seminar hall and an e-class room with all facilities.
- ❖ Five LCD projectors are being used by the teaching staff of the college.
- ❖ Aspects of Communicative English such as phonetics, intonation, syllables and stress and telephone skills are presented to the students in the form of C.D.s and study material.
- ❖ ICT enabled teaching is done.
- ❖ MANA TV lessons are being telecast for the benefit of the students and so many important academic topics are covered.

OER's : None

- ❖ Teachinglearningmaterialdevelopment,selection and use:

The teaching staff of the college prepares their teaching learning material through ICT, OHP sheets and charts and makes use of them in the class room.

c) Percentage of faculty

- ❖ Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies.

S.No	Name of the Lecturer	Resource person in
1	Dr.G.Sridevi, Lec. in English	ELF training at PVKN Chittoor, conducted by CCE Hyd
2	Dr.S.Vasiulla Bhakthiyari, Lec. in Urdu	C.Abdul Hakheem College, Autonomous, Melvisharam
3	M.S. Bhaskar	C.V.R.M Degree College, V.Kota
4	K.V. Chidambaram	C.V.R.M Degree College, V.Kota
5	M.Vijayasekharam	PVKN Chittoor& Mother Teresa Palamaner
6	E.Vasu	Mother Teresa B.Ed College ,Palamaner

- ❖ Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies **53.3%**
- ❖ Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies **46.6%**

S.No	Name of the Lecturer	No. of workshops/ seminars/ conferences attended	No of Papers Presented
1	E.Vasu, Lec in Telugu	09	09
2	M.Vijayasekharam, Lecturer in Commerce	08	01
3	K.V. Chidambaram, Lecturer in Commerce	07	07
4	Dr.G.Sridevi, Lecturer. in English	07	07
5	Dr.Syed Vasiulla Bhakthiyari Lecturer in Urdu	29	25

6	M.Dharma Rao Lecturer in Telugu	03	--
7	M.Surya Sekhar Reddy Lecturer in Physics	04	--
8	T.Raghu Raman Lecturer in Physics	01	--
9	P.Naveen Lecturer in Chemistry	01	--
10	B.Nagaseshadri Lecturer in Chemistry	04	--
11	B.L. Prasanna Latha Lecturer in Zoology	05	--
12	M.Balachandra Naidu Lecturer in Zoology	02	--
13	Dr. A.Sasikala Lecturer in Botany	05	01

2.4.4. What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

- ❖ The CCE and the UGC are providing guidance and financial assistance to the faculty members to involve themselves in various research activities.
- ❖ Faculty members are instructed to attend the various CCE and UGC sponsored training programmes seminars and workshops held at various colleges.
- ❖ Participation in UGC assisted refresh courses and orientation courses is made mandatory for all faculty members.
- ❖ Faculty members are encouraged to take invitation in presenting research papers at various university level programmes.
- ❖ Faculty members are being provided an opportunity to watch the IUFF programmers at video conference held at district level to get inspiration

and this activity is of immense use to all in the preparation of their own programmes and in the promotion of research work.

2.4.5. Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance /achievement of the faculty.

- ❖ The institution proudly announces that the staff of the college received State Best Teacher Awards issued by the Andhra Pradesh State Government on 5th September.

The List of the staff is given below.

S.No.	Name of Teaching Staff	Dept.	Year
1	Dr.R.Rajendra Reddy	Commerce	2008
2	Dr. M.Joseph D.Rao	English	2009
3	Dr. A. Mohiddeen Basha	Urdu	2010

2.4.6. Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

- ❖ The institution collects the feedback from the students, alumni and parents. The collected feedback is analyzed and the suggestions are taken into account.
- ❖ The Commissioner of Collegiate Education, AP forms a team of academic audit members as the external peers to undertake an audit in the college. The team visits the college once or twice as per the instructions of the CCE, AP and monitors all the academic records of every individual lecturer. Their suggestions are taken in to consideration and are followed scrupulously. They will send a report regarding the functioning of the college and the teaching staff to CCE AP.
- ❖ The CCE AP makes the necessary instructions if the college is in need of any. Thus the teaching and evaluation is periodically verified by the high authority.

Academic Performance Indicator (API) and Administrative and Academic Development Performance Indicators (AADPI):

- ❖ API indicators are related to teaching faculty where as AADPI indicators are related to Principal. The formats were a sort of feedbacks obtained from CCE every year that were to be analyzed and evaluated.
- ❖ The marks secured by the concerned teachers are submitted to CCE for favour of information. Whereas the AADPI formats will be evaluated by RJDCE Kadapa and the marks secured by the concerned principal will be submitted to CCE Hyderabad.

2.5 EVALUATION PROCESS AND REFORMS

2.5.1. How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- ❖ The academic calendar circulated among the affiliated colleges contains all information about the ways and methods of evaluation to be followed for the entire study year.
- ❖ The Commissioner of Collegiate Education, AP, Hyderabad, also circulates academic activities chart among all colleges and this includes guidelines relating to procedures of evaluation.
- ❖ The prospectus printed before the commencement of academic year and the college calendar also provide information about evaluation.
- ❖ The departments established in the college provide information to students about practical examinations, internal evaluation and record work and viva voce well in advance to the students so that the new entrants get themselves adjusted to the new curriculum.
- ❖ The end result oriented evaluation is done by the University external methods. Weekly tests, Unit test, terminal examinations, study material, question bank keep the students well in touch with the evaluation principles.

2.5.2. What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

- ❖ The University has taken the following steps to reform the present evaluation system.
- ❖ Online practical examination was introduced in English in 2006 to enrich the communicative skills of students and improve their job securing opportunities. Record submission and viva voce are made part of the evaluation.
- ❖ Internal assessment has been introduced for Commerce, Economics, and Mathematics from the year 2013-14, this reform has enabled the students to be alert with the evaluation procedure and improve their academic standards.
- ❖ Assignments, Quiz, Seminars, Group discussions, are considered for evaluating the performance of the students.

2.5.3. How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

- ❖ A committee with senior faculty is framed to evaluate the performance of the students and staff in various aspects.
- ❖ The formative and summative evaluations done at the institution level are monitored by the academic coordinator.
- ❖ The students get acquainted with the evaluative measures of the University prior to the examinations through the workshop being conducted by the departments.

2.5.4. Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

- ❖ The individual departments of the college maintain central marks registers. The formative evaluations like Unit tests, term exams and prefinal of the students are duly entered by individual teaching staff in the marks register maintained by the department. The format for the

marks register is supplied by the Commissioner of Collegiate Education, AP and the same is followed by the teaching staff of the college.

- ❖ The ward counseling is maintained in the college. The teaching staff is entrusted with the students of one class to conduct ward counseling. During the sessions of ward counseling the students are free to express their inabilitys and difficulties to the teacher concerned. The ward counselor suggests and encourages every student. Sometimes the ward counselor may ask the other teaching staff to help a particular student who needs support regarding the academic performance.

2.5.5. Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc)

- ❖ The process of Internal Assessment and the various initiatives adopted by the staff members account for the rigour and transparency in the entire evaluation system.
- ❖ Conducting of unit tests at regular intervals, organizing seminars, interactive sessions, review meetings help in picking out slow learners and advanced learners.
- ❖ Remedial coaching for slow learners and academically backward students and study projects for most advanced students enables the staff to pay attention to all types of students and ascertain transparency in finding out the academic position of students.
- ❖ The college follows total transparency in the evaluating system and awarding of internals marks
- ❖ After the assessment the internal marks awarded are then submitted to Principal through the head of the department
- ❖ The behavioural aspects and the Communicative Skills of the students are evaluated by the individual dept's in the following aspect 1) Quiz,2) Dbate and 3) the performance in labs.

2.5.6. What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

- ❖ All the teaching and nonteaching staff of the college participate as team in every extracurricular and co curricular activities conducted in the college.
- ❖ The entire teaching staff is encouraged to promote research attitude among the students.
- ❖ Guest Lectures are arranged by the experts on every subject. Awareness camps are arranged and job melas are being attended.

The graduate attributes of the college

- ❖ Skill development courses like JKC, Certificate courses are at active participation to empower the students to meet with the requirements of the modern job market. Every year 10% of the entire strength get selected in various MNCs.

2.5.7. What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

- ❖ If the grievance of the students is at the institution level the students' grievance is recorded by the Grievance - redressal cell. The senior teaching staff of the institution tries to redress the problem.
- ❖ If the grievance of the students is on the University examination, the University is providing services like revaluation, recounting and personal identification to redress the grievance regarding the evaluation of the University.

2.6. STUDENT PERFORMANCE AND LEARNING OUTCOMES

2.6.1. Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes.

- ❖ The college promises the students to acquire learning outcomes like Communication Skills, Soft Skills, service oriented awareness, internal awareness, reading techniques, writing skills and so on.

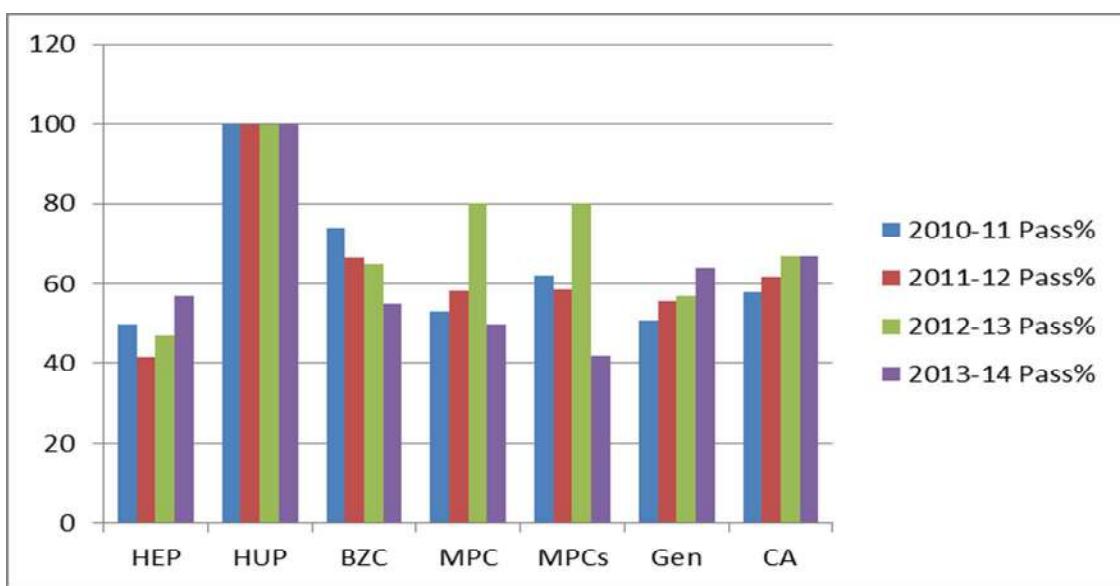
- ❖ Communication Skills are achieved through the skills of listening, speaking, reading, writing and group discussions. It is carried in the classes through Communication Language Teaching Technique.
- ❖ The soft skills which include speaking, facing interview, body language and managerial skills are imparted to the students in the classes at the time of special occasions with Just A Minute and elocution competitions.
- ❖ Besides the above skills, the students are exposed to the aspects of National Integrity, community development and social services through the activities of National Service Scheme. The students get involved in the blood donation camp, eye check up camp, laying of roads, eradication of superstitions through cultural programmes and clean and green activities through NSS activities.
- ❖ Further the students are advised to read the newspapers, journals, competitive exam books regarding the education, business and employment notifications in advertisements which are very useful for their career in future.
- ❖ The students are also made to write on simple topics in order to know the techniques of punctuation, grammar and content presentation in orderly manner. Especially the students are made to fulfill the various forms of the banks like opening of savings bank account, demand draft, pay in slips and withdrawal forms, filling of postal saving account forms, and money order forms are very useful to the students in their daily life.

2.6.2. Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student's results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

- ❖ The students of the college write unit tests and term examinations regularly. The evaluation of those tests is done by the concerned lecturers of the departments. They are analyzed in the class room and the marks are posted in the departmental marks registers.

Course wise result analysis of III year students

Course	Group	2010-11	2011-12	2012-13	2013-14
		Pass%	Pass%	Pass%	Pass%
BA	HEP	50	41.7	47	57
	HUP	100	100	100	100
B.Sc	BZC	74	66.7	65	55
	MPC	53	58.3	80	50
	MPCs	62	58.5	80	42
B.Com	Gen	51	55.8	57	64
	CA	58	61.8	67	67



2.6.3. How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

- ❖ By organizing different workshops, seminars, group discussions, interactive sessions, guest lectures and individual presentation in the class room every student certainly receives an all round development.
- ❖ NCC and NSS develop community orientation and service motto. JKC provides employability skills immediately after the graduation.
- ❖ ELL provides proficiency in English Language and Communicative skills which are essential in present job market. Many departments are providing coaching for PG entrance so as to enable the students to pursue higher education.

2.6.4. What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

- ❖ The college selected the courses which are relevant to the job market of the day.
- ❖ The traditional and modern courses too are available in the college.
- ❖ By providing study projects in various subjects the students are given exposure to research aptitude.
- ❖ Jawhar Knowledge Centre is providing a great dais for the students to learn skills of life, like communication skills, analytical skills and technical skills.

2.6.5. How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

- ❖ The academic evaluation is done through marks obtained in the examination conducted by the University. The other learning outcomes are noticed when they conduct events like college day and other national festive days. Emphasis is made to improve the Communication Skills as the students mainly hail from rural areas.

2.6.6. How does the institution monitor and ensure the achievement of learning outcomes?

- ❖ The college prepares an annual academic plan and follows it scrupulously. The internal exams are conducted periodically and marks are analyzed regularly. The Principal and the IQAC regularly monitor the achievements of the learning outcomes. The remedial and tutorial classes are conducted for the benefit of the slow and average learners. The learner centered teaching techniques are adopted for effective teaching in the college.
- ❖ In order to monitor and ensure the achievement of above discussed learning outcomes the institution conducts frequent formal and informal

meetings with the staff and the students. The collected feedback forms are analyzed and suggestions are made for the individual lecturers by the Principal, IQAC Coordinator and the Academic Coordinator.

2.6.7. Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If ‘yes’ provide details on the process and cite a few examples.

- ❖ The University marks are registered by every individual lecturer and by the departments. The slow learners are recognized and they are given training in the concerned subjects. Through the ward counseling the students can express their woes directly to the concerned lecturer. The ward counseling registers show the cases of victory.

Student Seminars



CRITERION III

RESEARCH, CONSULTANCY AND EXTENSION

3.1. Promotion of Research

3.1.1. Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No

3.1.2. Does the Institution have a research committee to monitor and address the issues of research? If so, what is its Composition? Mention a few recommendations made by the committee for implementation and their impact.

- ❖ Yes, the institution has constituted a research committee which comprises senior and experienced teachers with research experience and doctorate degrees.

The Research Committee for academic year 2014 -15:

Coordinator: Dr. Syed Vasiulla Bhakthiyari, Lecturer in Urdu

Members:

1. Dr.A. Sasikala, Lecturer in Botany

2. Dr.G.Sridevi, Lecturer in English

- ❖ The Committee takes all measures to involve all teaching staff members to immerse in research work.
- ❖ The committee encourages the teaching staff to contribute articles to research journals. It encourages students to write articles of their own to various journals, magazines, Newspapers etc.
- ❖ The U.G.C Committee enlightens the staff about the funding agencies to undertake their research work. Creates research awareness and creative outlook among the teachers and the students by exposing them to latest books on research methodology and other aspects of research work are introduced.

3.1.3. What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

1. Autonomy to the principal investigator
2. Timely availability or release of resources
3. Adequate infrastructure and human resources
4. Time-off, reduced teaching load ,special leave etc to teachers
5. Support in terms of technology and information needs
6. Facilitate timely auditing and submission of utilization certificate to the funding authorities

1. Any other

- ❖ The UGC committee provides information to the staff about the various funding agencies from which the teachers can obtain financial assistance.
- ❖ The research committee of the college extends all possible help to the staff to get their articles published in famous journals and books.

3.1.4. What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

- ❖ The institution organizes seminars and meetings where in experts and senior faculty members of the nearby colleges take part and enrich the scientific outlook and creative thinking of the students with their inspiring speeches on popular topics.
- ❖ Quiz programs on scientists, their innovations, winners of awards at nationals, international, Nobel Prize winners and the other personalities of science and technological fields are conducted at college.
- ❖ Internet facility, well stocked library, suggestions from the senior faculty computer laboratory all these promote and prompt research aptitude and scientific culture among the students
- ❖ “International Science Day”, “Sir C.V. Raman’s birthday”, “SrinivasaRamanujam’s Birthday” and several other events are celebrated on the campus to promote research interest among students

3.1.5. Give details of the faculty involvement in active research (guiding student research, leading research projects, engaged in individual/collaborative research activity, etc).

Proposals sent for Research Project:

S No	Name of the lecturer	Subject	Category	Funding agency	Topic
1	Dr G. Sridevi	English	Minor research project	UGC-XII plan	Deploying ICTs in English language teaching
2	E.Vasu	Telugu	Minor Research Project	UGC-XII plan	Writings Of Vempalli Abdul Khadir-Village Life
3	M.S.Bhaskar	English	Minor Research Project	UGC-XII plan	Post Colonial Study Of The Novels Of Mulk Raj Anand
4	B.Nagaseshadri	Chemistry	Minor Research Project	UGC-XII plan	Design, Synthesis And Biological Evaluation Of Novel Benzothiazole And Chalcone Hybrids As Anticancer Agents
5	K.V.Chidambaram	Commerce	Minor Research Project	UGC-XII plan	Financial Performances Of APSRTC
6	M.Sandhya rani	History	Minor Research Project	UGC-XII plan	The Shaiva And Vishnu Mythological References In And Around Palamaner
7	Dr.Vasivullah Bhakthiyari	Urdu	Minor Research Project	UGC-XII plan	The Literary Correspondence Of Eminent Urdu Scholars – A Qualitative And Comparative Analysis
8	M.Vijayasekharan	Commerce	Minor Research Project	UGC-XII plan	Financial Performance Of Private Milk Dairies In Chittoor (Dst), A.P A Case Study Of Tirumala Milk Product Pvt Ltd.,

3.1.6. Give details of workshops/training programs/sensitization programs conducted/ organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

- ❖ Department of Urdu organized two national seminars in November 2009 and in October 2010.

- ❖ **Seminar 1:** “Literary Contribution of Maulana Azad” a one day national Urdu seminar funded by Urdu Academy, A.P, in which 14 papers were presented.
- ❖ **Seminar 2:** “Satire and Humour in Urdu poetry” a two day national Urdu seminar in October 2010 funded by UGC-SERO-Hyderabad in which 25 papers were presented by authors all over India.
- ❖ Professors, Scholars and resource persons from A.P, Tamil Nadu, Karnataka and Kerala participated and presented the papers. The Proceedings were published in Urdu Shairi and Tauz-O-Mizali.
- ❖ Department of Urdu has organized two workshops one from 12-08-2012 to 16-08-2012 and the other from 08-01-2013 to 12-01-2013, funded by department of Urdu NTS-1, (CIIL) Central Institute of Indian Languages Mysore MHRD, and Government of India, in which 80 Urdu Teachers and students of PG and UG level participated. The workshops have collaboration with RFU-9, NTS, V.Kota, and Chittoor.
- ❖ **Seminar 3 :** A two day ‘National Seminar in Commerce was organised that is sponsored by UGC. for a sanctioned amount of Rs. 1,30,000 /-, from 21-04-2011 to 22-04-2011.

Participants:

1. Dr. Sivarami Reddy, Registrar -Yogi Vemana University
2. Dr. Kadapa Ramaih, Vice Chancellor-Dravidian University
3. Dr. K. Prabhakaran, Vice Chancellor – Rayalaseema University
4. Dr. M. Prabhakar Rao Vice Chancellor – SV University

3.1.7. Provide details of prioritized research areas and the expertise available with the institution.

- ❖ The Prioritized research areas are silkworm reeling, agriculture and medicinal plants extracts. However, expertise is not available in the institute.

3.1.8. Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Nil

3.1.9. What percentage of the faculty has utilized sabbatical leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Not applicable

3.1.10. Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

- ❖ The seminar/research papers of the staff member that are published are distributed among them for inculcating research abilities.
- ❖ The staff are encouraged to go on field trips to various industries & research labs to provide first hand information to all the students.
- ❖ The students participated in essay writing and elocution competitions conducted by district resources centers.
- ❖ The institution is taking initiatives in promoting awareness in the fields of Aquaculture, medicinal plants and manure preparation through certificate courses.

3.2 RESOURCE MOBILIZATION FOR RESEARCH

3.2.1. What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

- ❖ Proposals were sent for Major/ Minor Research Project for UGC and awaiting for acceptance. However 3 research project got sanctioned that will be taken up in due course. UGC is providing research grant as listed below.

S.No	Name of the lecturer	Department	Amount
1	M. Sandhya Rani	History	1,50,000
2	E. Vasu	Telugu	1,30,000
3	B.Nagaseshadri	Chemistry	2,05,000

3.2.2. Is there a provision in the institution to provide seed money to the faculty for research? If so specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

Nil.

3.2.3. What are the financial provisions made available to support student research projects by students?

Nil.

3.2.4. How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Nil.

3.2.5. How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

- ❖ The institution allows the staff and the students to make maximum use of computer labs, Library books, science labs and equipment for research purpose.
- ❖ The Internet facility is provided to every department.
- ❖ The advanced learners are given study projects by the lecturers in the concerned subject to imbibe research attitude among the students.

3.2.6. Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If ‘yes’ give details.

Nil.

3.2.7. Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

- ❖ UGC Committee motivates the staff in applying for research projects. It holds number of meetings with the faculty and stress the need for

research in the institute. The institute is very generous towards researchers in providing facilities and infrastructure.

The following are the completed research projects funded by UGC.

1. Minor Research Project by Dr.R.Rajendra Reddy, Dept of Commerce

Title: Cooperative Dairies.Vs Private Milk Dairies.

Amount Sanctioned: Rs.1, 30,000/- in the academic year 2011-12

2. Minor Research Project by Dr.A.Mohiddeen Basha, Dept of Urdu.

Title: Implementation of Urdu as official language.

Amount Sanctioned: Rs. 85,000/- in the academic year 2011-12.

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- ❖ Senior faculty members having doctorate degree and research experience guide the students and the fellow new entrants in the research activity.
- ❖ Well equipped science laboratories.
- ❖ Inter-Disciplinary understanding among different Departments.
- ❖ Library with more than 20,000 books and journals of science and humanities.
- ❖ Internet facility.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- ❖ UGC is one of the funding agencies that provide financial assistance to imbibe infrastructure, XI, XII plan budget has maximum allocation to books, journals and equipment. The institute judiciously utilized the budget and upgrades the library and other departments.

- ❖ The following is budget allotment during UGC XI and XII plan

S.No	Plan period	Name of the Schme	Amount allotted
1	XI	Network Resource Center	25,000
2	XI	Internet connectivity	6000
3	XII	Books & journals	3,60,000
4	XII	Equipment	2,25,000
5	XII	Additional Assistance	45,00,000

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If ‘yes’, what are the instruments/facilities created during the last four years

Nil.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?

Nil.

3.3.5 Provide details on the library/information resource center or any other facilities available specifically for the researchers?

- ❖ The college central library contains a separate wing for reference books, books on research methodology and techniques.
- ❖ Latest journals and magazines are purchased to facilitate and benefit the teachers who pursue research activity and the students who are involved in study projects.
- ❖ The following journals are provided in the library for researchers
 1. Science reporter,
 2. Indian journal of experimental biology
 3. Current science
 4. Journal of chemical science
 5. Indian journal of economics and research
 6. Indian journal of finance and management

3.3.6 What are the collaborative research facilities developed/created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

- ❖ The institute interacts with research labs available in industries like Rathna Bio-Tech, kolamasana palle, Gowardhan Dairy, Palamaner, Aquaculture industry, Palamaner and provides first hand information of the concerned labs.

3.4 Research Publications and awards

3.4.1 Highlights the major research achievements of the staff and students in terms of

- ❖ **Patents obtained and filed (process and product)**
NIL
- ❖ **Original research contributing to product improvement**
NIL
- ❖ **Research studies or surveys benefiting the community or improving the services**
NIL
- ❖ **Research inputs contributing to new initiatives and social development**

Dr A Sasikala, Lecturer in Botany - Developed a protocol for the *in vitro* propagation of *Cochlospermum religiosum*, a medicinal tree taxon. The plant is developed through tissue culture, the bark powder is used to cure diabetes, jaundice and other ailments.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

NIL

3.4.3 Give details of publications by the faculty and students:

❖ Publication per faculty

S.NO	Name of the faculty	No of articles published
1	Dr. Syed Vasivulla Bhakthiyari, Lecturer in Urdu	10
2	Dr. A Sasikala, Lecturer in Botany	05
3	E. Vasu, Lecturer in Telugu	03
4	Dr. G Sridhevi , Lecturer in English	01

- ❖ Number of papers published by faculty and students in peer reviewed journals (national/international)
- ❖ Number of publications listed in International Database (for Ex: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc)

NIL

❖ Monographs- NIL

❖ Chapter in Books – NIL

❖ Books Edited

03 By Dr . Syed Vasivulla Bhakthiyari, Lecturer in Urdu

❖ Books with ISBN/ISSN numbers with details of publishers

03 y Dr . Syed Vasivulla Bhakthiyari, Lecturer in Urdu

1. Maqalate Bakhtiyari : ISBN: 978-81-921194-1-0
2. Gulzare Adab : ISBN: 818-18-0194-6
3. Nazar Nazr ke Charagh ISBN: 978-81-927802-6-9

❖ Citation Index – NIL

❖ SNIP - NIL

❖ SJR - NIL

❖ Impact factor – NIL

❖ h-index - NIL

3.4.4 Provide details (if any) of

- ❖ **Research awards received by the faculty**

NIL

- ❖ **Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**

NIL

- ❖ **Incentives given to faculty for receiving state, national and international recognitions for research contributions.**

NIL

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- ❖ Interactions with industries such as Rathna Biotech, Kolamasanapalli, Fish Hatchery, Govardhan dairy and Aquaculture will help the institute in establishing good rapport with industrial field.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

- ❖ Institute has opted consultancy services with certain industries and other departments consultancy services are developed by Commerce Department with income Tax department, and Botany Department with Rathna Biotech Pvt., Limited, Kolamashanapalle in sharing expertise and in culture of medicinal plants.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

- ❖ The Department of Commerce offers information and consultancy services to the public and other Govt offices in issues pertaining to income tax and the procedures followed in other transactions.

- ❖ The Department of Biological sciences offers free consultancy services and technological guidance to the surrounding industries such as the Rathna Biotech in various matters such as growing of medicinal plants, offering latest information regarding the various uses of herbal plants and their role in preserving human health.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Nil

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: institution) and its use for institution development?

Nil

3.6 EXTENSION ACTIVITIES AND INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)

3.6.1. How does the institution promote institution-neighborhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

- ❖ The institution encourages all students to develop their personality and realize their responsibilities as ideal citizens of the nation.
- ❖ Environmental club of the college exhorts the students of rural areas to educate and enlighten their neighbors about the need for nature protection, eco-friendly attitude and greenery improvement.
- ❖ The two NSS units of the college during their camps in the neighboring villages undertake so many activities to give guidance to the villages in matters of sanitation, spread of diseases, literacy drive, rights and duties of citizens and numerous other social-awareness and responsibility-building measures.

The following activities are conducted by institute during 2013-14.

S.No.	DATE	NATURE OF THE ACTIVITY /CONDUCTED BY
1	09.07.2012	62 nd Vanamahostavam – Municipal Commissioner/Forest Range Officer
2	11.08.2012	HIV /AIDS awareness rally
3	12.01.2013	National Youth Day Festival.
4	20.9.2013 & 9.10.13	Tree Plantation in collaboration with Lion's Club of Palamaner unit.
5	25.11.2013	Stamps were sold to NCC cadets and others on "Armed Forces Day" and the collected amount was sent to the authorities concerned for Utilization. Appreciation letters also received.
6	28.01.2013	Blood Donation Camp – 100 students donated blood, collected by district health authorities (Doctor).

3.6.2. What is the Institutional mechanism to track students' involvement in various social movements/activities which promote citizenship roles?

- ❖ The institute always tries its level best in attracting the students to involve in various social activities
- ❖ NCC unit of the college train up the admitted cadets in various social matters such as disaster management, maintaining discipline and controlling the mob during important social festivals and events.
- ❖ Two NSS units of the college are playing dominant role in spreading social awareness

The following activities are conducted by the institutions making students to involve in social movement activities for the year 2013-14.

Date	Activity Conducted by Agencies	Title of the Activity in which students involved
27.11.13	SETWEN services Tirupati	On Courses of Employability and Training Facilities - Seminar
27.11.13	SETWEN services Tirupati	Organ Donation - Interaction programme
28.11.13	Abyudaya Seva Samithi, Palamaner	Importance of Voting – and enrolment as voters
9.12.13	Red Ribbon Club District Resource Person , P.V.K.N. Govt.Degree College	AIDS Awareness Camp – Ralley by students
10.12.13	Eenadu –Press club	Awareness on Voters Enrolment
18.12.13	Siri Traders – EENADU group	Cell Phone Utilization
5.1.14	Sakshi Unit – Palamaner	Nirbhaya Act

3.6.3. How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- ❖ The alumni and the parents' association along with the staff and the students work for the benefit of the college.
- ❖ The feedback is collected from the stake holders and the same is analyzed.
- ❖ The feedback is distributed among the staff of college.

3.6.4. How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

- ❖ The college has invited lecturers from within and around the institutions for the benefit of the students. But there's no allotment in budget at college level.

3.6.5. How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

❖ The institute involve the staff and students to participate in various extension activities through out the year. The extension activities include celebration of important days like Education day on November 11, NCC day on November 23, DRC (District Resource Center) activities, RRC (Red Ribbon Club) activities, AIDS day December 1st and NSS special camps. These activities are conducted every year with active participation of students and staff in making rallies and educating the public through posters. Local agencies like Lions Club, Abhudaya Samithi and other organizations also participate in the activities.

3.6.6. Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

❖ Since our college is located in a semi rural area, the students and the staff are aware of the conditions prevailing in the surrounding villages where the majority of the people are underprivileged and suppressed sections of society.

❖ Two NSS units and one NCC unit and a women empowerment cell are functioning with senior faculty members as the heads of these wings and their main focus is laid on making a study of the various problems faced by people especially women in the villages.

❖ The NSS units adopt a backward village and arrange special camps to enlighten the people regarding social problem and how to overcome them.

❖ During these camps, the villages are given counseling and guidance to solve problems on their own. Especially the backward colonies are selected and through cultural interactive programmes, students have educated the villagers.

❖ Environmental protection, AIDS Awareness, Women Empowerment, Women Rights, discussions about Govt. Welfare programmes, Blood donation camps, eye camps are the important programs organized by the college.

- ❖ Such camps have proved beneficial to the socially economically suppressed classes and the students of our college have been playing significant role.
- ❖ Rallies are held through the streets of the town on important social occasions as Environmental Day, World youth Day, AIDS Day, Consumers Rights Protection Day and the NSS and NCC students lead these processions.

3.6.7. Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

- ❖ The Extension activities of the college are organized with a sole aim of making the students responsible citizens with a social awareness and broad thinking and outlook and with national consciousness.

The objectives of the extensive activities aim at

- ❖ Developing leadership qualities in students and mould their personality on all planes.
- ❖ Impart qualitative and value oriented education to students in order to enable them to face the challenges of real life.
- ❖ Inculcating in the students the noble virtues of social service, self-abnegation, devotion and dedication towards goals.
- ❖ Enlightening the dormant talents in the students and channelize them in the proper direction which will be useful to the society and the nation.
- ❖ Awakening women students to realize their new role in the contemporary society with emphasis on “Empowerment of Women” and exposing them to the various opportunities within their reach.
- ❖ Developing in them the skills of independent and creative thinking and crisis management.

Outcomes

- ❖ The achievements of students at academic, cultural and other curricular, co-curricular and extracurricular levels account for the positive and progressive outcomes of various extension activities.

- ❖ Students have learnt the need for serving the society with selflessness and dedication.
- ❖ They frame a true picture of the conditions of the under privilege classes of society and form an opinion of how to serve them in the times to come.
- ❖ They become true human beings endowed with ethical values and noble ideals of honesty, high thinking and sincerity.
- ❖ They learn various life skills that will mould their personality as well as their view on society as fellow human beings.

3.6.8. How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

- ❖ The NSS units of the college organize special camps in villages once in a year with an objective of working in harmony with the native villagers and enlightening them about the key social issues such as literacy, health and cleanliness, tree plantation, community development, women welfare, child health and adult education.
- ❖ The NCC rallies, training sessions, their assistance to the local authorities during the organizations of local events attract the attention of the public and other social agencies.
- ❖ The NSS and the NCC units played immeasurable role in the conducting of elections 2014 general and local bodies which have won the applause of the officials and the people of the constituency (as volunteers).
- ❖ The programs organized by the NSS and NCC such as “Save Environment”, “Beware of AIDS”, “Use Voting Power to Elect Leaders”, “Women Rights”, “save water save future”, have evoked greater response from the public and inspired all sections of society.
- ❖ Many social service organizations, electronic and print media personnel, experts of various fields have been made active participants of awareness programs held in the college. These include “Uses and Abuses of Cell Phones.” ”Nirbhaya Act”, “Right to Information Act” and others.

The following programs arranged in the year 2013-14

Date	Name of the program	Participants
26.06.2013	International day against drug abuse	College NSS volunteers, and the alumni and the press club members
16.07.2013	Panchayat raj system	College students and Eenadu Newspaper and the alumni
09.10.2013	Tree plantation	Lions club, NSS Unit
24.10.2013	Nirbhaya act awareness program	All women students and media press
26.11.2013	Right to vote	CPDC, Eenadu Press representatives, AbyudhyayaSamithi

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and Extension activities.

- ❖ Our college has been playing a constructive role in the local educational institutions and coordinating all activities related to various social, cultural and curricular issues.
- ❖ NSS, NCC and other wings of the college are taking part in all social service activities held by various organizations. They have been participating in various awareness camps and skill development activities at the district level and state level.
- ❖ Blood donation camps have been organized twice in a year and the local doctors and district level officials join our NSS, Red Ribbon Club units to make these programs successful.
- ❖ The institution has been maintaining cordial relations with the local social organizations such as Lions Club, Rotary club, Town youth Association, Jana VignanaVedika and others and sharing their experience in successfully organizing so many programs related to society.

3.6.10. Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

- ❖ The services of the N.S.S/N.C.C students have gained much recognition and earned the college great reputation from all circles.
- ❖ The college has received appreciation letter from setven youth services Tirupati for organising extention activity in the form of youth festival by conducting various curricular, co-curricular and cultural activities at the constituency level.
- ❖ The college also receivied appreciation letter from local firms like Gowardhan dairy for conducting company criket tournament in the college playground.

3.7 COLLABORATION

3.7.1. How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

- ❖ The institution collaborate and interact with the research laboratories like the Rathna Biotech-Kolamasanapalli, Govardhan milk dairy-Palamaner, Govt fisheries-Palamaner and obtained M.O.U.s with regard to sharing facilities, equipment and workmanship. Students and the staff members frequently visit these places to obtain experience in the field of research and enrich themselves with professional skills.

3.7.2. Provide details on the MOUs/collaborative arrangements (if any) with institutions of national importance /other universities / industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

- ❖ All the Departments have interactions with various departments of S.V. University Tirupati, P.V.K.N.Govt.Degree College, Chittoor, industries such as Rathna Biotech, Kolamasanapalli, Fish Hatchery, Govardhan dairy and aquaculture.

3.7.3. Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation /up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

- ❖ Our college has been maintaining good relations with the local commercial firm's, industrial managements and other establishments to obtain their assistance and help for the overall upliftment of the college.
- ❖ The Rathna Bio-Tech, a formidable industry of the region has been in constant touch with our college. With their co-operation and financial assistance 5 class rooms and seminar hall have been constructed and all basic amenities have been provided with.
- ❖ The students of Biological sciences have been making use of the local small industrial centers such as Govardhan dairy, Govt sericulture and aqua culture centre to sharpen their skills and enrich their experience by paying visits to these palaces.
- ❖ The AnjumanTaraqui, urdu and the Markaz committee which represent the 17,000 Muslim minority Community have been playing a stellar-role in the enrichment and progress of the urdu language in our college and have been extending their helping hand and co-operation to the prosperity of the urdu department as well as the urdu Medium H.U.P wing since the staring of the H.U.P in our college in 2004-05.
- ❖ These two organization has given financial assistance in the construction of three class rooms for the urdu medium students. They contributed an amount of Rs75,000 to the university towards the affiliation fee and the recognition fee. They paid monthly salaries to the four guest lecturers who taught the urdu medium students at the beginning of 2004-05when regular posts were not sanctioned.

3.7.4. Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the Last four years.

- ❖ Our college organized two national seminars one in Urdu and one in Commerce. Eminent scholars, Veteran Academicians, Senior Professors and other men of learning and pedagogic skills took part in these programmes.

Seminar In Commerce		
S.No	Dates	Participants
1.	21-04-2011/ 22-04-2011	Dr.G.Vijaya Bharathi, Dept of Commerce, YVU,Kadapa
		Prof.C.Sivarami Reddy, Dept of Commerce, YVU, Kadapa
		Prof.P.Mohan Reddy, Dept of Commerce, SVU,Tirupati
		Sri P.Harinath Reddy, Dept of Commerce, YVU, Kadapa

Seminar In Urdu		
S.No	Dates	Participants
1.	21-11-2009	Dr. Habeeb Ahmed (Madras University),
		Dr. Sathar Sahir (SVU,Tirupati)
		Prof. Basheer (SVU,Tirupati)
		Prof . Sulaiman Ather Javeed (University of Hyd)
2	06-10-2010	Dr. Habeeb Ahmed (Madras University),
		Prof. Sajjad Hussain (Madras University),

3.7.5. How many of the linkages/collaborations have actually resulted in formal MOUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated

- a) Curriculum development/enrichment – Nil
- b) Internship/ On-the-job training – Nil
- c) Summer placement – Nil
- d) Faculty exchange and professional development
PVKNGDC Chittoor
- e) Research
Rathna Biotech and Gowardhan Dairy
- f) Consultancy
Rathna Biotech and Gowardhan Dairy

g) Extension

PVKNGDC Chittoor

h) Publication

- Nil

i) Student Placement

- Nil

j) Twinning programmes

- Nil

k) Introduction of new courses

- Nil

l) Student exchange

- Nil

m) Any other

- Nil

3.7.6. Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

- ❖ The institution is keen in maintaining linkages with the laboratories, industries in the surrounding area and all the staff members involve themselves in collaborative activities in order to exchange research experience, learning enrichment and knowledge acquisition. Staff members have obtained Memorandum of Understandings from the Rathna Biotech, Govardhana Milk Dairy, and S.V.University-Tirupati for obtaining these objectives.



Participation in Rally



Blood Donation



NCC Day Celebrations



Oath by Staff & Students (Voters Enrollments)

CRITERION-IV

INFRASTRUCTURE AND LEARNING RESOURCES

4.1. Physical Facilities

4.1.1. What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

❖ The institution makes use of all sources available to create new infrastructure and improve the already existing constructions. The UGC funds, the Government budget, the MP, MLC and MLA fund allocations, funds collected in the form of donations from philanthropists of the surrounding area are several of the sources to acquire funding for infrastructural development. The Principal and the staff tap all sources and means to send proposals to the funding agencies through representations. Utilization of budget to hundred percent is the policy of the institution .

4.1.2. Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

The college is equipped with the following Infrastructure and facilities:

1.	Class rooms	:	12
2.	Seminar Hall	:	01
3.	Labs	:	07
4.	E-class room	:	01
5.	Computer Lab	:	02(36 Systems & 40 systems)
6.	ELL Lab	:	01(24 Systems)
7.	Library	:	3 Computers
8.	Podium with MIC	:	02
9.	Library Books	:	20,000
10.	LCD Projectors with screen :	06	
11.	Xerox Machine	:	02
12.	UPS Battery	:	11
13.	Printers	:	10

14.	Scanners	:	03
15.	Mana TV Set	:	01
16.	Air Conditioner	:	03
17.	Refrigerators	:	05
18.	Audio Visual Speakers	:	04
19.	Steal Desks	:	205
20.	Wooden Desks	:	75
21.	Television Set	:	01
22.	JKC Cell	:	01
23.	OHP Screen	:	03
24.	NCC room	:	01
25.	NSS room	:	01
26.	P.D room	:	01
27.	Women Waiting Hall	:	01
28.	Canteen	:	01
29.	Public addressing system		

- ❖ The College has a botanical garden, vermy compost shed and eco-pond. The college conducts the following:
- ❖ Extracurricular activities include Sports, games, NCC, NSS, Cultural activities.
- ❖ Co-Curricular activities include Essay, elocution competition in English, Telugu, Hindi and Urdu media.

Extra - Curricular activities

- ❖ Extracurricular activities include indoor and outdoor games like Football, Volley ball, Kabbadi, Cricket, Throw ball; Gym is available in the campus. Mini stadium is under construction with the assistance of Sports Authority of India Ltd., with an estimate cost of 1.2 Crores in 5 acres of land. There are 2 NSS units with 100 students in each unit. Various activities are conducted under NSS banner. There is one NCC unit with 150 cadets.
- ❖ Cultural activities include dance, drama, songs, play lets, Rangoli, Mehendi which are usually conducted at the time of youth festivals and college day celebrations.

4.1.3. How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed / augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The available infrastructure is in line with academic growth and is utilized optionally .The facilities developed in the last five years are

1. 9 Additional class room sheds (Temporary)
2. 3 class rooms on upstairs (Permanent)
3. Dias to perform cultural activities
4. ELL Lab with 24 systems
5. E-class room
6. Safe Drinking water facility for the students and staff.
7. New computer lab with 40 systems

4.1.4. How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

❖ The institution takes care of the physically disabled persons by providing them proper sitting accommodation in the waiting room with all facilities, rails along the steps, ramps and others are planned to construct with funds through RUSA.

4.1.5. Give details on the residential facility and various provisions available within them

- ❖ **Hostel Facility** : Nil
- ❖ **Recreational facilities, gymnasium available** : YES
- ❖ **Computer facility including access to internet in hostel** : Nil
- ❖ **Facilities for medical emergencies** : First Aid
- ❖ **Library facility in the hostels** : Nil
- ❖ **Internet and Wi-Fi facility**

BSNL broad band internet connectivity is in existence and Wi-Fi facility is not installed.

❖ **Recreational facility-common room with audio-visual equipments available** : Yes

❖ **Available residential facility for the staff and occupancy** : NIL

❖ **Supply of safe drinking water**

One for students (RO Plant), two for staff. A water purification system is also in availability.

❖ **Security**

Night and day watchman is posted in the campus.

4.1.6. What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

❖ The institution conducts medical health camps, annual health examination at the beginning and before the end of the academic year. Qualified doctors are invited to the campus to conduct these activities and offer valuable suggestions to the staff and the students whose health deformities are traced out during the medical examination.

4.1.7. Give details of the Common Facilities available on the campus spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Common facilities available in the campus are

Auditorium:

Under construction in five acres of land by Sports authority of India limited.

IQAC:

A room is provided for the functioning of IQAC, adjacent to the Principal's chambers with a plinth area of 10 feet × 6 feet

Women Empowerment Cell:

The NSS room is used for this purpose with a plinth area 10 feet × 20 feet

Career Guidance Cell

The Commerce staff room is used for the functioning of this cell with a plinth area 20 feet × 20 feet

Placement cell

The English Language Lab is used for this purpose with a plinth area 20 feet × 30 feet

Health Centre and gymnasium

The physical education room and gym are used for this purposes with a plinth area 15 feet × 20 feet

Staff rooms for teaching staff

- ❖ Arts staff room- with a plinth area 10 feet × 20 feet
- ❖ Commerce staff room- with a plinth area 20 feet × 20 feet
- ❖ Ladies waiting room - with a plinth area 15 feet × 15 feet
- ❖ Science departmental staff rooms - with a plinth area 10 feet × 20 feet

Safe drinking water facility

The Principal's anteroom contains the Kent filter to provide safe drinking water to Principal. R.O. purifier plant is installed adjacent to Principal's anteroom to provide safe drinking water to all the students. Commerce and Arts staff rooms are also provided with Kent water filters.

Seminar hall

The seminar hall with all audio and video devices fulfils the needs of the college with a seating capacity for 400 students and With MANA TV installation plinth area 20 feet × 80 feet

Canteen

Plinth area 12 feet × 25 feet

4.2 LIBRARY AS A LEARNING RESOURCE

4.2.1. Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

- ❖ An advisory committee with the Principal as the chairman and the senior teachers from all the departments as its members is functioning.
- ❖ The committee prepares the code of rules and regulations to govern the functioning of the library in matters relating to the time, student services, book distribution, maintenance of the room.
- ❖ The committee also takes steps to allot funds for the purchase of journals, magazines and other latest books on science, IT, sports, literature and culture.
- ❖ The students are motivated and encouraged to make use of facilities in the library during general meetings, departmental meetings and classroom interactions.
- ❖ The library committee monitors the registers of the staff, students and visitors. It takes all steps to regularize the functioning of the library as per the needs and requirements of the staff and the students.

4.2.2. Provide details of the following:

- ❖ Total area of the library (in Sq. Mts.) – **1700 Sqft.**
- ❖ Total seating capacity - **35**
- ❖ Working hours (on working days, on holidays, before examination days, during examination days, during vacation): **10a.m to 4p.m**
- ❖ Layout of the library – The library is situated in a large room. In future the college is planning to construct a building for exclusive library. The post of Librarian is vacant and is to be filled by the Government on transfer. Hence the departmental libraries are functioning to meet with the demand of the students.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

❖ Library ensures purchase and use of correct titles. The following are the reading materials purchased regularly.

❖ News Papers

English - The Hindu

Telugu - Eenadu, Sakshi, Andhra Jyothi, Vaartha

❖ Journals

Science Reporter, Current Science, Indian Journal of Experimental Biology, Indian Journal of traditional knowledge , Yojana, Kurushetra, Indian Journal of Chemical Science, Indian Journal of Economics, Finance, Management

❖ Magazine

Employment News, Andhra Pradesh, Udyoga, Sopanam, Vijetha Compition, Wisdom, Competition Success , Telugu Vidhyarthi.

Amount spent on procuring new books, journals and e-resources during the last four years

Library holdings	2010-11		2011-12		2012-13		2013-14	
	Number	Total Cost						
Text books	463	92,961	---		247	53,385	395	91,373
Reference Books	487	97,045	116	21,954	341	75,036	370	54,557
Journals/ Periodicals							10	15,000
e-resources								
News papers	6	7200	6	7200	6	7200	6	7200

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- ❖ OPAC : Nil
- ❖ Electronic Resource Management package for e-journals : Nil
- ❖ Federated searching tools to search articles in multiple : Nil
- ❖ Databases : Nil
- ❖ Library Website : Nil
- ❖ In-house/remote access to e-publications : Nil
- ❖ Library automation : **Yet to be done**
- ❖ Total number of computers for public access : **02**
- ❖ Total number of printers for public access : **01**
- ❖ Internet band width/ speed : **100 mbps**
- ❖ Institutional Repository : Nil
- ❖ Content management system for e-learning : Nil
- ❖ Participation in Resource sharing networks/consortia (like Inflibnet): **Nil**

4.2.5. Provide details on the following items

- ❖ Average number of walk-ins : **60**
- ❖ Average number of books issued/returned

Departmental libraries are issuing

- ❖ Ratio of library books to students enrolled : **14:1**
- ❖ Average number of login to opac (OPAC) : **Nil**
- ❖ Average number of books added during last 3 years:

S.No	Academic year	No of Books added
1	2012-13	588
2	2013-14	765
3	2014-15	1696

- ❖ Average number of login to e-resources : **Nil**
- ❖ Average number of e-resources downloaded/printed : **Nil**
- ❖ Number of information literacy trainings organized : **Nil**
- ❖ Details of “weeding out” of books and other materials:

Weeding out of books is undertaken periodically

4.2.6. Give details of the specialized services provided by the library

- ❖ Manuscripts : **Nil**
- ❖ Reference : **1314 Reference Books are available**
- ❖ Reprography : **Xerox machine is available**
- ❖ ILL(inter library loan service) : **Nil**
- ❖ Information deployment and notification : **Yes**
- ❖ Download : **Download facility is available with internet connection**
- ❖ Printing : **Printing facility is also available**
- ❖ Reading list/ Bibliography compilation : **Nil**
- ❖ In-house/remote access to e-resources : **Nil**
- ❖ User Orientation and awareness:

Access to knowledge and library weeks are conducted for orientation and awareness programmes
- ❖ Assistance in searching Databases : **Nil**
- ❖ INFLIBNET/IUC facilities : **Nil**

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

- ❖ The library is kept open from 10.00A.M to 4.00P.M.
- ❖ News papers, Magazines, Journals, Periodicals are kept for visitors promptly.
- ❖ The library is providing internet facility to the students.

- ❖ Photo copier facility is also provided to the readers.
- ❖ Walk-ins and walkout registers are maintained promptly.

4.2.8. What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- ❖ The institution takes special care to visually challenged students.

4.2.9. Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

- ❖ Feed Back Forms are issued to users and they are analyzed basing on the responses given by the users. Feed back form contains questions with regard to time, availability of news papers, Journals, Magazines and so on.
- ❖ Based on the feed back analysis, library services are improved

4.3. IT INFRASTRUCTURE

4.3.1. Give details on the computing facility available (hardware and software) at the institution. Number of computers with Configuration (provide actual number with exact configuration of each available system)

Number of Computers with Configuration

- ❖ There are two Computer laboratories one with 36 Systems and the other (ELL) English Language Lab with 24 Systems.
- ❖ Total number of Computers available is 60 having Dual Core Processor. However 30 numbers of computers exist with old version. They are being run by using SLIM Card with warranty of 2 years. Recently the institute has purchased 4 systems with Pentium Intel I3 Processor, RAM- 2GB and Hard Disk 500GB.
- ❖ The available computers have 2GB RAM, 500GB Hard Disk.

❖ **Language Lab**

2GB Ram, Dual Core processor & 500 GB Hard disk

❖ **Computer Lab**

2 GB Ram, 500 GB Hard Disk, Enjoy Thin Client

❖ **Remaining Systems**

4 GB Ram, I -3, processor, 300GB Hard disk

❖ **Computer-studentratio**

77:1133

❖ **Stand alone facility**

Nil

❖ **LAN facility**

63systems

❖ **Wi-Fi facility**

Not existing

❖ **Licensed software**

Windows XP, Windows 2007 and Windows server

❖ **Number of nodes / computers with Internet facility**

74

❖ **Servers**

Yes, 4 server systems, one in computer lab, one in Library, Two in Office

4.3.2. Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- ❖ Every department has been provided with a computer, a printer and internet facility.
- ❖ The English Language Lab, the e-classroom, the computer laboratory, are being used by the students for various learning options and goals.

4.3.3. What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- ❖ The institution has installed broadband internet connectivity to all systems in the labs and departments. UGC has sanctioned Rs 32 Lakhs under additional assistance and the required computers will be purchased from the UGC funds and a separate computer lab will be established.

4.3.4. Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

- ❖ State government sanctions annual budget in 4 quarters under head 130/132 and 520/521. Besides this College has additional special fee fund (Self Finance Fund) through which computers and accessories can be purchased. The accessories required are procured from these funds. The maintenance up gradation of computers is done through computer personnel officer by paying 3000/- per month every year whose services are renewed through CPDC resolution.

Year wise Procurement & Maintenance

Academic Year	Procurement	Brand	Brand Number	Amount
2010-11	Computers	HCL/DELL	72	14,40,000
2011-12	Printers	HP/Canon	11	33,000
2012-13	Scanners	HP/Canon	2	7,000
2013-14	Computers	HCL/DELL	4	1,60,000
2010-12	Computer tables	Local	23	64,000
Every Academic Year	Maintenance 10 months X 3000/-	-	-	30,000

4.3.5. How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- ❖ The institution aims at promoting student centric teaching in the class room. To facilitate extensive use of ICT in the class room, each department is provided with LCD projector and the broad band connectivity. The students are taught through computer based training.
- ❖ ICT Resources include MANA TV (KU Band) channel of the Collegiate education, Hyderabad, which transmit recorded /live telecast lessons on all subjects. The schedule is released at the beginning of the academic year and during transmission students are advised to watch programmes. Besides lessons, the other topics as debates, group-discussions, Question papers etc are also relayed through the channel which are very much beneficial to the students.

4.3.6. Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.)

- ❖ Departments of English, History, Botany, Zoology, Chemistry, Physics, Commerce is enabling ICT based learning to students in the class room. English Department has a separate Computer Lab, English Language Lab with 24 Systems which are internet linked. English practical Exam is computer based test.

4.3.7. Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of? - No

4.4 MAINTENANCE OF CAMPUS FACILITIES

4.4.1. How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

- ❖ The institute utilises the available resources either through budget allocation or from self finance resources in maintaining and up keeping the facilities and the funds are optionally utilized.

- ❖ The institution receive allocations in budget for maintenance and up keeping of infrastructural facilities. The institution meets with the needs from the self finance funds. The repairs like furniture, electrical wiring, water works & plumbing and other maintainance aspects are met from self finance funds.

Budget allocations and self finance resources available for the last four years.

Academic Year	Budget Allocations(Rs)	Self Finance Funds
2010-11	4,01,600	9,02,506
2011-12	3,80,000	14,01,828
2012-13	3,81,000	8,45,613
2013-14	2,65,500	10,96,335

4.4.2. What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

- ❖ Head of the Institution has a bird's eye view in up keeping and maintaining the infrastructure. Any complaint received either from student or staff with regard to non functioning or repair or damage is immediately attended. The institute regularly monitors the servicing aspects of machinery and other equipment (Microscopes) maintenance of computers and it is done with experts all-round the year. MANA TV maintenance is done by the CCE Hyderabad through a special service technician every year.
- ❖ Stock registers of individual departments are maintained by the heads. Annual stock verification is done regularly at the end of the academic year. Measures to keep all the available equipment, machinery and other items in working condition are undertaken promptly.

4.4.3. How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

- ❖ The equipment is calibrated once in every year.

4.4.4. What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- ❖ The college has electrical appliances as follows – 05 Refrigerators, 5 Audio Speakers, 1 Television Set and 60 Computers in two labs and 15 computers in departments and office.
- ❖ Fridges, TV, ACs are provided with voltage stabilizers that control the voltage fluctuations. The Arts/Commerce/Science departments, office, have 11 UPS batteries and 10 other batteries. This provides uninterrupted supply to all departments.
- ❖ Water Supply: A bore well with motor (3hp submersible) connectivity to over head tank is available in the College. Further college Municipal water connection is available. The water is dumped in to underground tank. Later it is purified through purifier and then supplied to the students. The tanks are bleached twice in a week. There are three water purifiers to staff one in Principal's chamber and others in arts and commerce staff rooms.



Bhoomi Pooja for class rooms



Inauguration of ELL Lab



Construction of Additional Classrooms



New Class room for B.A. (HUP)

CRITERION V

5.1 STUDENT MENTORING AND SUPPORT

5.1.1. Does the institution publish its updated prospectus handbook annually? If ‘yes’, what is the information provided to Students through these documents and how does the Institution ensure its commitment and accountability?

- ❖ Yes. Institute publishes the updated prospectus annually. It contains the goals and objectives of the institute.
- ❖ The institution has allotted this duty to the college magazine committee and it takes the responsibility of printing the prospectus and circulating it among all the students at the time of admission. The prospectus conveys all the information about the courses offered with different combinations , details of the fee structure , the available facilities on the campus.
- ❖ The college hand book contains details about the various scholarships offered to various categories such as S.C, S.T, B.C Scholarships, merit Scholarships, Scholarships for minorities and the physically disabled.
- ❖ The Principal’s office and the college office and the various academic committees formed for the purpose of student welfare of the college ensure the strict implementation of the promises, offers and policies made in the handbook.

5.1.2. Specify the type, number and amount of institutional Scholarships/ free ships given to the students during the last Four years and whether the financial aid was available and Disbursed on time?

- ❖ The institution aims at providing all types of financial assistance to the students of the college who largely hail from the marginalized sections of society. This assistance is given in the form of scholarships.
- ❖ The institution pays its utmost attention to the disbursement of scholarships to the eligible students on time. The scholarships relating to S.C, S.T, B.C, E.B.C and Minorities (poor student Aid) are credited to their bank accounts with regards MTF (Maintenance).

Particulars of scholarships sanctioned to students

Year	Course	General		SC		ST		BC		Minority		Ph		Total		Grand Total
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	
2010-11	B.Sc	01	04	03	11	-	02	23	21	09	03	-	36	41	77	
	B.Com	10	12	22	12	02	01	49	16	14	03	-	97	44	141	
	B.A	01	02	19	18	04	04	29	20	05	24	-	58	68	126	
	Total												191	153	344	
2011-12	B.Sc	06	09	03	10	-	01	16	17	08	-	-	33	37	70	
	B.Com	14	09	28	09	-	-	41	15	14	07	-	97	40	137	
	B.A	02	03	20	10	03	02	22	10	15	14	01	63	39	102	
	Total												193	116	309	
2012-13	B.Sc	04	06	19	12	01	02	24	20	09	05	-	57	45	102	
	B.Com	23	06	23	12	01	02	54	11	17	05	-	118	36	154	
	B.A	02	02	30	22	-	-	21	11	15	17	01	69	52	121	
	Total												244	133	377	
2013-14	B.Sc	05	05	08	11	-	-	22	09	07	02	01	46	27	73	
	B.Com	17	03	37	06	02	-	46	12	25	01	-	127	22	149	
	B.A	-	-	26	12	03	-	24	11	09	12	01	63	35	98	
	Total												236	84	320	

Scholarship sanctioned and disbursed

Academic Year	No. of Students benefited	Amount sanctioned	Disbursed Amount	Amount (Un spent)
2010-11	344	16,42,779	413359	1229420
2011-12	309	2,56,31,463	1765377	766086
2012-13	377	17,29,875	Under utilisation	Under utilisation
2013-14	320	33,8080	Under utilisation	Under utilisation

5.1.3. What percentage of students received financial assistance from state government, central government and other National agencies?

- ❖ Most of the students in the college belong to SC/ST/ BC and economically weaker sections. The students receive scholarships from State Government.

S.No	Academic Year	Total Strength	No.of Students Benefited	% Percentage
1	2010-11	1017	344	33.82
2	2011-12	947	309	32.62
3	2012-13	975	377(as on Aug-2014)	38.66
4	2013-14	1060	320(as on Aug-2014)	30.18

5.1.4. What are the specific support services/facilities available for?

- 1. Students from SC/ST/BC and economically weaker sections**
 - ❖ Specific support facilities available- Study Material distribution, Ward Counseling, JKC, Career guidance/Placement cell, entry level lecture programmes.
- 2. Students with physical disabilities : Nil**
- 3. Overseas students : Nil**
- 4. Students to participate in various competitions /National and International**
 - ❖ Participation of students in DRC activities, youth festivals like Yuvatarangam.
- 5. Medical assistance to students: health centre, health insurance etc.**
 - ❖ Medical & health – Annual medical checkup is being provided.
- 6. Organizing coaching classes for competitive exams**
 - ❖ Coaching for entry into services – Through UGC entry level programme coaching for competitive examinations and common entrance tests are being provided.

7. Skills development (spoken English ,Computer literacy, etc.,)

- ❖ English language laboratory, JKC unit with mentor.

8. Support for “ slow learners”

- ❖ Remedial coaching- UGC merged scheme remedial coaching.

9. Exposures of students to other institution of higher learning / corporate/business house etc.

- ❖ DRC meetings, Inter-Collegiate games and sports events, university level team selections for games. Youth festivals held at district level and state level, industrial tours and field trips.

10. Publication of student magazines

- ❖ College magazine is published every year. Magazine contains various articles complied by the students, staff and a foreword by the Principal.

5.1.5. Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of efforts.

- ❖ Entrepreneur skills enrichment is achieved “Entrepreneur Development Program elected paper for 1st year students.
- ❖ Students are taken to the surrounding farm houses, industrial estates and commercial firms, business centers so that they can have practical experience and comprehensive view of the concepts that they have learnt in the class room. Separate classes on this aspect are conducted every year.

5.1.6. Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz Competitions, debate and discussions, cultural activities etc.

1. Additional academic support, flexibility in examinations

2. Special dietary requirements , sports uniform and materials

3. Any other

- ❖ Annual academic plan is prepared keeping in mind about extracurricular activities and co-curricular activities. Co-curricular activities include

Debates, essay competition & Quiz programmes extracurricular activities include dance, songs, fancy dress, Rangoli and play lets. The activities are conducted twice in every year.

- ❖ Yuvatharangam is organized by CCE A.P, Hyderabad at unit level, district level and State level.
- ❖ Annual day Celebrations and cultural activities are conducted at this institution.
- ❖ Celebration of Important days like – Education day, Independence day, Republic day, Gandhi jayanthi, International youth festival, NCC day, NSS day etc.
- ❖ Foot ball and volleyball are the favorite games of the students of the college. The students are nominated every year at University level and inter university level.
- ❖ The institution imparts all types of training to the students to inculcate in them all those requisites that contribute to their symbiotic and harmonious progress.
- ❖ All the students are encouraged to take part in extracurricular and co-curricular activities. Students with theoretical skills and creative skills are identified by the college literacy association and are they given training for improvement.
- ❖ Students of higher potentialities are prompted to participate in seminars, quiz contests and debate contests held at district, university and state level and they are also being encouraged with financial assistance.
- ❖ Students who take part in the sports and games competitions at the university level are provided with uniforms, kits and other needed materials.
- ❖ Students belonging to these categories are given academic support in the form of providing study material conducting additional special classes and interactive sessions and attendance concession and bring them to all compensation level of other students. University exams are conducted with sanctity and impartiality and no students of any category is given special status or concession in this regard.

- ❖ The students who undergo training through NCC Wing are given preference at the time of selection into the institution. They are given relaxation in attendance and special classes to cover the syllabus.

5.1.7. Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of Students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC LET, ATE / CAT / GRE / TOFEL / GMAT / Central State Services, Defense, Civil Services, etc.

- ❖ Placement cell and Career guidance cell, JKC unit provide the guidance for the students in preparing the competitive examinations. UGC merged schemes provide financial assistance to conduct entry level coaching class into various services.

S.No	Name of the exam	No of student appeared	No of student admission
1	PG- cet(M.Com)	26	16
2	Ed – cet(B.Ed.,)	40	25
3	I-cet(MBA)	40	25
4	I-cet(MCA)	15	10

5.1.8. What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

- ❖ Ward Counseling System is introduced wherein Lectures are kept in charge of class as ward counsellors to look after the student all round development.
- ❖ The process of giving counseling service to students starts from the phase of admission into first year courses. Heads of Departments and various committees will give suggestions to the students regarding “group combinations and future prospects, “change of group”, “syllabus”, “university Exams,” “Practical and code of conduct” in the campus.
- ❖ Grievances Redressal Cell provides personal guidance and nullifies the fears in the minds of students and instills self confidence in them. Counseling and Placement cell provides guidance on positive approach to the students.

- ❖ Career Guidance Cell is of immense use to the students in the selection of future courses of study, selection of career from among numerous options and provides information about various competitive examinations.
- ❖ Women Empowerment Cell guides women students in academic matters and provides necessary inputs for all-round development.

5.1.9. Does the institution have a structured mechanism for career guidance and placement of its students? If yes, detail on the service provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- ❖ The institute has various committees to monitor the students in identifying job opportunities and preparing them for interviews.

Career guidance and placement cell:

Convener:

B.Nagashadri : Lecturer in Chemistry

Members

1. M.S.Bhaskar : Lecturer in English
2. Dr.G.Sridevi : Lecturer in English
3. K.Kishore kumar : Mentor(JKC)

Counseling &Placement Cell

Convener:

M.S.Bhaskar : Lecturer in English

Members

1. B.Nagashadri : Lecturer in Chemistry
2. B.L.PrasannaLatha : Lecturer in Zoology
3. T.RaghuRam : Lecturer in Physics
4. P.Kavitha : Lecturer in Mathematics

- ❖ JKC unit of the college admits and trains the students in developing various skills like Arithmetic, English spoken skills, reasoning and general knowledge. 50 students are selected for each batch who will undergo a training to face the competitive exams.
- ❖ Counselling and placement cell guide and counsel the students in attending recruitment drives, Job melas, Campus selections outside the college.
- ❖ UGC Committee provides free coaching for entry level services and arrange guest lecturer classes on various issues pertaining to personality development, entrepreneurship development skills.

JKC Placement Details -2013-14

Batch No.	No.of students enrolled	No.of students placed at		
		Local Jobs	Corporate Jobs	MNC
I	120	3	-	-
II	145	8	-	-
III	130	-	8	01
TOTAL		11	8	01

JKC Placement Details for the past 5 years (campus placements)

S.No	Year	No of students Enrolled	No of Students Placed	
			Local Companies	MNCs
1	2010-11	170	2	0
2	2011-12	120	6	0
3	2012-13	156	5	0
4	2013-14	129	3	1
5	2014-15	90	9	1

JKC Monitoring Cell Placement 2013-14

S. No	Student Name	Gender	Category	Degree Group	Passed Out Year	Remark
1.	R. Ashok	Male	BC	B.Sc (MPCs)	2014	Selected to ILM
2	R. Ashok	Male	BC	B.sc (Mpc's)	2014	Selected to Dr. Reddy's Lab
3.	K. Mohana Krishna	Male	BC	B.sc (MPCS)	2014	Selected to Dr. Reddy's Lab
4	S.Faizuddin	Male	Minority	B.A(HUP)	2014	Selected as Police Constable

JKC Monitoring Cell Placement 2014-15

S.No	Student Name	Gender	Category	Degree Group	Passed Out Year	Remark
1	L.Venkata Ramana	Male	BC	B.Sc(BZC)	2015	Shortlisted to KelloggInc
2	M. Ramesh	Male	BC	B.Sc(BZC)	2015	Shortlisted to KelloggInc
3	B.Pavithra	Female	BC	B.Sc(BZC)	2015	Shortlisted to KelloggInc
4	C.M. Jyothi	Female	BC	B.Sc(BZC)	2015	Shortlisted to KelloggInc

5.1.10. Does the institution have a student grievance redressal cell? If yes, list (if any) the grievance reported and redressed during the last four years.

- ❖ Yes.
- ❖ The Grievance and Redressal Cell has the following committee members

Convener

Smt.B.L.PrasannaLatha : Lecturer in Zoology

Members

1. M. Balachandra Naidu : Lecturer in Zoology
2. Dr. A. Sasikala : Lecturer in Botany
3. Sri K V Chidambaram : Lecturer in Commerce
4. Smt.M.Sandhya Rani : Lecturer in History

Several problems have been redressed during every year. Some of the grievances redressed are.

1. Request for drinking water facility.
2. Request for details of scholarship Applications.
3. Cleanliness of toilets.

5.1.11. What are the institutional provisions for resolving issues pertaining to Sexual harassment?

- ❖ The women empowerment cell committee has the following members

Convener

Smt.M.Sandhya Rani : Lecturer in History

Members

1. Smt. B.LakshmiPrasannaLatha : Lecturer in Zoology
2. Smt. Dr.G.Sridevi : Lecturer in English
3. Dr. A.Sasikala : Lecturer in Botany

- ❖ Fortunately no instance of harassment case is registered so far.

5.1.12. Is there an anti –ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

❖ The anti-ragging committee of the college which comprises senior faculty members. The Committee comprises of

❖ **Convener**

Sri K V Chidambaram -Lecturer in Commerce

❖ **Members**

Sri M S Bhaskar - Lecturer in English

Smt. B Lakshmi PrasannaLatha - Lecturer in Zoology

Dr. A Sasikala - Lecturer in Botany

Fortunately no instance of Ragging case is registered so far.

5.1.13. Enumerate the welfare schemes made available to students by the institution.

❖ Students belonging to SC, ST, BC, Minority communities receive social welfare scholarships from government. Government also provide fee reimbursement facility with regards to special fee and exam fee.

5.1.14. Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructural development?

Yes

❖ The college consists of a registered body of Alumni Association as per society Act (XXI of 1860) 35 of 2001, society no.249 of 2006 dtd 21.08.2006. Alumni meetings were conducted at regular intervals.

❖ The following are the contributions of alumni

1. Room for NSS and reading room worth Rs. 1,40,000.
2. The 4 almirahs and 4 S types chairs are donated to the commerce department worth Rs.24,000.
3. Hindi class room constructed worth Rs.2,00,000.

5.2. STUDENT PROGRESSION

5.2.1. Providing the percentage of students processing to higher education or Employment (for the last four batches) highlight the trends observed.

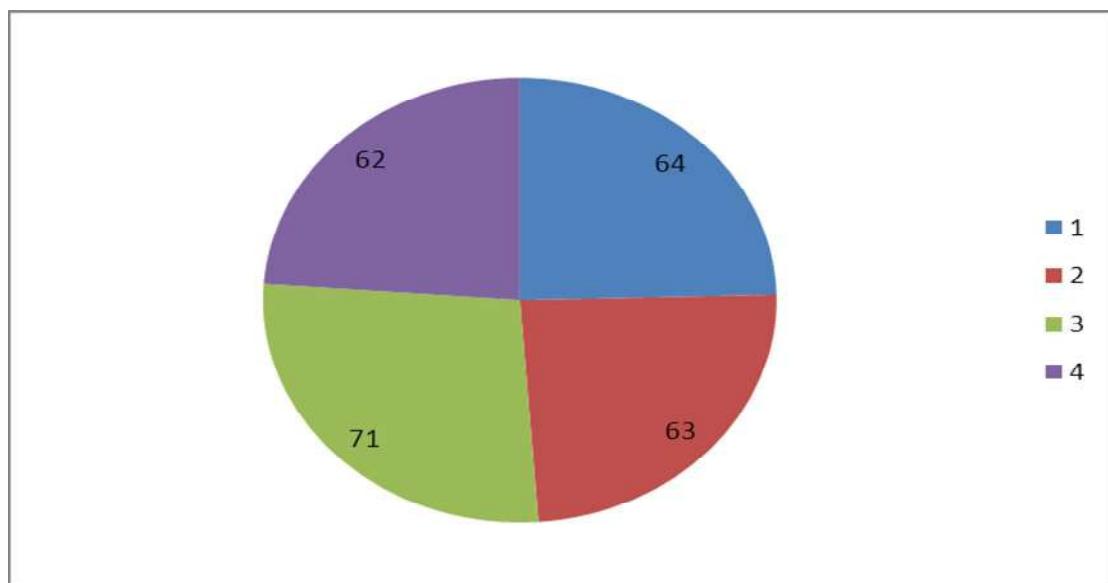
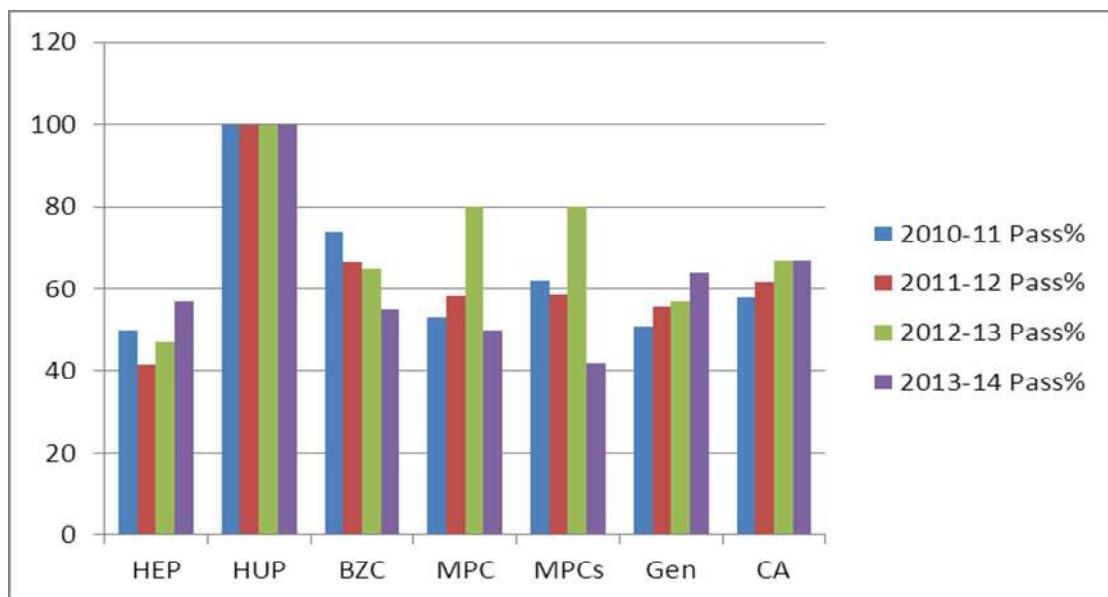
- ❖ 20% of the students go for higher education (i.e.,) PG/B.Ed/MBA/MCA and other courses whereas 10% of the students take employment after their graduation however 40- 50% students join in private jobs or join in coaching centers to take coaching for government positions.

Student Progression	2010-11		2011-12		2012-13		2013-14	
	No	%	No	%	No	%	No	%
UG to PG	71	20	79	22.6	67	21.4	82	21.2
Employed	41	10	35	11	50	18	39	10.1

5.2.2. Provide details of the programme wise pass percentage and completion rate for the last four years (course wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the colleges of the affiliating university within the city /District?

Program wise/Course wise result analysis of III year students

Course	Group	2010-11	2011-12	2012-13	2013-14
		Pass%	Pass%	Pass%	Pass%
BA	HEP	50	41.7	47	57
	HUP	100	100	100	100
B.Sc	BZC	74	66.7	65	55
	MPC	53	58.3	80	50
	MPCs	62	58.5	80	42
B.Com	Gen	51	55.8	57	64
	CA	58	61.8	67	67
Total %		64	63	71	62



- The institute is getting an average pass percentage of 60-70% every year. Certain programmes like HUP got 100% pass percentage.

5.2.3. How does the institution facilities students –progression to higher level of education and / or towards employment?

- Expert lectures by academicians and industrialists are arranged by individual departments to enlighten the students in the spheres of education and employment.
- Entry level coaching scheme, JKC Cell, Placement Cell, Career Guidance Cell provide necessary platforms for student- progression to higher level of education or employment.

5.2.4. Enumerate the special support provided to student who are at risk of failure and drop out?

- ❖ The Students who are at the risk of failure are traced out at the initial stages basing on their performance in the class-room situations through ward systems and counseling is provided to the needy students.
- ❖ Remedial coaching classes are conducted for the slow learners. Study material is supplied to all. Individual attention is paid through assignments, unit tests, question and answer sessions. Meeting parents of drop outs conducted with to pursue them and to convince their wards to attend the classes.

5.3 STUDENTS PARTICIPATION AND ACTIVITIES

5.3.1. List the range of sports, games, cultural and other extra-curricular activities available to students. Provide details of participation and program calendar.

- ❖ Sports events are conducted by S.V.University, Tirupati in the month of September every year. Students participate at university level in Tirupati in athletic meet, tournament like volley ball, foot ball.
- ❖ Sports and games are conducted to students at the end of the academic year in every college as a part of college day celebrations in 100m, 200m, 400m, 800m running race, Javelin throw, Volley ball, Foot ball, cricket, etc. Competitions are held in Jan-Feb of every academic year.
- ❖ Cultural activities are also conducted by fine arts.
- ❖ Co curricular activities like essay, debate in English, Telugu, Hindi, Urdu languages are conducted on the special occasions and also on college day celebrations.

List of Sports items available in the college :

1. Treadmill Aero fit –

S.No	Name of the Equipment	Quantity
1	Treadmill Aero fit	01
2	Elliptical cross trainer Aero fit	01
3	Fitness Machine 002c	01
4	Bench Press CT2041 Aero fit	01
5	Set Volly ball Post made 08 GI Pipe	01
6	Set Hockey goal post with back support	01
7	Set Hand ball goal post made of 3"GI Pipe with back support	01
8	High Jump Stand	01
9	Cross Bar	01
10	Shuffle post	01
11	HardlesNelco	10
12	Starting block	04
13	Stop Watch	02
14	Weight Lifting Rod 6'	02
15	Weight Lifting Rod 5'	02
16	Knurled Rod	02
17	Weight Lifting plates	07
18	Dumbbells(Steel)	06

The following is the list of participants in the years from 2009-14.

S.NO	Year	Level	Venue	Participant & Event	Achievement
1	2009-10	District	PVKN Degree college, Chittoor	S.Mubarak III B.Com (C.A). foot ball.	Runner
				Murali III B.A (H.E.P). volley ball	Team has won three league matches
2	2010-11	University	S.V.ArtsCollege, Tirupati	S.Mubarak III B.Com (C.A). foot ball.	Team has won three league matches
				Naveen III B.Com (Gen). volley ball	Team has won two league matches
				S.VikramRaj III B.A (H.E.P). Running	winner
3	2011-12	District	PVKN Degree college, Chittoor	S.Anil III B.Com (Gen). Foot ball	winner
				S.VikramRaj III B.A (H.E.P). Running	winner
4	2012-13	District	GDC, Puttur	S.Saleha III B.Sc (M.P.C). Foot ball	S.V. Arts College, Tirupati
				Naveen, III B.Com (Gen). volley ball	Team has won three league matches
		University	S.V.University, Tirupati	T.Krishna Kumar,B.Com (Gen). Long jump	winner
				T.Krishna kumar,B.Com (Gen). High jump	winner
5	2013-14	University	S.V. Arts College, Tirupati	S. Unus II B.Sc(M.P.Cs). Foot ball	Team has won two league matches
				Vinod II B.Com(Gen). Running	winner

5.3.2. Furnish the details of major student achievement in co-curricular, extracurricular and cultural activities at different levels. University / state / Zonal / National / International, etc. for the previous four years.

- ❖ The following is the list of students achievements in various activities at State level/ district level.

List of students secured prizes at various Levels in different events					
Academic Year	Name of the student	Group	Competition	Place	Level
2010-11	P.Amjad	II B.Com(C.A)	Essay	Second	District
2011-12	R.Ashok	IB.Sc(M.P.Cs)	Spot Painting	First	District
2012-13	R.Ashok	IIB.Sc(M.P.Cs)	Elocution	Third	State
	T.Roja	III B.Sc(B.Z.C)	Essay	First	District
2013-14	R.Ashok	IIIB.Sc(M.P.Cs)	Poetry	First	State
	R.Ashok	IIIB.Sc(M.P.Cs)	Essay	Third	State
	M.Vinodh Kumar	IIIB.A(H.E.P)	Quiz	Second	State
	S.Renuka	IIB.v ,l;Sc(B.Z.C)	Dancing	First	District
	G.SivaKumar	IIIB.Com(Gen)	Mono Action	First	District
	K.S.Nizamuddin	IIB.Com(C.A)	Essay	Second	District

5.3.3. How does the college seek and use data and feedback from its Graduates and employers, to improve the performance and quality of the institutional provisions?

- ❖ The institute collect feedback from the outgoing student's. The suggestions made by them are taken into consideration for strengthening the institutional facilities. The feedback reflect mainly on physical education department and the basic amenities available in the college.

5.3.4. How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the Publications/material brought out by the students during the previous four academic sessions.

- ❖ The College brings out its magazine. Senior lecturers in charge of curricular and extracurricular activities guide the students in the preparation of articles for publishing in the college magazine.

- ❖ The magazine committee will look after the magazine. The committee is listed below.

Magazine Committee	<p>Convener: M.S.Bhaskar – Lec. in English</p> <p>Members:</p> <ol style="list-style-type: none"> 1. E.Vasu - Lec. in Telugu 2. K.V.Chidambaram– Lec. in Commerce 3. B.LakshmiPrasannaLatha- Lec. in Zoology 4. Dr. A.Sasikala – Lec. in Botany 5. Dr.G.Sridevi – Lec. in English 6.Dr.SyedVasiullaBhaktiyari - Lec. in Urdu
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- ❖ The magazine is published every year by the committee. The committee calls upon articles from students and staff, scrutinise and select articles. The content of the magazine is thus prepared and with the help of alumni and others the magazine is printed.

5.3.5. Does the college have a student council or any similar body? Give details on its selection, constitution, activities and funding.

- ❖ The institution has constituted a students' union body. Students who secure highest marks in the university public examinations will be nominated to the posts of Students Union Vice President and General Secretary of the union body.
- ❖ This council plays a key role in the celebration of important events on the campus such as fresher's day, College Sports day, College annual day, farewell day and the Birthdays of nation leaders.

5.3.6. Give details of various academic and administrative bodies that have Student representatives on them.

- ❖ Student representatives are nominated in various committees such as special fee, discipline, administrative matters etc. Principal convenes meetings and resolutions are drawn in the presence of the committees concerned with the related matters.

5.3.7. How does the institution network and collaborate with the alumni and former faculty of the institution.

- ❖ The College Alumni Committee which comprises former students of the college meet ones a year.
- ❖ This committee after due deliberations come forward with action plans for infrastructural development and other basic amenities on the campus. They assist the faculty members during admission drive at the beginning of the academic year .
- ❖ The alumni association also extends their help during the celebrations of important events and festivals on the campus. The retired faculty members are invited to the college on the occasion of important celebrations such as college day, sports day and utilize their experience in expert lectures.



*Welcome to VC (SVU) Sri W. Rajendra on Freshers Day
Celebration - 2014*



Release of College Magazine 2012-2013

CRITERION VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 INSTITUTIONAL VISION AND LEADERSHIP

6.1.1. State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive Characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision

- ❖ To make the college a centre of higher learning that contribute to the holistic progress of the wards through systematic and well designed methods of teaching and creation of a congenial and conducive environment that promote proper utilization of human resources and the dissemination of the knowledge.

Mission

- ❖ The mission of the college is to impart value oriented, knowledge based quantitative higher learning that creates a sense of social awareness, national consciousness and self less service in the minds of the students and transforms them into ideal citizens
- ❖ The mission of the college is to bring the fruits of higher education to the door steps of all marginalized sections of society and to make them self reliant and self-confident men and women who can overcome the challenges of the contemporary society.
- ❖ The mission is to trace the inherent strength and intrinsic worth dormant in the students and channelize them in the right direction to make them trustworthy and responsible representatives of future society.

6.1.2. What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

- ❖ The institute follows the policies and plans manifested in the Academic Activities document prepared and circulated among all Govt colleges by the Commissioner of Collegiate Education (CCE) at the beginning of the Academic year.

- ❖ The institution also follows the academic calendar circulated by the affiliated University among all the affiliated colleges before the commencement of instruction.
- ❖ Various committees are formed under the supervision of the senior lecturers to prepare action plans to implement the activities and programme as indicated by the CCE and the University. The Principal of the college the Academic and IQAC coordinators monitor all academic programmes
- ❖ The IQAC, the U.G.C Committee, the Academic Committee conducts review meetings to discuss various issues and suggest timely measures for the better implementation of the Academic action plans. They also pinpoint the activities to be taken to the upliftment of the backward students through skill development and success oriented devices.

6.1.3. What is the involvement of the leadership in ensuring?

- a) The policy statements and action plans for fulfillment of the stated mission**
 - ❖ The governing body of the college which comprises a veteran Academician as the Principal and a team of dedicated faculty members who strive hard for the fulfillment of the stated vision. Various committees have been constituted to see that policy statements and action plans are properly implemented by involving staff in all programs to turn the mission into reality.
- b) Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
 - ❖ The College Planning and Development Committee (CPDC) takes timely decisions in matters relating to the overall development of the college after due deliberations.
 - ❖ The Admission committee prepares an action plan to manage the admission process as per the guidelines of affiliated SV University, Tirupati.
 - ❖ The academic committee looks into the matters related to the annual academic plan, syllabus coverage and evaluation.

- ❖ The UGC committee makes correspondence with the funding agencies like UGC for the purchase of books, equipment and infrastructure.

c) Interaction with stakeholders

- ❖ Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- ❖ Reinforcing the culture of excellence
- ❖ Champion organizational change

List of Various Committee

S.No	Committee	Convener/Coordinator/Member
1	IQAC	Coordinator: Dr.G.Sridevi – Lec.in English Members: 1. M.S.Bhaskar – Lec. In English 2. T.RaghuRaman–Lec. in Physics 3. B.L.P Latha – Lec. in Zoology
2	Admission	Convenor : M.Vijayasekharam– Lec. in Commerce Members: 1. B.Lakshmi Prasanna Latha- Lec. in Zoology 2. M.Sandhya Rani – Lec. in History 3. M.Suryasekhar Reddy – Lec. in Physics 4. K.V.Chidambaram–Lec.in Commerce
3	Woman Empowerment Cell	Convenor : 1. M.Sandhya Rani – Lec. in History Members: 1. B.Lakshmi Prasanna Latha- Lec. in Zoology 2. Dr.G.Sridevi – Lec. in English 3. A.Sasikala – Lec. in Botany
4	Consumer Club	Convenor : K.V.Chidambaram–Lec.in Commerce Members: 1.E.Vasu – Lec. in Telugu 2.M.Dharma Rao – Lec. in Telugu 3.P.Jayanthudu – Lec. in Commerce 4. Venkat Narayana – Con Lec. in Economics

5	Alumni Association	Convenor : 1.K.V.Chidambaran–Lec.in Commerce Members: 1. P.Jayanthudu – Lec. in Commerce 2. M.S.Bhaskar – Lec. in English 3.M.Sandhya Rani-Lec.in History 4. S.Chand Basha – Alumni
6	Academic Coordinator	Convenor : B.Lakshmi Prasanna Latha- Lec. in Zoology Members: 1. P.Naveen – Lec. in Chemistry 2. B.Nagaseshadri – Lec. in Chemistry 3. T.Raghu Raman – Lec. in Physics
7	Grievance and Redressal Cell	Convener : B.Lakshmi Prasanna Latha- Lec. in Zoology Members: 1. Dr. A.Sasikala –Lec.in Botany 2. K.V.Chidambaran–Lec.in Commerce 3. M.Balachandra Naidu – Lec. in Zoology 4. M.Sandhya Rani – Lec. in History
8	Counseling and Placement Cell	Convener : 1. M.S.Bhaskar – Lec. in English Members: 1. B.Nagaseshadri – Lec. in Chemistry 2. B.Lakshmi Prasanna Latha- Lec. in Zoology 3. T.Raghu Raman – Lec. in Physics 4. P.Kavitha-Lec.in Mathematics.
9	Special Fee Committee	Convener : B.Lakshmi Prasanna Latha- Lec. in Zoology Members: 1.M.Suryasekhar Reddy – Lec. in Physics 2. A.Sasikala – Lec. in Botany 3. B.Nagaseshadri – Lec. in Chemistry 4. Student Representatives – S. Nasreen III B.Com (C.A.)

B) Formulation of action plan

- ❖ The college formulates action plans which manifest its aim to develop the institution on all planes and these are prepared departmental wise. These plans are incorporated with the strategic plan of the institution by the IQAC which coordinates and supervises the academic activities in the college.

C) Interaction with the stake holders

- ❖ The Principal and the teaching staff hold interactive sessions at the beginning of the academic year and enlighten the students about the goals and objectives of the college and the proposed and prescribed activities for the entire year.
- ❖ Meritorious students who achieved first in their classes are nominated as student representatives that constitute student union for that particular year.
- ❖ The college conducts Alumni meets to discuss important academic issues, developmental activities and to seek their cooperation and guidance in all issues. Suggestions are collected by supplying questionnaire to the Alumni members, parents and other stake holders for further consideration.

Proper support for policy and planning

- ❖ Support for policy and planning is derived from stake holders by frequent consultations with them. Priority based requirements are identified for implementation of suggestions and proposals of the stake holders regarding infrastructure development and academic progress are given due weightage.

Reinforcing the culture of excellence

- ❖ To reinforce the culture of excellence, all teachers are encouraged to take part in IUFF (Inter University Faculty Forum) programmes, refreshers courses, workshops, seminars for skill enrichment and updating of knowledge in their respective subjects organized by CCE.
- ❖ The UGC committee makes arrangements to encourage the staff for applying Minor and Major Research Projects and to get financial

assistance from UGC. This provides an opportunity to the teachers to excel in the fields of research and creative aptitude.

- ❖ Academic review meetings allow the teachers to reveal their views and such exchange of views sharpen the ideologies of the new entrants. Lecturers are encouraged to promote research culture by under taking research activities, field trips, study tours, industrial visits which give great reinforcement to what the students have acquired in the class rooms during instruction session.

6.1.4. What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

- ❖ The Principal conducts academic review meetings in the first week of every month with departments incharges and staff on the syllabus coverage, developmental aspects, students performance in the unit tests, implementation of plans to improve the slow learners and other student centric activities.

6.1.5. Give details of the academic leadership provided to the faculty by the top Management?

- ❖ The Government of Andhra Pradesh through the Commissionerate of Collegiate Education governs the college in all administrative matters and supervision of the college is done by Sri Venkateswara University to which it is affiliated.
- ❖ The Principal is the academic and administrative head of the college and extends academic leadership to the faculty members in all aspects.
- ❖ The Principal leads all the heads of departments, giving them guidelines and instructions in carrying out various academic activities in accordance with the academic calendar circulated among all the affiliated colleges by S.V.University, Tirupati.

Other Committees of the colleges

S.No	Name of the Committee	Convener & Members
1	DRC Committee	<p>Convener: 1. K.Jayanthudu – Lec. in Commerce</p> <p>Members: 1. T.Raghu Raman – Lec. in Physics 2. E.Vasu – Lec. in Telugu 3. P.Venkataramana – Lec. in Economics</p>
2	Eco Club Committee	<p>Convener: B.Lakshmi Prasanna Latha – Lec. in Zoology</p> <p>Member: 1. Balachandra Naidu – Lec. in Zoology 2. P.Naveen-Lec.in Chemistry 3. Dr.A. Sasikala – Lec. in Botony</p>
3	Magazine Committee	<p>Convener: M.S.Bhaskar – Lec. In English</p> <p>Members: 1. K.V.Chidambaram– Lec. in Commerce 2. B.Lakshmi Prasanna Latha- Lec. in Zoology 3. A.Sasikala – Lec. in Botany 4. Dr.G.Sridevi – Lec. in English</p>
4	NCC(CTO)	1. B.Nagaseshadri – Lec. in Chemistry
5	NSS	<p>Convener: K.V.Chidambaram–Lec. in Commerce</p> <p>Member: 1. Balachandra Naidu – Lec. in Zoology 2. T.Raghu Raman – Lec. in Physics 3. E.Vasu – Lec. in Telugu</p>
6	Physical Education	<p>Convener: E.Vasu – Lec. in Telugu</p> <p>Member: 1. Dr. Syed Vasivulla Bhakthiyari-Lec.in Urdu 2. B. Nagaseshadri-Lec.in Chemistry 3. M. Sandhya rani-Lec.in History</p>

- ❖ The teachers in charge lead remaining teachers in their departments and take decisions with collective responsibility. Leadership responsibility is given to the senior members of the each department while constituting various committees of the college.
- ❖ Young, dynamic and energetic teachers are preferred as leaders while constituting N.S.S, N.C.C and Physical Education Committees.
- ❖ Training programs, workshops and seminars are arranged by teachers of excellence and eminence, services of retired lecturers are utilized to inculcate leadership qualities.

6.1.6. How does the college groom leadership at various levels?

- ❖ The institution takes all measures to groom leadership at all levels of the college. The Principal attends training programs organized by CCE, the affiliated University, the DRC meetings (District Resource Centre) and the Social Welfare meeting.
- ❖ Teachers with desirable leadership potentialities are identified and nominated as conveners of various committees.
- ❖ Students who join NCC are trained in leadership aspects during training classes. They represent the college in National Cadet Camps and parades to strengthen such desirable qualities.
- ❖ Two NSS units are functioning in the college and more than 200 students register their names on the rolls every year as volunteers. They take part in social activities, field work and special camps. Team leaders are selected to lead the team members during social service activities.

6.1.7. How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- ❖ The college aims at working towards decentralized governance system. To ensure effective administration the college has been bifurcated into Academic wing and Administrative wing for both Principal is the head.
- ❖ The academic wing has 16 departments which function under the chairmanship of senior faculty members and powers are given to them to take academic decisions with greater autonomy except in matters of

financial involvement. The Sr.Assistant of the office looks over the official transactions.

- ❖ Various committees nominated by the Principal look into several aspects related to their jurisdiction.

6.1.8. Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

- ❖ Yes, the college promotes the culture of participative management by involving all the teachers and students in the day to day activities of the college. The Principal as the academic and administrative head of the college take care of the institution management and organization.
- ❖ The staff council of which the Principal and all the teachers are members is the prime body that governs the institution and manages all issues through congenial deliberations. Various committees are constituted with the senior lecturers as the heads and the other lecturers as members who involve themselves in decision making by active participation.

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

6.2.1. Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

- ❖ Institute follows to the formally stated quality policy of the government.
- ❖ This policy is developed, driven, deployed and reviewed by obtaining the required guidance suggestions of eminent Educationists, experts and academicians.
- ❖ Timely reforms in the fields of Higher Education are incorporated in the policy draft to make it more qualitative and effective.

6.2.2. Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

- ❖ Yes, the perspective plan for development has three aspects, academic administrative and infrastructural.

- ❖ Plan for development in academic area involves the starting of new courses and Certificate Courses to meet with job market needs.
- ❖ Plan for development in the administrative area involves the Utilization of State Government budget, UGC Funds and Restructured fee.
- ❖ Plan for development in infrastructure area involves sending proposals for construction of new rooms, renovation of existing rooms forwarding the proposals to the concerned authorities and involving the local philanthropists, CPDC Members and Alumni is in process.

6.2.3. Describe the internal organizational structure and decision making processes.

- ❖ The Principal as the head of the institution makes decisions in all important issues and implements with the co-operation of the faculty members.
- ❖ The instructions given by the Government, CCE, RJDCE and University in all matters are implemented by the Principal by involving the teachers and the office staff.
- ❖ Decision making in matters relating to individual departments rests with the lecturers –in –charge, staff and students.

Organizational Chart of the institution

- ❖ CCE (Hyderabad) -----→ RJDCE (Kadapa) -----→ ID College (Chittoor) → Principal (Unit level) --→ Department In charge----→ Staff

6.2.4. Give a broad description of the quality improvement strategies of the institution for each of the following

- ❖ Teaching & Learning
- ❖ Research & Development
- ❖ Community engagement
- ❖ Human resource management
- ❖ Industry interaction
- ❖ The College Strategies

Teaching and learning

- ❖ Encourages the faculty members to enrich their teaching skills by taking part in Orientation Courses, Refreshers Courses, Seminars and Workshops and Induction Training Programmes.
- ❖ Invites the senior Faculty members of surrounding colleges to deliver lecturers to boost up the subject knowledge of the faculty and sharpen their teaching talents.
- ❖ The IQAC has been setup to co-ordinate the teaching learning process by constant vigil on all academic issues.

Research and Development

- ❖ Teachers of the college are encouraged to take part in various seminars and workshops and present research papers that reflect their creative bent of mind.
- ❖ Lecturers especially new entrants to teaching profession are motivated to join M.Phil, Ph.D Courses to enrich their research aptitude.
- ❖ The UGC Co-ordinator extends all types of help to the faculty members in the processing and forwarding of minor and major research projects to the UGC and getting the financial assistance sanctioned to carry on such research activities.
- ❖ The UGC Committee also extends support to the faculty members in Organizing the workshops and seminars on the Campus after getting approval and funds.To present papers in National /international Conferences, Workshops Sponsored by UGC.
- ❖ Motivates the teachers to under take research activities.

The following faculty members are pursuing M.R.P recently sanctioned by U.G.C

Community Engagement

- ❖ The College organizes many community – related programmes through one NCC Unit and two NSS Units.

- ❖ The NSS Units motivate the students and the staff to donate blood to the authorized agencies. So far ten Blood donation Camps have been organized, 800 students and 30 teachers have donated blood.
- ❖ The NSS volunteers take part in the various rallies through the streets of the town to enlighten the public about social issues such as literacy, Aids Awareness, Tree plantation, Drug malady and Flag Day Celebrations by collecting donations by selling stamps of Armed forces.
- ❖ The College invites Social Service organizations and NGO's to conduct interactive sessions in the college to motivate students on various social evils. For instance, the Eenadu agency and the Sakshi Managements have conducted debates on 'Gender Bias, Women Empowerment, the right to Vote, misuse of cell phones'. "Awareness Campaignion Nirbhaya & Abhaya Issues of women in the academic year 2013-14.
- ❖ The NCC Wing is actively involved in various social awareness programmes such as assisting the local authorities in the conducting of Jataras, Festivals and Melas.

Human Resources Management

- ❖ To tap the human resources available in the college and channelize them in the right direction, the college is striving hard through various committees.
- ❖ The English language laboratory, the Computer Lab, the Jawhar knowledge Centre, the IQAC and Academic committees are responsible for human resource development with novel and innovate programmes like skill enrichment, knowledge enhancement, imparting problem solving techniques, stress management and personality development are the Crust areas that are paid attention to.

Industry interaction

- ❖ Situated on the National Highway and about the suburbs of the town the college has given top priority to impart quality and skill oriented higher education to the students to raise up to the challenges of the job market by interacting with the industries like Rathna Bio-Tech and Gowardhan Dairy farm. Students and staff frequently visit industries and also invite the technical personal to the institute for interaction.

6.2.5. How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- ❖ The Principal as the academic and administrative heads of the college records all the activities of the college from the commencement of the academic year till the end in a separate register .The register is made available to the inspecting authorities.
- ❖ The College annual report read by the Principal during every college day gathering is a realistic presentation of all events, activities and programmes of the college covering a period of one year. This report is placed before all the stakeholders and CPDC Members present. This report is printed in the front pages of the college magazine which is distributed among the students, the staff, the alumni and the parents' association members.
- ❖ Feedback is taken from all stake holders periodically for analysis and positive suggestions are considered for the improvement of the college.

6.2.6. How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional Processes?

- ❖ The Principal allots specific and well-defined roles to all staff members so that all of them dedicate themselves to the assigned duties and take part in all activities.
- ❖ Various committees of which senior faculty members are the heads, other lecturers and selective students are members, take care of various institutional process such as admissions, formation of time-table, syllabus coverage, periodical reviews of academic matters, skill enrichment programmes, community –oriented activities, extending counseling and guidance to the wards and numerous other activities.
- ❖ The Staff Council meetings, Academic review meetings, evaluation of committee meetings involve the active participation of all teachers who interact with the Principal on all important issues and decisions are taken

in co-operative and cordial atmosphere .This results in the effective and efficient enrichment of the institutional process.

- ❖ The CCE, AP conducts academic audit ones in a year. The academic advisors visits the college and verifies the recordrs and the activities conducted by each deparment. The suggestions are taken into account. ATR (Action Taken Report) is submitted to CCE by the Principal.

6.2.7. Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

- ❖ Since this is government College there is no such specific body as “the management Council” the principal the staff council and the CPDC together play a prominent role in making timely resolutions for implementation after due deliberations. These resolutions are related to purchase of equipment, purchase of books and magazines, and the required furniture and other stationery.

CPDC Resolutions taken and implemented in the last year i.e 2013-2014

1. To utilize UGC Budget under XII Plan.
2. To enhance salary of Contingent employees .
3. To allocate 5.0 acres of land for Mini Stadium (Sports Complex).
4. To request CPDC of Government Junior College to allocate 0.5 acres of land to facilitate the construction of sports complex.

6.2.8. Does the affiliating university make a provision for according the status of Autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?

- ❖ Yes, with the infrastructure facilities available at present and future hopes and expectations to grow in this directions and with the present students strength and the prevailing courses and the expected increase in students, intake in the coming years, we are looking forwards to apply for autonomous status in accordance with the guidelines and parameters set by the CCE and the University.
- ❖ The process has been started and we are marching towards in the right way by getting sanctioned M.Com Course, B.A Special English Course and by applying for new Course, Such as B.Sc (M.P.C) E.M and B.Sc (B.Z.C)E.M to increase admissions.

6.2.9. How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

- ❖ Yes, there is a separate cell called “Grievances Redressal Cell” which looks into the various complaints lodged by the stake holders orally as well as in the form of written representations.
- ❖ On behalf of the teaching staff, the unit president brings staff grievance to the notice of the Principal who in turn takes steps to solve them by arranging staff council meetings.
- ❖ The complaint of the stake holders is given immediate response and remedial measures are taken. The following are several of the grievances successfully redressed.
 - ❖ Toilet rooms for women is to be renovated.
 - ❖ Drinking water facility is provided to all students.
 - ❖ Water filter purchased to provide drinking water to the staff.
 - ❖ Each department is provided with a computer with internet access.
 - ❖ Gents toilets for staff are renovated.

6.2.10. During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

- ❖ Yes. There are two court cases filed against the institute on various issues
 1. K Simhadri, Lecturer in Telugu O.A No. 7372 of 2011 filed a case in administrative tribunal for non renewal of increment in his services for the academic year 2011-12 since he faced allegations leveled by then Principal. The O.A is also dismissed by tribunal Court.
 2. Sri P. Jayanthudu, O.A No 379 of 2013Part-time Lecturer in Commerce whose case is pending in the Tribunal court as against regularization he is being continued in service on the basis of court orders for every academic year.

6.2.11. Does the Institution have a mechanism for analyzing student feedback on Institutional performance? If ‘yes’, what was the outcome and response of the institution to such an effort?

- ❖ Yes, Students feedback on the teacher’s performance, Academic activities, facilities provided to the students, library working conditions and college’s office as significant parameters to measure the college status and to bring in the required changes.
- ❖ A Comprehensive questionnaire covering all aspects of the college is supplied to the students. The information gathered from this feedback activity is analyzed by the departmental heads’. Suggestions and opinions on core issues are discussed during staff council meetings and resolutions are taken accordingly for the betterment of the existing conditions in the college.

6.3 FACULTY EMPOWERMENT STRATEGIES

6.3.1. What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- ❖ The institution gives utmost importance to enhance the professional development of all its teaching and non-teaching staff members through a number of ways.
- ❖ All lecturers are encouraged to attend the various skill-enrichment programs organized by C.C.E, University Academic wing, and the surrounding college managements.
- ❖ Lecturers are motivated to take part in orientation courses, refresher course, seminars, workshops conducted in various Academic staff colleges for the purpose of updating their subject knowledge and sharpening their teaching skills.

Details of OC's/RC's under went by Lecturers from the years 2012- 2014

S.No	Name of the Lecturer	Subject	OC/ RC	Venue	Date of completion
1	Dr.G.Sridevi	English	OC	MANUU, Hyd	07-06-2012
2	P. Naveen	Chemistry	OC	MANUU, Hyd	06-06-2012
3	K.V.Chidambaran	Commerce	OC	SVU, Tirupati	24-10-2012
4	M.Surya Sekar Reddy	Physics	RC	HCU, Hyd	24-10-2012
5	Dr. Syed Vasivulla	Urdu	OC	MANUU, Hyd	06-05-2013
6	S.Sandhya Rani	History	OC	SVU, Tirupati	21-12-2013
7	Dr.G.Sridevi	English	RC	HCU, Hyd	24-07-2013
8	Ravi kumar Yadav	Hindi	RC	MANUU, Hyd	23-02-2014
9	B.Nagaseshadri	Chemistry	RC	SVU, Tirupati	23-08-2014
10	M.Vijaya sekharan	Commerce	RC	SVU, Tirupati	22-03-2014
11	M.Surya Sekar Reddy	Physics	OC	JNTU, Hyd	14-10-2014
12	P. Naveen	Chemistry	RC	HCU, Hyd	10-09-2014
13	M.Dharma rao	Telugu	RC	AU, Vizak	23-09-2014
14	Dr. Syed Vasivulla	Urdu	RC	MANUU, Hyd	23-02-2014
15	M.Vijaya sekharan	Commerce	RC	SVU, Tirupati	01-11-2014
16	K.V.Chidambaran	Commerce	RC	SVU, Tirupati	27-12-2014

6.3.2. What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- ❖ The institution prescribed and sets a clearly defined role to all its staff members to perform, and a specific responsibility to shoulder upon.
- 1. Five of the Lecturers underwent induction training programme at DRC centre Chittoor, to teach a newly inducted paper namely Human Values and Professional Ethics in the year 2013-14.
- 2. Training programme on administration will be organized by CCE through video conference. Faculty members availed the programme through MANA TV
- ❖ Beside teaching activity, each staff member is directed to act as either the Convener or the member of various committees constituted for various Academic purposes. The faculty members are motivated to take part in various training programmes organized by various agencies. The NSS Co-Ordinators, the NCC Officers frequently take part in such programmes. The subject teachers are motivated to participate in various training sessions organized by C.C.E, S.V.University and DRC. The English faculty members regularly attend ELF Training, “Communicative English Training Porgammes” and Skills enrichment training sessions “Lecturers of Arts and sciences attend the training programmes and workshops organized by the ID college, Principal and CCE.

6.3.3. Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal?

- ❖ The prime aim of the institution is to involve all the lecturers in the academic and administrative schedule of the college with a well-defined role to each of them.’
- ❖ To estimate the performance of the teachers, student feedback, self – appraisal of individual teachers (API) and the principals own appraisal reports (AADPI) with remarks are made use of.
- ❖ CCE Office collects Academic Performance Indicators (**API**) from lecturers and the Principal has to submit Academic Administrative and

Development Performance Indicators (**AADPI**) to **RJDCE** of the concerned region. The scores obtained are considered for transfers and promotions on merit basis.

- ❖ Student feed back in a printed format is collected every year. The observations are analyzed and are submitted to CCE Hyd (records are maintained).
- ❖ Exam results are also prepared class wise, subject wise and analysis is made. If any lecturer who secures less than 40% of pass percentage, it is intimated to CCE.

6.3.4. What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

- ❖ The review of indicators with the individual teachers will help the teacher to improve their caliber for the next academic year. The demerits are thoroughly discussed and ratified in future.
- ❖ The self-assessment analysis of the individual teachers presented in the prescribed formats are collected by the Principal at the end of the academic year.
- ❖ The opinions of the Principal in the form of a confidential report are forwarded to the CCE.
- ❖ The CCE officials examine the Principals, report and consider it as the basis while granting CAS and rewards such as the best teacher award.
- ❖ The self- appraisal form of the Principal, the Principal's observations in the confidential report and the CCE's analysis of it and considerations of it as the right criteria to evaluate a teacher's performance inspire and motivate the faculty zest for betterment.

6.3.5. What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

- ❖ The teaching and the non –teaching staff members are greatly benefited by so many welfare schemes provided by the state government and these financial and other benefits are utilized by all. These include.

- ❖ Medical reimbursement to self, spouse, children and dependent parents.
- ❖ Tuition fees reimbursement to the children of non teaching staff
- ❖ Health cards to all irrespective of cadre
- ❖ Maternity leave to women staff and paternity leave to men staff
- ❖ House Loan/ Vehicle Loan/Personal Loan, loans from banks
- ❖ GPF/EPF loans/part final withdrawals
- ❖ Festival advance facility
- ❖ Education loan facility for the children of staff

6.3.6. What are the measures taken by the Institution for attracting and retaining eminent faculty?

- ❖ The Eminent faculty members are treated to be the invaluable asset of the institution and attention is paid to utilize their services for the prosperity of the institution.
- ❖ These lecturers of eminence are made heads of various committees and decision-making bodies.
- ❖ They are felicitated and honored on important occasions and events celebrated in the college.
- ❖ These eminent lecturers are encouraged to represent the college as conveners for various committees like CPDC, IQAC etc.

6.4. FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION

6.4.1. What is the institutional mechanism to monitor effective and efficient use of available financial resources?

- ❖ The institution has a credible financial management which ensures the right diversion and channelization of financial resources in the appropriate direction to ascertain the development of all wings on all planes.

- ❖ Since this is a Government College, financial assistance pours in from various funding agencies such as CCE, UGC, Self finance and others for academic, administrative and infrastructural oriented purposes.
- ❖ The CCE, the RJDCE the state Govt Audit units supervise and monitor the utilization of financial resources by the principal and his staff whenever they visit the college for such a purpose.
- ❖ At the college level, the principal acts as the chairman of various committees which are constituted for utilization of fund for specific purposes in accordance with the CCE guidelines.
- ❖ The U.G.C. Committee and the principal together make financial allocations to the departments for purchase of equipment, books, computers and other necessary material. All these transactions are clearly checked by the UGC Coordinator and the Principal and the details are recorded in the U.G.C. Minutes Register.
- ❖ To maintain transparency in all financial matters, senior teachers are put in charge of various committees constituted for purchasing sports materials, library books, computers, lab equipment, furniture and other required items. Any major transaction is put forth before CPDC, staff and council meeting for discussion and the resolutions are drawn to take action.
- ❖ The funds utilized for so many developmental activates are subject to the examination and approval of Audit Agencies.

6.4.2. What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- ❖ Statutory bodies appointed by the Govt of AP i.e., C.C.E make audit to the finance and accounts of the college as per the guidelines of government.
- ❖ The institution has mechanism for both external and internal audit
- ❖ Internally, verification of records, registers, purchases, expenditures and receipts is done by annual verification of a committee formed by the Principal with senior teachers as members every year.

- ❖ The External Audit is done by the Govt Auditors deputed to the college by the C.C.E. and the Auditor General. RJDCE Kadapa is empowered to visit and make a depth inspection of the college at any time.

6.4.3. What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of Academic and administrative activities of the previous four years and the Reserve fund/corpus available with Institutions, if any.

The major sources of funding are

1. Government budget : State Budget allotted by Government every year in four quarters.
2. Self Finance fee : Restructured fee collected from students who study restructured courses B.Com (CA), B.Sc (M.P.Cs), BA (Special Eng)
3. P D Account : Special Fee Collected from students at the time of admission and term fee
4. UGC Grants : UGC Allocations under XI and XII plans.

a) Govt Budget

Academic year	Receipts (Rupees)	Expenditure
2010-2011	4,01,600-00	2,39,205-00
2011-2012	3,80,000-00	1,64,875-00
2012-2013	3,81,000-00	3,68,811-00
2013-2014	2,65,500-00	2,17,596-00

Personal Deposit (PD) Account (Special Fee)

Academic year	Receipts (Rupees)	Withdrawals
2010-2011	7,16,820-00	7,52,549-00
2011-2012	7,95,365-00	9,71,665-00
2012-2013	13,85,893-00	14,89,402-00
2013-2014	6,72,352	---

b) Self- Finance

Academic year	Receipts (Rupees)	Withdrawals
2010-2011	9,02,506	6,73,415
2011-2012	14,01,828	13,97,675
2012-2013	8,45,613	13,15,573
2013-2014	10,96,335	10,64,058

c) UGC grants

Name of the Scheme	Plan	Amount Sanctioned	Amount Released	Amount Utilized	Unspent Balance
Books Journals Equipment	IX Plan	4,57,440	4,57,440	4,54,014	3,426
A). Remedial Courses- Books and Journals B). Additional Classrooms and toilets for staff	X Plan	9,71,040	8,60,064	8,59,592	472
			4,00,000	4,00,000	-----
Merged Schemes	XI Plan	43,86,000	5,41,000	5,17,300	23,700
Merged Schemes	XI Plan	3,00,000	3,00,000	3,00,000	-----
Sports and Infrastructure	XI Plan	4,00,000	4,00,000	3,98,951	1,049
Merged Schemes	XI Plan	2,50,000	2,50,000	2,50,000	-----
Books Journals equipment	XII Plan	11,00,136	11,00,136	11,00,136	-----
Additional Assistance	XII Plan	50,00,000	45,00,000	40,00,000	5,00,000

- ❖ Since this is a Government college, the Government extends all sorts of financial aid in the form of grants.
- ❖ The state Govt through the C.C.E. allots grants for the purchase of equipment, furniture, computers, lab material, library books, physical Education materials, construction of classrooms and others.
- ❖ The U.G.C. makes fund allocations under 2 (f) and (12) B for recognized colleges in the form of additional assistance.
- ❖ Besides these resources, the college collects fees from the students at the time of admissions and these include library fees, magazine fees, lab fees, special fee, university fee and others. To run the day-to-day administration of the college, fees collected under various heads are made use of in particular self-finance fee.
- ❖ Incase of any deficiency to meet the expenses, the principal has been authorized by CPDC to divert the amount available in Accumulated special fee fund and may request CCE to utilize with prior permission.

6.4.4. Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

- ❖ The institution has at present student strength of 1040 and there is a steady increase in the enrollment of students is expected in the coming years. So the college Principal has sent proposals for sanction of Rs. 1.75 cores under RUSA with the necessary estimates and proper justification reports to strengthen the future class rooms and improve the other infrastructure facilities of the college, such as equipping various labs, purchase of computers, library digitalization, providing toilets to male students on the campus.

The proposals submitted to RUSA are listed below

S.No	Category	Item Name	Quantity	Amount
1	Items under new construction	Class rooms	4	62,00,000
2		Common room for students	5	30,00,000
3	Items under Renovation	Toilets	1	4,60,000
4		Laboratory	2	2,00,000
5		Computer Centre	2	3,50,000
6	Items under new components	Computers	55	19,25,000

Previous Efforts include:-

- ❖ Honorable MLC Sri R Reddeppa Reddy Sanctioned 9.9 Lakhs from his funds towards the construction of compound wall on two sides.
- ❖ Honorable MLC also sanctioned 4.75 Lakhs for ground leveling and laid cement road on the campus at entrance.
- ❖ Honorable MLA Sri N Amaranth Reddy Sanctioned 4.95 Lakhs for the Construction of the remaining compound wall on the other two sides.
- ❖ Honorable MLA also sanctioned 1.00lakhs rupees for the digging of a bore well and pipe line connections to provide drinking water facility.
- ❖ Sri B Sudhakar Reddy , grandson of the founder of the college late Sri Varra Chenna Reddy contributed 13 lakhs for the construction of Additional class rooms and a seminar hall.
- ❖ Sri H B Reddappa of Bangalore has contributed 1.25 lakhs towards the construction of open air stage.
- ❖ Sri Kuna Radhakrishnaiah Chetty and Brothers contributed Rs.3, 00,000/- for the construction of a class room with electrification facility .
- ❖ Sri C V V Kumar contributed Rs.1, 00,000/- for the construction of a mini room adjacent to the Urdu block.
- ❖ Sri K. G. Nagesh, Retd Lecturer in English contributed Rs.12,000/- for the purchase of a Syntax Water tank to store drinking water .

6.4.5. What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

- ❖ The Commissionerate of Collegiate Education, Hyderabad and Govt of Andhra Pradesh provide medical reimbursement facility to employees. 10% of the Employees particularly retired staff are utilizing this opportunity.

The list of Medical reimbursement availed by the staff in the academic years 2010-14.

S.No.	Year	Amount
1	2010-11	13,070
2	2011-12	93,111
3	2012-13	2,51,518
4	2013-14	3,49,071

6.5 INTERNAL QUALITY ASSURANCE SYSTEM (IQAS)

6.5.1. a) Internal Quality Assurance Cell (IQAC) ?Has the institution established an Internal Quality Assurance Cell (IQAC)? If ‘yes’, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

❖ IQAC was established as a post accreditation quality enhancement programme in 2009. As per the new guidelines by UGC, the new team in constituted on 07/03/2014. The composition is as follows:

- | | |
|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Chairperson | : Dr. Md. Azhar Baig,Principal |
| 2. Co-ordinator | : Dr. G. Sridevi, Lec. in English |
| 3. Senior Administrator | : --- |
| 4. Nominees from Local Society | : Sri K.G. Giridhar Murthy
President of Jana Vignana
Vedika(Social Organisation) |
| 5. Students and alumni | : Sri. S. Chand Basha
Alumni (Ward Counsellor) |
| 6. Nominees from Industrialists& educationist : | <p>a) Sri B. Gangi Reddy
Managing Director,
Ratna BiotechPvt.,Ltd.
Kolamasanapalle.</p> <p>b) Dr. R. Rajendra Reddy
Educationist, Mothe Theresa
Institutions. Palamaner.</p> |

7. Teaching staff of the college	: Mr. M. Vijayasekharam, Lec in Commerce Mr. M.S. Bhaskar, Lec. in English Mr. K.V. Chidambaram, Lec in Commerce Mrs. B.LakshmiPrasannalatha, Lec. in Zoology Mr. T.Raghuraman, Lec. in Physics
----------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

- ❖ The constituted body of IQAC will meet once in every 3 months to discuss the progress and to resolve the plan of action. Quorum should be 2/3 of the total numbers for every meeting.
- ❖ The IQAC has been empowered to take all key decisions in order to ascertain a smooth and fruitful teaching and learning process.
- ❖ To maintain all the academic records and appraisal reports of the institution as per the Instructions of UGC (revised in October, 2013)
- ❖ To prepare the annual plan of the college.
- ❖ To provide learner – centric environment using ICT as a tool. All the departments are provided with computer and internet access to it.
- ❖ The information received from higher authorities CCE, AP has been disseminated to all the staff of the college.
- ❖ To organize co-curricular, extra-curricular activities and seminars in the college.
- ❖ To encourage the faculty to attend UGC sponsored programmes such as workshops, seminars, orientation courses and refresher courses.
- ❖ To act as a nodal agency for coordinating quality related activities in the institution.
- ❖ To send AQAR's for evaluation to the concerned authorities.

b) How many decisions of the IQAC have been approved by the management /authorities for implementation and how many of them were actually implemented?

- ❖ The IQAC is formed on 07-03-2014 as per the new guidelines of UGC. The new IQAC body met four times since its formation. In the first meeting it is resolved to improve admissions in the college. The sending of AQAR's is resolved and the same are sent and are acknowledged.
- ❖ All the in charges of the departments are requested to conduct at least four seminars in their respective classes. To conduct field trips and to participate in DRC activities too is planned. All the above said resolutions have been accepted in the quorum.

c) Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

- ❖ Yes, the IQAC have external members on its committee. These are men of eminence and distinction in their respective fields who have rendered invaluable contribution with their service- minded approach. One member is chosen from the industrial area.

1. **Dr. R. Rajendra Reddy**– Educationist, Mother Theresa Institutions. Palamaner

2. **Sri B. Gangi Reddy**- Managing Director , Ratna BiotechPvt.,Ltd. Kolamasanapalle

3. **Sri. S. Chand Basha** - Alumni(Ward Counsellor)

4. **Sri K.G. Giridhar Murthy**-President of Jana Vignana Vedika (Social Organisation)

- ❖ The committee reviewed the activities of IQAC and resolved unanimously to enhance the quality of instruction by conducting periodical tests, assignments, guest lectures, seminars, Quiz and other such activitis.

d) How do students and alumni contribute to the effective functioning of the IQAC?

- ❖ All the activities of IQAC are planned with the support rendered by the students.

- ❖ The feedback forms on the quality parameters of teaching and evaluations are collected and analyzed for the effective teaching environment. The shortcomings are noticed and redressed.
 - ❖ The students are encouraged to participate in all the DRC Activities conducted in and around Palamaner.
 - ❖ The College hosted the activity of DRC on “The Degree Students and Employment Opportunities”. Students from various colleges participated in the activity in the year 2014-15.
 - ❖ The alumni association has rendered their contributions in constructing the dais. As per the requests made by the stake holders the institution has started new course of M. Com in 2012 and BA Special English in 2014.
- e) **How does the IQAC communicate and engage staff from different constituents of the institution?**
- ❖ Meetings are held once in every three months and the members are informed of the activities conducted by IQAC. The novel decisions are put forth for discussion and the suggestions are accepted and implemented.
- 6.5.2. Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If ‘yes’, give details on its operationalisation?**
- ❖ The IQAC constituted for supervising and coordinating all academic activities, which is a replica of the integrated frame work for quality Assurance and maintenance of academic standards. A workshop on modern teaching methodologies is conducted in the seminar hall on 03.09.2014. All the records such as admissions, time table and registers of extension activities conducted at the college are maintained by the IQAC of the college.
- 6.5.3. Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If ‘yes’, give details enumerating its impact.**

Yes

- ❖ Under the chairmanship of the principal, the IQAC conducts workshops on teaching techniques and Faculty forum activities such as providing on duty facility to the staff those who are attending seminars and workshops conducted at different colleges and Universities.

6.5.4. Does the institution undertake Academic Audit or other external review of the academic provisions? If ‘yes’, how are the outcomes used to improve the institutional activities?

- ❖ The higher authority CCE, AP conducts academic audit every year. The nominees from the office visit the college on the given scheduled dates and verify all the records maintained by every individual lecturer. The parameters of records are also prescribed by the CCE, AP. At the exit meeting they held out the suggestion that have to be modified. The Action Taken Report on the suggestions will be sent to the higher authority within the ten days.
- ❖ An internal audit too is conducted at college level by the in charge of individual departments. If a particular lecturer is lagging behind, he or she is advised to improve his caliber.

6.5.5. How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- ❖ Coordination is made between the internal and external quality assurance mechanisms. The IQAC of the college proposes the activities in the meeting and the same are intimated to the staff to follow in the academic year. At the completion of the academic year the same are intimated to the CCE, AP and to the NAAC bodies in the form of AQAR's.
- ❖ NAAC - It has become mandatory to get accreditation from NAAC – An external agency.

6.5.6. What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- ❖ The teaching –learning process is reviewed by the academic review committee with the Principal as its chairperson.

- ❖ At the department level, lecturers-in –charge conduct meetings with the rest of the staff and interact on various academic matters which encircle the teaching –learning process.

6.5.7. How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- ❖ The Committee meets once in every three months. The resolutions made are followed scrupulously. The outcome are recorded and maintained. The news is published in the daily papers. All the activities are done in the college and are sent to all the other colleges of the state and the individual authorities through official mail and the same are displayed in the website of the college.
- ❖ The AQARs are sent to Commissionarate of Collegiate Education, AP and NAAC office to intimate the activities of IQAC.



Cultural Activities



IQAC Activity

CRITERIA – VII

INNOVATIONS AND BEST PRACTICES

7.1.1. Does the Institute Conduct a Green Audit of its campus and facilities?

Yes

- ❖ The institute conducts green audit in the campus. The institute has a garden in front of the science labs. There are several trees, flower plants and medicinal plants in the garden. The garden is maintained properly with sufficient water supply. Manure is prepared in the campus and is provided to the garden.
- ❖ “Save trees so that they save us”, the motto of Sundarlal Bahuguna, an environmentalist enthuses us.
- ❖ The need and importance of maintaining greenery and protecting it is a continuous process that is felt by all the staff and the students.
- ❖ The two NSS Units and one NCC unit of the College, with two senior faculty members as coordinators are functioning effectively to enrich the greenery on the Campus. Two hundred volunteers are involved in the “clean and green” activities on the campus which are organized once in a fortnight.
- ❖ The Eco-club of the college has been playing a significant role in creating greenery awareness and consciousness among the students. This wing motivates the students to take part in campus cleaning activities.
- ❖ Department of Zoology is preparing manure in the campus with the debris collected and the same is fed to all plants as fertilizer. NSS volunteers regularly conduct clean and green activity in the campus and also make pits around the trees to safe guard water preservation.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

1. Energy conservation

- ❖ Electrical power is conserved by replacing LED bulbs in the place of tube lights in the campus.

2. Use of renewable energy

- ❖ As a part of green audit the trimmed leaves are utilized and transformed into manure through chemical process.

3. Water harvesting

- ❖ Pits are dug around the big trees so that the rainy water is preserved in order to improve the growth of the trees. Pits are also dug in selected places on the campus in order to save rain water and thereby to improved ground water.

4. Check dam construction

Nil

5. Efforts for Carbon neutrality

- ❖ During autumn season tree shed off leaves in large scale. The dried leaves are gathered and allowed to burnt so that it becomes fertilizer to the growing saplings.

6. Plantation

- ❖ Tree plantations in and around the campus are conducted by NSS and other local agencies round the year.
- ❖ The VANAMAHOTSAVAS was celebrated in the campus every year. The speeches of eminent personalities like the MLC, the Municipal Commissioner and forest officials cast great spell on all the students and drive home to all the importance of "**Environmental Consciousness.**" For example 350 teak, silver vok maddi, neem trees are planted by lions club of India agency on 09-10-2013.
- ❖ During the interactive sessions and training programmes, the NSS coordinator and the Eco-club members enlighten the volunteers about the need for maintaining ecological harmony on the Campus.
- ❖ ECO-CLUB has a committee working with the following members

Convener : B.Lakshmi Prasanna Latha, Lecturer in zoology

Members : Balachandra Naidu, Lecturer in zoology

M.Sandhya Rani, Lecturer in History

T.Raghuraman, Lecturer in Physics

Dr. A. Sasikala, lecturer in Botany.

- ❖ The Eco-club of the college has been playing a significant role in creating greenery awareness and consciousness among the students. This wing motivates the students to take part incampus cleaning activities

7. Hazardous waste management

The initiatives taken by the college to make campus ecofriendly are

- ❖ Usage of biodegradable cups/bags in the campus
- ❖ Prohibition of plastic bags.
- ❖ Making pits around the trees as a measure to conserve water effectively.
- ❖ Making manure with debris collected from the campus.

8. e-waste management

Nil

7.2. INNOVATIONS

7.2.1. Give details of innovations introduced during the last four years Which have created a positive impact on the functioning of the college?

- ❖ The institution aims at imparting meaning and qualitative higher education to the rural young men and women with an intermingling of older traditional values and new concepts and innovative practices. In orders to attain the set goals and targets and to function in accordance with the vision and mission proclamation, the college has so far introduced and implemented several innovative measures to exert a strong impact on the teaching learning process.

a) Formation of IQAC:

- ❖ With a Lofty objective of streamlining the entire instruction process and Co-ordinating all academic and non- academic activities on the campus and channelizing the available human resources in the right direction the institution constituted the IQAC in 2009 as per the guidelines of NAAC. Later as per the guidelines of UGC –The IQAC is established in 2014 under the chairmanship of the Principal that has been leading all the staff with effective guidelines. Since its starting the action plans include
- ❖ Initiating suitable measures to overcome various difficulties that crop up in the process of teaching.
- ❖ The preparation of AQAR and their submission to CCE and NAAC office.
- ❖ By analyzing the strengths ,weakness, opportunities and challenges of the college (SWOC) in order to estimate the ground realities and to overcome the shortcomings.
- ❖ Organizing various creative, result-oriented and student centric programmes with co-operation of the faculty members and other voluntary organizations.
- ❖ Monitoring academic curricular, co curricular and extracurricular activities regularly.

b) Introduction of New Courses :

- ❖ The institution always responds to the needs and demands of the public and the students with positive consideration. Accordingly M.Com Course was introduced in 2012-2013 academic year.
- ❖ Since this is a rural area, the student community is lagging behind in the acquisition of English languages skills; the college has fulfilled all the preliminary formalities to introduce B.A (Advanced English) Course in 2014-2015 academic years. The Principal has also sent proposals to the CCE, seeking permission to start B.Sc (B.Z.C) English Medium, B.Sc (M.P.C) English Medium courses in the next academic year .

c) Establishment of English language laboratory

- ❖ In the educational reforms introduced in the past years, English online practical examination for all degree students was included with a focus on the enrichment of the communicative skills of the students .To attain this objective, an English languages laboratory with 25 computers, UPS, T.V Set and internet facility was established in 2011. This has been playing a key role in inspiring and motivating the rural students since then.

d) Establishment of JKC

- ❖ The state Government through CCE started Jawhar Knowledge Centres in the Govt Degree Colleges in 2008 with the sole aim of imparting job oriented skills. This College was also given permission to start a JKC Unit and so far 15 batches of the students have been trained in various skills. The JKC Co-ordinator, the mentor and GEM are Playing a prominent role to motivates the students and to takes them to campus selections drives held at various places in the district.

e) Learning Through Internet :

- ❖ All the departments are furnished with computers and the internet facility. Students are allowed to utilize internet for knowledge advancement and updating their subject. Downloading important topics for reference study is allowed to students and staff.

f) Establishment of Red Ribbon Club

- ❖ To create health awareness among the students and to inculcate in them good health habits to lead a happy life the Red Ribbon Club was established in 2008. So Many Blood donation camps have been organized on the campus since them by it collaboration with NCC & NSS Units of the College .

g) Practical Examinations

- ❖ Practical Examinations for Commerce, Statistics, Maths have been introduced in the recent years as an innovative measures as per the guidelines suggested by the University.

h) Mana TV

- ❖ Government of AP through CCE launched Mana TV to the college through which live telecast and recorded programs are telecast in all the subjects, the students watch and learn e-lessons effectively. Mana TV annual schedule is circulated to students and as per the schedule students watch the programmes.

7.3. BEST PRACTICES

7.3.1. Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

PRACTICE-1

1. Title of the practice

- ❖ “Save Environment, it saves you.”

2. Goal

- ❖ To make all the students environment conscious and to cultivate an eco-friendly attitude to make the campus free from pollution and to create a serene and harmonious atmosphere in the campus.

3. The Context:

- ❖ Human life which is a gift of God gradually lost its liveliness and loveliness because of man's indifferent attitude towards environment and exploitation of natural resources for his self centered ends. Students have a decisive role to play in the prevailing crisis by becoming the saviors of nature and symbols of harmony.

4. The Practice:

- ❖ Removal of rubbish and filthy material in and around the classrooms and cleansing them at regular intervals, is taken up by students, NSS volunteers and NCC cadets under the guidance of staff members.
- ❖ Eco club members give instructions and guidance to all in maintaining a serene, decent atmosphere in the college.

5. Evidence of success:

- ❖ So far the clean and green drive program launched has brought discernible change in the students' attitude towards environment. Students have acquired good qualities such as team spirit, respecting to dignity of labor, positive and healthy attitude and eco friendliness.

6. Problems encountered and resources required:

- ❖ This college is located in a backward area which has been constantly hit by drought and acute water shortage especially during summer.
- ❖ To make all these activities continual and conspicuous water facility is to be provided year long. Pipelines should be laid to supply water to all corners of the college to save greenery.
- ❖ Environmental consciousness among all the students is of immense utility to the college and to the society because of its contribution to the survival of nature .

PRACTICE-2

1. Title of the practice :

- ❖ JKC-A path to success through skill enrichment

2. Objectives of the practice :

- ❖ To motivate the students to understand the importance of various job oriented skills.
- ❖ To make the students learn the basic skills of computers at first stage and later, the various computer related practical activities.
- ❖ To encourage students to improve their communicative English abilities by participating in college seminars, paper presentation and interaction programs.
- ❖ To train the students in other branches of study such as Arithmetic, Reasoning, quantitative techniques and drafting.
- ❖ To install self confidence and self reliance in the minds of students to face the challenges of job market.

- ❖ To guide the trained students regarding job opportunities in various companies and make them participate in various job-recruitment and placement drives in various centers outside Palamaner town.

3. The context:

- ❖ Palamaner town is situated in a drought hit part of Chittoor district, surrounded by tiny villages which have been thwarted and neglected socially, educationally and economically for years together.
- ❖ S.V.C.R. Govt Degree College is the only centre of higher learning which has been catering to the educational needs of the students who hail from the marginalized sections of society. To elevate the confidence levels of these rural students who have no exposure to various skills , Jawaharlal Knowledge Centre was established in 2008, to meet the present job market demands. This innovative practice not only trains up them in various skills but it makes them compete with the students of corporate colleges with a spirited hope and expectations.

4. The practice

- ❖ JKC Training is a novel and innovative program with a prime objective of imparting training to the wards of the college who hail from the rural areas.
- ❖ Since then, a systematic and planned schedule of various activities have been prescribed as the constituents of syllabus. Three batches of students, each batch containing 30 students are trained every year. Every day two hours are allotted in the time table to teach these skills. A JKC mentor will handle the classes in two sessions with the assistance of GEM. The two posts are remunerative, met from JKC budget allotted every year.
- ❖ So far 15 batches of students have been trained and have been taken to various placement drives held in our college and various other places of the district.

5. Evidence of Success

- ❖ The students got jobs at various job melas. Their confidence levels have been improved and they are ready to face the requirements of the job market.

6. Problems Encountered and Resources Required

- ❖ The college intake of students has been increasing year by year as this is the only Govt College that caters to the needs of all. So a modern computer laboratory with all facilities is in need so that much focus and concentration may be put on the objectives of the program.
- ❖ The APSRTC officials refused issue concessional bus pass to the students during the summer vacation inspite of our repeated appeals to them. This concession must be restored to the students of the surrounding villages, so that students avail this benefit in summer also to attend the certificate courses, training programmes and JKC summer classes.
- ❖ The Govt should bear all the expenditure to run the JKC training program successfully. At present Schedule Caste and Schedule Tribe students are exempted from paying the entry fees of Rs.500. This concession should be extended to B.C students, EBC and other Minority community students who cannot pay the fees due to poverty. Coaching fees to all these students should be reimbursed in time so that the Principal Coordinator can organize the programs effectively.



"Each one Teach one" Programme on 05-09-2014



Swatch Bharath on 08-11-2014



*Analytical Report
On Criteria*



POST NAAC QUALITY ENHANCEMENT INITIATIVES

The NAAC team visited the college in February 2008 and after a thorough inspection and examination of the various aspects of the college, “B” grade was awarded. The following suggestions were given for further improvement. Accordingly the following Post NAAC quality enhancement initiatives have been taken to fulfil their suggestions and are being presented in the cycle-2

The peer team's Suggestions (2008-2014) and Action Taken Report

Sl.	Observations (cycle-1)	Action Taken (cycle-2)
1	The Shift System being followed in the College, due to inadequate Class Rooms	The Principal and the staff with the cooperation of the CPDC Members have taken all initiatives to construct more class rooms with the help and financial assistance of the local philanthropists and donors. So far we have succeeded in completing six class rooms and still six more class rooms are needed to provide sitting accommodation to all students and to do away with the shift system.
2	Examination results in a few Departments are declining marginally	All steps such as remedial coaching for academically backward students and dull learners, conducting frequent tests, providing study material have led to considerable improvement in students' performance and results in the university exams. At present the college average pass is 60 % and steps will be taken to improve this.
3	Inadequate space for reading room	A separate reading room has been provided to the students, adjacent to the main library, facilities for reading & writing are provided
4	Lack of Hostel Facilities for Students Lack of Auditorium	The construction of a mini stadium cum auditorium by the sports authority of India Ltd., on 5 acre land on the campus has been at the finishing stage. As a result, there is no Space to construct a hostel either for girls or boys and the present area has to be kept intact, keeping in view the future needs of the College

5	Scope for Strengthening ICT use in teaching by improving ICT infrastructure	The e-class room and the seminar Hall have been furnished with all the equipment to strengthen ICT use and six LCD Projectors have been provided to Arts, Sciences and commerce depts. and all staff members have been instructed to prepare lesson plans accordingly. A new computer lab with forty computers has been established to enrich the computer skills of the students. Internet facility is brought within the reach of students and staff.
6	Opportunity to improve the English Language proficiency and soft skills by locating a Jawahar Knowledge Center of the State Government in rural government college	A Jawahar Knowledge Centre(JKC) with a Co-Ordinator, two gems and a mentor is functioning in the English language Laboratory room. Every year more than 100 students are trained in computer skills soft skills and other job-secur ing skills.
7	Opportunity for the college to avail UGC Support for offering career oriented add –on courses	Keeping in view of the job market needs and the skill enrichment four certificate courses in English, Commerce, Zoology and Urdu subjects have been started instead of UGC Sponsored add on courses.
8	Access to internet and CAL packages for effective teaching, supplementing the lecture method	One full equipped computer lab, an English language Laboratory and an e-class room with sixty computers, six LCD Projectors and other CAL facilities such as Internet and effective ICT use have been brought within the reach of all students.
9	Challenge in providing placement services and effective career guidance	A career guidance cell has been in operation to provide useful information to students regarding job opportunities and further courses of utility. Students trained in JKC are sent to the placement interviews and job drives wherever they are held in the nearby colleges, and several of them have been selected by private companies.
10	Need to introduce self appraisal mechanism for the faculty	Duly filled in student feedback forms reflecting the myriad potentialities of the individual teachers are uploaded and sent to the commissionarate.

		At the end of the academic year, faculty members are instructed to submit the filled in self-appraisal forms(API) to the principal for further evaluation and submission to the CCE as Academic Performance Indicators (API) are considered as the criterion points for merit promotions.
11	More teachers should be encouraged to obtain Ph.D degrees and knowledge upgradation should be given importance	The college Research committee with the principal as the chairperson guides all the teachers in knowledge upgradation and research activities. As a result of their consistent efforts, seven faculty members are pursuing their Ph.D degrees and one lecturer in doing his M.Phil degree. Besides, all staff members are instructed to take part in orientation courses, refresher courses, seminars and workshops at the district level to enrich their subject knowledge.
12	More teachers are to be encouraged to participate and present papers in national conferences / Seminars / Workshops and publish papers in professional journals	All the lecturers of this college have gained rich subject knowledge by taking part in seminars and workshops at all levels, several of them have presented papers in the national wide and zonal wide seminars, several of their papers have been published in popular journals.
13	ICT Support be provided for career counseling	Yes. ICT facilities have been provided to all students by the career counseling cell.
14	Necessary Steps should be taken to take up research project works and research activities should be given importance	The college research committee has been guiding all the staff in making use of available research facilities. Eight of the staff applied for MRPs and Three of them got their projects sanctioned. One National seminar is granted. A Major Research Project proposal has been sent for consideration by the Urdu Department and Dr. Vasiulla lecturer in Urdu and the aspirant candidate has attended an interview at New Delhi in this regard.
15	Need to Introduce Post graduate Courses	Considering the requests made by the stakeholders, the M.Com degree course was started in August 2012.

16	Construction of Compound Wall is to be completed	The construction of the compound wall around the entire college has been successfully completed with the financial assistance provided by the Local MLA and MLC
17	Hostel for Boys & Girls to be Constructed	We are unable to provide land to the construction of boys hostel and girls hostel, Keeping in view the further needs of the college.
18	More class rooms are to be constructed and shift system should be avoided	Proposals have been submitted to the Higher authorities through RUSA to construct additional class rooms. Local philanthropists are being approached for their assistance we are hopeful of completing this task within a short while and running the college for both the sessions.
19	Toilets facilities for Boys to be Constructed	Proposals to construct toilets, for boys at an estimated cost of Rs 4 Lakhs have been sent to the higher authorities under "RUSA" assistance. We are hopeful of completing this construction work once the allocations are made.
20	B.Sc Bio-Technology & Micro Biology may be Started	Not feasible as no request is made by the stake holders.
21	More Computers & Internet Facilities may be Provided	<p>The college made use of the UGC Special Assistance of Rs.14 lakhs to establish an English Language Lab with 25 computers and UPS facility in Oct 2011</p> <p>This academic year we established a new computer lab with forty computers and three LCD Projectors have been provided to the Arts, Commerce and science Depts.</p> <p>An e-class room and a seminar Hall with ICT equipment have been brought into wide use.</p>
22	More Sports materials may be provided and stadium may be constructed for which Sufficient land is available.	During the UGC eleventh plan period, sports and games material and gym equipment worth of Rs. 4 lakhs were purchased.

		<p>Though the Physical Director (PD) post is lying vacant, one of the staff members is kept in charge and is directed to look after the activities.</p> <p>A mini stadium is being constructed on the campus on a land of 5 acre by Sports Authority of India Ltd.,</p>
23	Activities of career guidance cell should be strengthened for effective placement service	The Career Guidance cell in collaboration with the JKC wing and the English department is involved in various activities relating to providing information of jobs and new courses of utility and placement drives.



National Seminar in Urdu-2010



M.Com First Outgoing Batch 2012-14



*Analytical Report
On Criteria*



EVALUATE REPORTS ON DEPARTMENT OF ENGLISH

1. Name of the department : ENGLISH
2. Year of Establishment : 1983
3. Names of Programmes / Courses
Undergraduate Courses - B.A., B.Sc. & B.Com.
4. Names of Interdisciplinary courses and the departments/units involved:
B.A., B.Sc. & B.Com.
5. Annual/ semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments:
M.Com (personality Development& Communicative English)
7. Courses in collaboration with other universities, industries, Foreign Institutions, etc: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Assistant Professor	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	Additional qualification
M.S. Bhaskar	M.A. M.Phil	Associate Professor	Indian Writing in English	09	-
Dr.G.Sridevi	M.A. ,Ph.D.	Asst. Professor	Indian Writing in English & Phonetics	03	SLET

11. List of senior visiting faculty:

S.No	Name	Designation	Address
1	Sri A.R. Chandra Shekar	Associate Professor	GDC(W) Madanapalle
2	Sri TVR Naidu	Associate Professor	GDC, Punganur

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: 25%

13. Student -Teacher Ratio (programme wise):

S.No.	Name of the Programme	Student – Teacher Ratio
1	B.A.	125:1
2	B.Sc.	100:1
3	B.Com.	200:1

14. Number of academic support staff (technical) and administrative Staff; sanctioned and filled : Nil

15. Student Results during the year 2013-2014

Name of the Lecturer	Name of the Course/programme (refer question no. 4)	Pass Percentage
M.S. Bhaskar	I B.com	74.67%
M.S. Bhaskar	II B.Com	88.20%
Dr. G.Sridevi	I B.A., & B.Sc.,	64.80%
Dr. G.Sridevi	II B.A., & B.Sc.,	77.60%

16. Number of faculty with ongoing projects from

a) National : Nil

b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications : Nil

a) Publication per faculty

- ❖ Number of papers published in peer reviewed journals (National /international) by faculty and students: **01**

Book : New Trends in English Language Teaching (Aug.2014)
Sponsored by UGC – SERO – Hyderabad

ISBN : 978 – 93 – 5171 – 023 -3

Article: Cooperative Learning – A Strategy in Teaching English

Written by : Dr.G.Sridevi

- ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

❖ Monographs : Nil

❖ Chapter in Books : Nil

❖ Books Edited : Nil

❖ Books with ISBN/ISSN numbers with details of publishers: Nil

❖ Citation Index : Nil

❖ SNIP : Nil

❖ SJR : Nil

❖ Impact factor : Nil

❖ h-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a) National committees : Nil

b) International Committees : Nil

c) Editorial Boards : Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : 20%
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department:

1	Dr.K.Venkata Reddy	Rtd.Professor, SKUniversity, Anantapur
2	Sri C.Srinivasarao	Rtd. Principal
3	Prof. U.Rajendra	VC, SV University, Tirupati

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : Nil
- b) International : Nil

26. Student profile programme/course wise for the year 2013-2014

Programmes	No sanctioned seats	Number of applications Recived	Number of students admitted	Demand Ratio
B.A.(HEE)(Adv.Eng)	25	18	18	1:1.4
B.A.(HUP)	25	26	18	1:1.4
B.A.(HEP)	60+30	108	70	1:1.3
B.Com.(General)	60+30	81	40	1:2.25
B.Com.(CA)	60+30	229	80	1:1.2
B.Sc.(BZC)	60	65	37	1:1.62
B.Sc.(MPC)	60	43	16	1:3.7
B.Sc.(MPCs)	60	26	19	1:3.2

27. Diversity of Students : Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	10%
PG to M.Phil.	Not Applicable
PG to Ph.D.	Not Applicable
Ph.D. to Post-Doctoral	Not Applicable
Employed • Campus selection • Other than campus recruitment	07 – through JKC during 2013 -14
Entrepreneurship/Self-employment	25%

30. Details of Infrastructural facilities

a) Library : Departmental Library with 300 books

b) Internet facilities for Staff & Students:

English Language Lab and e-class room with internet facility are brought within the reach of the students is in availability for the students.

c) Class rooms with ICT Facility:

e-class room and English Language Lab are furnished with ICT facility

d) Laboratories:

English Language Lab with 25 computers and UPS facility is available

31. Number of students receiving financial assistance from college, university, government or other agencies:

706 (getting social welfare scholarships).

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

06 programmes for every year.

33. Teaching methods adopted to improve student learning:

1. Interactive Teaching

2. Communicative Language Teaching Technique

3. Student-Centric teaching 4. Quality Circles 5. Each one – teach one

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- a. M.S.Bhaskar, Associate professor in English is acting as the U.G.C co-ordinator and JKC co-ordinator.
- b. DR. M. Sridevi Assistant professor in English is acting as the IQAC co-ordinator
- c. The faculty members are taking active part in all activities organized by the NSS and the NCC wings such as clean and green, Blood Donation camps, Aids Awareness programmes programmes and others.

35. SWOC analysis of the department and Future plans:

Strengths

1. English Language Laboratory with all facilities.
2. Jawhar Knowledge Centre to provide training to students in communication skills.
3. Teaching is done through all the Lecture and ICT methods.
4. The staff has undergone the ELF training given by US state department in collaboration with CCE, Hyd, AP.
5. Regular sanctioned staff available

Weaknesses

1. Students from rural background.
2. English Language lab with only 25 computers to meet the requirements of 600 students.
3. Students with Poor communication skills.

Opportunities:

1. Proper training in various job –securing skills.
2. Entry level coaching to train up the students to face PG entrance exams. and other competitive exams.

Challenges:

1. To teach the students who are highly influenced by mother – tongue.
2. Overcrowded classrooms.
3. To enrich students with communicative skills.

Future Plans:

1. To conduct coaching to students who appear for the PG entrance exams
2. To start M.A. English course in the ensuing years.
3. To conduct special coaching classes in grammar and other useful skills.
4. To empower the students to easily overcome the challenges of the present job market and emerge victorious.

EVALUATE REPORTS ON DEPARTMENT OF TELUGU

1. Name of the department : TELUGU
2. Year of Establishment : 1983
3. Names of Programmes / Courses offered : UG (B.A, B.Com, B.Sc)
4. Names of Interdisciplinary courses and the departments/units Involved : (B.A, B.Sc., and B.Com)
5. Annual/ semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments:
 - ❖ The department is teaching additionally” Professional Ethics and Value based Education”, “Indian Heritage-Culture” and “Contemporary Indian Economy and Polity” for all the first year students of (B.A/B.Com/B.Sc)
 - ❖ The Department is in charge of “ Physical Educational Department and looking after sports and games activities.
 - ❖ The Department also conducts “Cultural & Literary Activities “in the college.
7. Courses in collaboration with other universities, industries, foreign institutions, etc: Nil
8. Number of teaching posts

	Sanctioned	Filled
Asst. Professors	2	2

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	No. of Years of Experience	Additional qualification
Sri E.VASU	M.A, (Ph.D.). (Persuing)	Asst. Professor	3 Years	B.Ed.
Sri M.DHARMA RAO	M.A,	Asst. Professor	3 Years	(T.P.T)Telugu Pandit Training

10. List of senior visiting faculty:

S.NO	Date	NAME OF THE VISITOR	DESIGNATION	ADDRESS
1	18-10-2010	Dr. Yadla Bhalakrisna Reddy	Lecturer in Telugu	NPSGDC(w), Chittoor
2	20-10-2010	Dr. A.K. Venugopal Reddy	Assistant Professor	Dravidian university, Kuppam
3	29-10-2010	Dr. T.Chandra Sekhar	Retd. Lecturer in Telugu	S.R.GDC, Punganur

11. Percentage of lectures delivered and practical classes handled (Programme wise) 100% by regular faculty only by temporary Faculty: Not Applicable
12. Student -Teacher Ratio (programme wise) : **285:1**
13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
14. Student result during the year 2013-2014

Name of the Leccturer	Name of the Course/programme (refer question no. 4)	Number of students appeared	Number of Student passed	Pass Percentage
E. Vasu	B,SC –M.P.C	17	17	100%
E. Vasu	B.Sc.-M.P.Cs	21	21	100%
E. Vasu	B.Sc.-BZC	41	41	100%
E. Vasu	BA	79	76	97.6%
M. Dharmarao	B.Com(G)	66	63	95.%
M. Dharmarao	B.Com(CA)	83	82	99.0%

15. Number of faculty with ongoing projects from
- a) National : Nil
- b) International funding agencies and grants received: 01
(Realistic rural life in Vempalli Abdul Kadar's writings.
A proposal sanctioned to E.Vasu by UGC (Minor Research project) for a sum of 2, 60,000/- under XII plan (August-2014).)

16. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
17. Research Centre /facility recognized by the University: Nil
18. Publications:
 - ❖ Publication per faculty:

Name of the Faculty	No of papers published	Name of the Journal / Book
E.Vasu	03	SathaVasantha Sahithikeerthi– Puttaparthi
		Telugu Tejam Manollasa Masa Pathrika
		Mahabharatham Manaveeya Viluvalu - Sahithi Samalochanam

- ❖ Number of papers published in peer reviewed journals (national / international) by faculty and students : Nil
- ❖ Monographs : Nil
- ❖ Chapter in Books : Nil
- ❖ Books Edited : Nil
- ❖ Books with ISBN/ISSN numbers with details of publishers:
 1. “SathaVasantha Sahithikeerthi– Puttaparthi”. Editor Dr.S.Chinnareddaiyah Divyateja publication, Hyderabad; page no 201; Paper published with ISBN:978-81-920542-4-7.
 2. “Telugu Tejam Manollasa Masa Pathrika”. Editor B.Malyadri , Bahumukha pragnasali Vempalle Abdulkadhar dated: August 2014 paper published with ISSN 2319-2550.
 3. “Mahabharatham Manaveeya Viluvalu”. Sahithi Samalochanam (journal - Chennai University) paper published with ISBN : 978-81-922335-8-1.
- ❖ Citation Index : Nil
- ❖ SNIP : Nil

- ❖ SJR : Nil
- ❖ Impact factor : Nil
- ❖ h-index : Nil
19. Areas of consultancy and income generated : Nil
20. Faculty as members in
- a) National committees : Nil
- b) International Committees : Nil
- c) Editorial Boards : Nil
21. Student projects
- ❖ Percentage of students who have done in-house projects including inter departmental/programme : 10%
- ❖ Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil
22. Awards / Recognitions received by faculty and students : Nil
23. List of eminent academicians and scientists / visitors to the department:
The Following members visited to the department
1. Indravelli Ramesh 5. Sky baba
2. Dr Radheya 6. Endluri sudhakar
3. Dr. M.M Vinodhini 7. Kuppili Padma
4. Dr. Md Khaja 8. Dr. Peta Sreenivasulu Reddy
24. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : **To be organised**
- (Proposal submitted to UGC by E.Vasu Lecturer in Telugu got sanctioned. Topic - Ravuri Bharadwaj Kavitha Vaisisthyam Estimation of the proposal :- 2,10,000.)

b) Seminars/ Conferences/Workshops attended/ paper presented

Name of the Faculty	National	International	Nature of participation
E. Vasu	09	01	Paper presentation
M.Dharma rao	04	-----	Paper presentation

25. Student profile programme/course wise: During the year 2013-14.

Name of the Course/programme (refer question no. 4)	No sanctioned seats	Applications received	Number of students admitted	Enrolled		Demand Ratio
				*M	*F	
B,SC –M.P.C	60	43	17	12	5	1:3.5
B.Sc.-M.P.Cs	60	26	21	16	5	1:2.8
B.Sc.-BZC	60	65	37	18	23	1:1.62
BA	60+30	108	70	56	23	1.:1.8
B.Com(G)	60+30	81	40	60	6	1:2.25
B.Com(CA)	60+30	229	83	65	18	1:1
BA(HEE)	25	18	18			1:1.8

26. Diversity of Students : Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

28. Student progression

a) Success rate

S.No	Year	No of students appeared Exam	No of Students Passed	Pass %
1	2011-12	418	400	96
2	2012-13	501	479	96
3	2013-14	468	458	98

b) Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	30%
Entrepreneurship/Self-employment	20%

29. Details of Infrastructural facilities.

a) Library:

The departmental library is established to provide learning resources to the students and make them aware of entrance examinations, public service commission, defense examination and research programmes. The department library consists of 70 books.

b) Internet facilities for Staff & Students:

Department has one system with internet facility, Printer and UPS.

c) Class rooms with ICT facility : Nil

d) Laboratories : Not applicable

30. Number of students receiving financial assistance from college, university, government or other agencies:

The Govt of AP sanctions social welfare scholarships with reimbursement facility to the students of the institution.

31. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

07 guest Lectures were conducted for the years 2012-14.

32. Teaching methods adopted to improve student learning: Yes

- ❖ Lecture and interaction methods are adopted to improve the student learning
 - ❖ The conventional method is applied to teach the subject. However the students are exposed to participate in activities such as seminars and group discussions.
 - ❖ The Department conducts extensive activities to the students to empower the knowledge and skills and student centric activities are performed by the staff.
33. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**
- ❖ The department is in charge for Youth Red Cross club activities
 - ❖ Like blood donation, AIDS awareness, eradication of POLIO, TB etc
34. **SWOC analysis of the department and Future plans:**

Strengths

1. The young energetic and dedicated faculty.
2. Dedicated students and participate in all curricular, co curricular and Extracurricular activities.
3. Availability of books on Telugu literature in library

Weakness

1. Students come from below poverty line who cannot spend much on the projects when assigned.
2. 270 students are given instructions only by two staff members.

Opportunities

1. Entry level Coaching for competitive exams can be undertaken by UGC funds.
2. The students can use Telugu medium for facing all the competitive exams conducted by the State authorities.

Challenges

1. To improve students strength in admissions.
2. To provide direct employment opportunities.

Future plans

1. To start a special Telugu course for under graduate students in the institution.
2. To start a PG course in the compus.
3. To give training in telugu vyakaramam
4. To start PG course in telugu.

EVALUATE REPORTS ON DEPARTMENT OF HINDI

1. Name of the department : HINDI
2. Year of Establishment : 1983
3. Names of Programmes / Courses offered : Under Graduate courses
4. Names of Interdisciplinary courses and the departments/units involved: B.A, B.SC & B.COM
5. Annual/ semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments:
 - ❖ The department is involved in teaching PROFESSIONAL ETHICS AND VALUE BASED EDUCATION for all students.
7. Courses in collaboration with other universities, industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience
Dr.Ravi Kumar Yadav	M.A,,M.Phil, Ph.d	Assistant Professor	Feminism , Parsi drama and Hindi renaissance	02

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

13. Student -Teacher Ratio (programme wise) : **55:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**
15. Student result during the year 2013-2014

Name of the Course/programme (refer question no. 4)	No sanctioned seats	Applications received	Number of students admitted	Demand Ratio
I.B.A	60+30	03	03	1:30
I.B.Sc	60	13	13	1:4.5
I.B.Com	60+30			
I.B.Com(CA)	60+30	14	14	1:13

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Nil**
19. Publications
 - ❖ Publication per faculty : **Nil**
 - ❖ Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
 - ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - ❖ Monographs : **Nil**
 - ❖ Chapter in Books : **Nil**
 - ❖ Books Edited : **Nil**
 - ❖ Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - ❖ Citation Index : **Nil**

- ❖ SNIP : Nil
 - ❖ SJR : Nil
 - ❖ Impact factor : Nil
 - ❖ h-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- a) National committees : Nil
 - b) International Committees : Nil
 - c) Editorial Boards.... : Nil
22. Student projects
- a) Percentage of students who have done in-house projects including Interdepartmental/programme: 10%
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil
23. Awards / Recognitions received by faculty and students: Nil
24. List of eminent academicians and scientists/visitors to the department: Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : Nil
 - b) International : Nil
26. Student profile programme/course wise: during the year 2013-14

Name of the Course/programme (refer question no. 4)	No sanctioned seats	Applications received	Number of students admitted	Enrolled		Demand Ratio
				*M	*F	
I B.A	60+30	03	03	1	2	1:30
I B.Sc	60	13	13	6	7	1:4.5
I B.Com	60+30					
I B.Com(CA)	60+30	14	14	1	13	1:13

27. Diversity of Students : Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

Student progression	Against % enrolled
UG to PG	5%
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed	
• Campus selection	Nil
• Other than campus recruitment	Nil
Entrepreneurship/Self-employment	NA

30. Infrastructural facilities
- a) Library: The departmental library consists of 50 Books
- b) Internet facilities for Staff & Students:
- ❖ Internet facility is available in the department for students and staff with a system and printer and UPS.
- c) Class rooms with ICT facility: One e – class room is in availability in the college.
31. Number of students receiving financial assistance from college, university, government or other agencies:
- ❖ All students are receiving social welfare scholarships under fee-reimbursement scheme introduced by A.P Government.
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

S.no	Name Of The Lecturer	Date Of Programme	Name Of The Topic
1	Dr.Ramesh Kumar Yadav	10/12/13	Medieval Poetry
2	M.S.Shams Akthar	26/12/13	Hindi Story

33. Teaching methods adopted to improve student learning:
- ❖ Student centric teaching is done. The conventional methods of teaching too adopted by the department.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
1. The department is participating in social activities.
 2. The department is encouraging to enroll the students in NCC, NSS units.
 3. The department is encouraging RED RIBBON CLUB activities like Blood donation, AIDS awareness, eradication of POLIO, TB etc
 4. Activities with the help of NCC and NSS and also the local health Departments.
35. SWOC analysis of the department and Future plans:

Strengths:

1. Self Motivated students to join in Hindi as second language subject.
2. The students participate in all the activities voluntarily

Weakness:

1. Departmental library with less number of books.
2. Poor student enrollment

Opportunities

1. To go for job anywhere in India.
2. To improve the skills of their language perception.

Challenges

1. Encouraged student to opt Hindi as their second language.

Future Plans

1. To introduce P.G Course in Hindi
2. Expansion of departmental library

PROFILE OF THE DEPARTMENT OF URDU

1. Name of the department : URDU
2. Year of Establishment : 1988
3. Names of Programmes / Courses offered : UG
 B.A H.U.P (Urdu Medium) 2004-2005
 Second Language – Urdu – 1988
4. Names of Interdisciplinary courses and the departments/units involved:
 History, Political Science – Urdu Medium
5. Annual/ semester/choice based credit system (programme wise):
 Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of teaching posts:

Posts	Sanctioned	Filled
Asst. Professors (Urdu Language & Literature Special Urdu)	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	Experience	Additional qualification
Dr. Syed Vasiulla Bhakthiyari	M.A., M.Phil. Ph.D.	Assistant Professor	Classical Poetry & Modern and Contemporary Literature	5 years	Dip. In Urdu, M.A-L.,

11. List of senior visiting faculty:

S. No.	Name of the Visiting Faculty	ADDRESS
1.	Prof. Sattar Sahir	Head, Dept. of Urdu, S.V.U, Hyderabad
2.	Dr. Zubair Shadab Khan	NTS-INDIA, Central Institute of Indian Languages, Mysore
3.	Dr. K. Habeeb Ahmed	Associate Professor of Urdu, Madras University, Chennai
4.	Dr. Md. Nisar Ahmed	Asst. Prof. of Urdu, S.V. University, Tirupati
5.	Dr. S. Mohammed Yassir	Head, Dept. of Urdu, C.A.H. College (Autonomous), Melvisharam, (T.N)

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty : Nil

13. Student -Teacher Ratio (programme wise): 21:1

(B.A HUP=65:1 Urdu Language=50:1)

14. Number of academic support staff (technical) and Administrative staff; sanctioned and filled : Nil

15. Student Results During the year 2013-2014

Name	subject	paper	No student appeared	No student pass	Pass percentage
Dr. Syed Vasiulla Bhakthiyari	Spl urdu	IV	20	20	100%
Dr. Syed Vasiulla Bhakthiyari	Spl urdu	III	20	20	100%

16. Number of faculty with ongoing projects from

a) National

b) International funding agencies and grants received:

o Proposal for Major Research Project Submitted to UGC, for an

estimated cost of Rs. 15, 51,000/- “ The Literary correspondenc of minent Urdu scholars – A Qualitative and Comparative Analysis”. By Dr. Syed Vasiulla Bhakthiyari

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:

a) Publication per faculty:

The faculty of the Department of Urdu published books, as follows:

1. Urdu Shairi me Tanz-o-Mizah Chand Zaviye
2. Hyderabad Mein Urdu Afsana
3. Satire and Humour in Urdu Poetry (Proceedings of the seminar)
4. Awaz Sayeed Life and Works
5. Idrak-o-Istedrak
6. Maqalate Bakhtiyari
7. Allama Sulaiman Nadwi Bahaisiyat Shair
8. Nazar Nazr ke Charagh
9. Gulzare Adab Volume – I
10. Gulzare Adab Volume – II

❖ Apart from the above Books, The Department of Urdu has at its credit, the number of Publications as listed below:

(Dr. A.M. Basha and Dr. Syed Vasiulla Bhakthiyari)

1. Published Papers in Seminar Proceedings(Full Papers) : 10
2. Chapters in Books with ISBN. : 05
3. Papers with ISSN/EISSN. : 05
4. Papers in Magazines without ISSN. : 10

- | | |
|------------------------------|------|
| 5. Articles and Light Essays | : 10 |
| 6. Ghazals and Poetry | : 05 |
| 7. Online Magazines | : 07 |
- ❖ Number of papers published in peer reviewed journals (National /international) by faculty and students: Nil
- ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil
- ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **NIL**
- ❖ Monographs : Nil
- ❖ Chapter in Books : Nil
- ❖ Books Edited : 03
- ❖ Books with ISBN/ISSN numbers with details of Publishers: Three Books Published with ISBN Number:
- | | |
|-------------------------|---------------------------|
| ○ Maqalate Bakhtiyari | : ISBN: 978-81-921194-1-0 |
| ○ Gulzare Adab | : ISBN: 818-18-0194-6 |
| ○ Nazar Nazr ke Charagh | : ISBN: 978-81-927802-6-9 |
- ❖ Citation Index : Nil
- ❖ SNIP : Nil
- ❖ SJR : Nil
- ❖ Impact factor : Nil
- ❖ h-index : Nil

20. Areas of consultancy and income generated:

- ❖ Consultancy service for Research Scholars on free of cost.
- ❖ Dr. Syed Vasiulla Bakhtiyari has been working since 2009, as Honorary

Academic Advisor for the UG and PG Students of DDE, Maulana Azad National Urdu University, Study Centre, Gurramkonda, Chittoor Dist. A.P.

- ❖ Consultancy provided for Urdu and Arabic Translations for the society.
- ❖ Consultancy provided for Urdu Teachers in various aspects for the cause of Urdu Language Development for free of cost.

MoU with

- ❖ The Department of Urdu, Sri Venkateswara University, Tirupati
- ❖ The Department of Urdu, University of Madras, Chennai.
- ❖ The Department of Urdu, C.A.H. Autonomous College, Melvisharam.

21. Faculty as members in:

- a) National committees
- b) International Committees
- c) Editorial Boards:
 - ❖ Dr. Vasiulla Bhakthiyari selected as Member, Board of Studies in Urdu, Sri Venkateswara University, Tirupati, since 2014.
 - ❖ Dr. Vasiulla Bhakthiyari, Member of the Editorial Board, Board of Intermediate Education, Andhra Pradesh since 2013.
 - ❖ Honorary Advisor, PULS Society, Palamaner.

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme: **40%**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **NIL**

23. Awards / Recognitions received by faculty and students:

1. Dr. A. Mohiddeen Basha, Associate Professor bagged these awards:

- ❖ A.P. State Teacher Award by Govt. of A.P in September 2010.

- ❖ Best Urdu Teacher Award, A.P. Urdu Academy in 2012.
- ❖ Awarded the Literary Award for Best Urdu Publication of 2010.

2. Dr. Syed Vasiulla Bhakthiyari, Assistant Professor is the recipient of:

- ❖ The Literary Award for Best Urdu Publication for the year 2012
Awarded by Andhra Pradesh Urdu Academy, Hyderabad.
- ❖ “Adabi Ezaaz” by Tamil Nadu Urdu Academy Registered, Chennai in 2013.
- ❖ Best Urdu Teacher Award, from A.P. Urdu Academy, Andhra Pradesh, Govt. of A.P. in 2014.

24. List of eminent academicians and scientists / visitors to the Department:

- ❖ Prof. Sattar Sahir, Head, Dept. of Urdu, S.V. University, Tirupati.
- ❖ Dr. K. Habeeb Ahmed, Dept. of Urdu, Madras University, Chennai
- ❖ Dr. P. Abdul Gaffar, Govt. College, MALAPPURAM, Kerala.
- ❖ Dr. S. Mohammed Yassir, .A. Hakeem College, Visharam, (T.N).
- ❖ Dr. Md. Nisar Ahmed, Dept. of Urdu, S.V. University, Tirupati.

25. Seminars/ Conferences/Workshops organized & the source of funding

A) National Seminars: The Department of Urdu Organized Two National Seminars:

B) Workshops: The Department of Urdu Organized Two Workshops:

C) Workshop for students: The Department of Urdu Organized Two Workshops in Collaboration with RFU-9 NTS, V. Kota, Chittoor District.

Workshop for Urdu Students, who completed their +2/ PUC/ Intermediate. A pilot study conducted for Urdu Language at All India Level, on 12th August, 2012 and 9th January, 2013.

26. Student profile programme/course wise:

During the year 2013-14

Programmes	No sanctioned seats	Number of applications Received	Number of students admitted	Demand Ratio
B.A.(HUP)	25	26	18	1:1.3

27. Diversity of Students : Nil

28. How many students have cleared national and state competitive Examinations such as NET, SLET, GATE, Civil services, Defense Services, etc.?

Two Students cleared their NET/SET with the coaching received by the Department of Urdu.

1. Mr. Hyder Vali Qualified in his UGC – NET in Urdu
2. Syeda Sameena Bi Qualified in her AP – SET in Urdu

29. Student Progression

Student progression	Against % enrolled
UG to PG	45%
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	Nil Nil
Entrepreneurship/Self-employment	NA

30. Infrastructural Facilities

a) Library

The Departmental Library is established to provide learning resources to the students. The Departmental Library consists of 170 Books.

b) Internet facilities for Staff & Students:

Internet facility is available in the Department for the students and the staff with a system, Printer and UPS facility. The details mentioned below:

- ❖ Computer : One
- ❖ Printer : One
- ❖ UPS : One
- ❖ Computer Table : One
- ❖ Almarah : Two
- ❖ Chairs &Table : Two

c) Class rooms with ICT facility : 01 e – class room is available.

31. Number of students receiving financial assistance from college, university, government or other agencies:

- ❖ All students are receiving social welfare minority scholarships under fee- reimbursement scheme introduced by A.P Government.
- ❖ 20% Students of the Department have availing the sanctioned *MERIT SCHOLARSHIP* from MHRD, Govt. of India, through The Board of Intermediate Education, A.P., Hyderabad.

32. Details on student enrichment programmes (special lectures / Workshops / Seminar) with external experts:

The Department of Urdu Organized Two Workshops for Students.

1. In August 2012, by NTS-I, CIIL, M/HRD, Mysore.
2. In January 2013, by NTS-I, CIIL, M/HRD, Mysore.

GUEST LECTURES

S. No.	NAME	ADDRESS	DATE	TOPIC
1.	Dr. R.S. Rahmatulla	Anjuman Taraqi Urdu, Palamaner.	18-12-2012 11-11-2014	Career Opportunities In Urdu
2.	Mr. E. Md. Anwar Hussain	HOD, URDU, PVKN Govt. College, Chittoor	05-09-2014	Urdu Adab Ki Ahmiyath
3.	Dr. S. Mohamed Yassir	C.A.H. Autonomous College, Melvisharam.	11-11-2013 07-07-2014	Qaumi Yaume Taleem Maulana Azad

33. Teaching methods adopted to improve student learning:

Lecture Method and Interaction Method adopted by the Faculty, with these activities: Group Discussion, Learning & writing, Student Seminar, FAQ Sessions, Assignments and Study Projects.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- ❖ Dr. Syed Vasiulla Bhakthiyari is In-charge LIBRARIAN for College General Library.
- ❖ Dr. Syed Vasiulla Bhakthiyari is In-charge of Department of History and Political Science Urdu Medium.
- ❖ Dr. Syed Vasiulla Bhakthiyari is Member in College Research Committee.

35. SWOC analysis of the department and Future plans:

Strength

- ❖ Self motivated Urdu medium students.
- ❖ Rich Departmental Library.
- ❖ Class Rooms and Accommodation Facilities.
- ❖ Faculty with Established Research Work.
- ❖ Publications and Extension activities by Faculty.

Weakness

- ❖ Vacant Urdu Post(Language)
- ❖ Lack of Urdu Computer Lab
- ❖ Insufficient Departmental Library
- ❖ Students hail from below poverty line and rural and poor background

Opportunities

- ❖ Rich Job Opportunities for Urdu Students
- ❖ Career in Print and Electronic Media for Urdu students.
- ❖ Opportunities of Personality Development and Career Opportunities
- ❖ In Urdu Language, Literature and in the field of Translation.
- ❖ Wide opportunity for Urdu knowing students in the field of Employment, especially in the teaching field.

Challenges

- ❖ To establish language lab for Urdu
- ❖ To improve the Strength of Students during admissions.
- ❖ To acquire journals and e -resources to the department.
- ❖ Provide English speaking and communicative skills to students.

Future plans

- ❖ To introduce P.G Course in URDU
- ❖ Expansion of departmental library
- ❖ Encouraging students to appear for UGC-NET Exams
- ❖ Providing Infrastructure facility for URDU Department
- ❖ Proposal submitted for Major Research Project in Urdu, to UGC – for Rs.15,15,000/-

EVALUATE REPORTS ON DEPARTMENT OF HISTORY

1. Name of the department : HISTORY
2. Year of Establishment : 1983
3. Names of Programmes / Courses : Undergraduate Courses
4. Names of Interdisciplinary courses and the departments/units involved: **Economics and Politics**
5. Annual/ semester/choice based credit system (programme wise): **Annual**
6. Participation of the department in the courses offered by other departments:

The department has undertaken entry level Coaching for the students who are going for competitive exams.

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Additional qualification	No. of Years of Experience
M. Sandhya Rani	MA,	Asst.Professor	APSET	03

11. List of senior visiting faculty:

S.No	Name of the Visiting Faculty	Designation	Date
1	C.D.Khajavalli	Lec. in History, GDC, Punganur	14-12-2012
2	G.Srinivasulu	Lec. in History, GDC, Punganur	18-12-2012

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

13. Student -Teacher Ratio (programme wise) : 247:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Student Results During the year 2013-2014

Name	subject	paper	No student appeared	No student pass	Pass percentage
M. Sandhya Rani	History	III	61	56	91.8%
M. Sandhya Rani	History	IV	62	54	87%

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Proposals are sent for Minor Research Project on “The Shaiva And Vishnu Mythological Reference In and Around Palamaner” and awaiting for approval.

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

a) Publication per faculty: M.Sandhya Rani – 01 in College Magazine

- b) Number of papers published in peer reviewed journals (national /international) by faculty and students: NIL
- ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - ❖ Monographs : Nil
 - ❖ Chapter in Books : Nil
 - ❖ Books Edited : Nil
 - ❖ Books with ISBN/ISSN numbers with details of publishers : Nil
 - ❖ Citation Index : Nil
 - ❖ SNIP : Nil
 - ❖ SJR : Nil
 - ❖ Impact factor : Nil
 - ❖ h-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- a) National committees : Nil
 - b) International Committees : Nil
 - c) Editorial Boards : Nil
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : 20%
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil
23. Awards / Recognitions received by faculty and students

M.Vinod kumar,III BA(2013-2014) Received Second Prize in Quiz competition in State Youth Festival held at Hyderabad - 28th to 30th Dec,2013

24. List of eminent academicians and scientists / visitors to the department:

G.Janardhan Rao, Retd. Lec. in Political Science .

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise: During Year 2013-2014

Name of the Course	No sanctioned seats	Applications received	Number of students admitted	Enrolled		Demand Ratio
				*M	*F	
B.A (HEP)	60+30	108	70	56	23	1:1.3
B.A (HEE)	25	18	18			1:1

27. Diversity of Students : Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	25%
PG to M.Phil	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	12%
Entrepreneurship/Self-employment	35%

30. Details of Infrastructural facilities

a) Library:

The Department library consists of 162 books and the same are issued to the students through departmental library.

b) Internet facilities for Staff & Students : Yes

Computer : 01

Internet Connectivity : Existing

Printer : 01

c) Class rooms with ICT facility : One e-class room is available

d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, Government or other agencies:

All Students get Scholarships from different government and non-government organizations

32. Details on student enrichment programmes(special lectures / workshops/seminar) with external experts :

S. No.	Name	Address	Date	Topic
1	M.Sreenivasulu	H.M, Z.P.High School,Gandraju palli	28-01-2014	World War-I &II
2	K.N.Nethaji	School Assistant, Z.P.High School , Belupalle	31-01-2014	Groups
3	B.Jayaram Sastri	Social worker	22-07-2014	The importance of our ancient Indian Culture and Tradition
4	G.Lingamaiah	C.JL in History, Govt.Jr.College, Palamaner	17-10-2014	French Revolution

33. Teaching methods adopted to improve student learning:

a) The interactive teaching is the prior method of teaching.

b) Peer teaching is also encouraged.

c) Summative and formative evaluation is done periodically.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- a) The Department has been participating in all the curricular and extra-curricular activities conducted by the Institution.
- b) Smt M.Sandhya Rani is acting as convener of Women Empowerment Cell of the college.
- c) Smt M.Sandhya Rani is acting as member in Students union , Fine-Arts & Cultural Committee, UGC Affairs, Sports & Games Committee and Alumni Association.
- d) Acting as Attendance Incharge and Ward Councilor for III-B.A (H.E.P) students.

35. SWOC analysis of the department and Future plans

Strengths

- ❖ Self motivated and high aspirant students.
- ❖ Students' study projects and poster presentations are done.
- ❖ Saturated intake of the students Strength.
- ❖ Ready to participate in extracurricular activities

Weaknesses

- ❖ Lack of research activities.
- ❖ No provision for PG courses in the institution.

Opportunities

- ❖ Subject perception is utilized for employability as History is a mandatory subject in all the competitive exams.

Challenges

- ❖ The students with low learning abilities feel it difficult to complete the course.
- ❖ Infusing confidence in rural students.

Future Plans:

- ❖ A certificate course in history for improving the perceptual levels of non history students is going to be introduced.
- ❖ Proposals for P.G. Course in history are going to be sent soon as the request made by the stake holders.

EVALUATE REPORTS ON DEPARTMENT OF HISTORY (URDU MEDIUM)

1. Name of the department : HISTORY URDU MEDIUM

2. Year of Establishment : 2004

3. Names of Programmes / Courses offered : UG

B.A. H.U.P (Urdu Medium) 2004-2005

HISTORY URDU MEDIUM

4. Names of Interdisciplinary courses and the departments/units involved:
Urdu Literature, Political Science : Urdu Medium

5. Annual/ semester/choice based credit system (programme wise):
Annual

6. Participation of the department in the courses offered by other departments: Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts :

Asst. Professor of History	Sanctioned	Filled
	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	Additional qualification
D. Arifulla Khan	M.A., History	Guest Faculty	Andhra History & European History	8 years	Diploma In Urdu (Teacher Training) DIET

11. List of senior visiting faculty:

S. No.	Name of the Visiting Faculty	ADDRESS
1.	Muneeb Aafaaq	Residential Urdu School, Vayalpad.
2.	Khaja Peer	Shubram Govt. Degree College, Punganur
3.	Abdul Majeed	Madanapalli
4.	Dr. Masood Ahmed	C. Abdul Hakeem College (Autonomous), Melvisharam
5.	Md. Shafiulla Khan	Lecturer, Govt. DIET, Rayachoti

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) : 65:1
14. Number of academic support staff (technical) and Administrative staff; sanctioned and filled : Nil
15. Student Results During the year 2013-2014

Name	subject	paper	No student appeared	No student pass	Pass percentage
D. Arifulla Khan	History urdu	III	20	20	100%
D. Arifulla Khan	History urdu	IV	20	20	100%

16. Number of faculty with ongoing projects from
- National
 - International funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil

19. Publications:

a) Publication per faculty:

The faculty of the Department of History (Urdu Medium) published books, as follows:

- ❖ One Book edited with Dr. Vasiulla Bakhtiyari and Dr. Mohiddeen Basha, in the capacity of Assistant Editor, “Urdu Shairi me Tanz-o-Mizah”
- ❖ Assistant Editor of the Book, Proceeding of the Seminar, sponsored by UGC, in 2010.
- ❖ One article published in College Magazine.
- ❖ Number of papers published in peer reviewed journals
- ❖ (National /international) by faculty and students : Nil
- ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- ❖ Monographs : Nil
- ❖ Chapter in Books : Nil
- ❖ Books Edited : 02
- ❖ Books with ISBN/ISSN numbers : Nil
- ❖ Citation Index : Nil
- ❖ SNIP : Nil
- ❖ SJR : Nil
- ❖ Impact factor : Nil
- ❖ h-index : Nil

20. Areas of consultancy and income generated:

21. Faculty as members in:

a) National committees

b) International Committees

c) Editorial Boards

Membership in Social and Educational Committees: Secretary, PULS Society, Palamaner. (Palamaner Urdu Language Society, Palamaner).

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : 40%

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the Department:

1. Muneeb Aafaaq,

Residential Urdu School, Vayalpad.

2. Dr. Khaja Peer,

Shubram Govt. Degree College, Punganur

3. Abdul Majeed,

Madanapalli

4. Dr. Masood Ahmed

Head, Dept. of History, C.A. Hakeem College, (Autonomous)

Melvisharam, (T.N).

5. Md. Shafiulla Khan

Lecturer, Govt. DIET, Rayachoti.

25. Seminars/ Conferences/Workshops organized & the source of funding
26. Student profile programme/course wise: during the year 2013-14

Programmes	No sanctioned seats	Number of applications Received	Number of students admitted	Demand Ratio
B.A.(HUP)	25	26	18	1:1.3

27. Diversity of Students : Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
 - ❖ Two Students cleared their NET/SET with the coaching received by the Department of Urdu and History Urdu Medium.
 - ❖ Mr. Hyder Vali completed his UGC – NET in Urdu
 - ❖ Syeda Sameena Bi completed her AP – SET in Urdu

29. Student Progression

Student progression	Against % enrolled
UG to PG	45%
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed	
• Campus selection	Nil
• Other than campus recruitment	Nil
Entrepreneurship/Self-employment	NA

30. Infrastructural Facilities

a) Library:

The Departmental Library is established to provide learning resources to the students. The Departmental Library consists of 76 books.

b) Internet facilities for Staff & Students:

Internet facility is available in the department for students and staff with a system, Printer and UPS facility.

c) Class rooms with ICT facility:

One e- class room is available.

31. Number of students receiving financial assistance from college, university, government or other agencies:

- ❖ All students are receiving social welfare minority scholarships under fee- reimbursement scheme introduced by A.P Government.
- ❖ 10 Students of the Department have availing the sanctioned *MERIT SCHOLARSHIP* from MHRD, Govt. of India, through The Board of Intermediate Education, A.P., Hyderabad.

32. Details on student enrichment programmes (special lectures / Workshops / Seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning:

- ❖ Lecture Method and Interaction Method adopted by the Faculty, with these activities: Group discussion, Learning & writing, Student Seminar, FAQ Sessions, Assignments and Study Projects.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- a) The students from the department are participating in NSS and NCC activities.
- b) The department is encouraging to participating students in social, curricular and co curricular activities.

35. SWOC analysis of the department and Future plans:

Strength:

- ❖ Self motivated Urdu medium students.
- ❖ Class Rooms and Accommodation Facilities.
- ❖ Publications and Extension activities by Faculty

Weakness:

- ❖ Vacant Post (filled by Guest Faculty)
- ❖ Lack of Urdu Computer Lab
- ❖ Students hail from below poverty line and rural and poor background

Opportunities

- ❖ Rich Job Opportunities for Urdu Medium Students
- ❖ Career in Print and Electronic Media for Urdu medium students.
- ❖ Opportunities of Personality Development and Career Opportunities in Urdu Language, Literature and in the Field of Translation and particularly in the field of History.
- ❖ Wide opportunity for Urdu knowing students in the field of Employment, especially in the teaching field.

Challenges

- ❖ To acquire journals and e -resources to the department
- ❖ To motivate students to go for higher education.

Future plans:

- ❖ To introduce P.G Course in History Urdu Medium
- ❖ Expansion of departmental library
- ❖ Encouraging students to appear for UGC-NET Exams
- ❖ Providing Infrastructure facility for the Department

EVALUATE REPORTS ON DEPARTMENT OF ECONOMICS

1. Name of the department : Economics
2. Year of Establishment : 1983
3. Names of Programmes / Courses offered : UG Courses
 1. B.A., H.E.P (T/M)
 2. B.A., H.E.E(E/M)
4. Names of Interdisciplinary courses and the departments/units involved: History and Political Science B.A., (H.E.P), B.A., H,E.E(E/M)
5. Annual/ semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments : Commerce Department Business Economics for B.com.,
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	Additional qualification
K.Venkata Narayana	M.A, (M.Phil)	Contract Lecturer	Industrial Economics	10	B.ED, SLET, APSET

11. List of senior visiting faculty:

S.NO	Name Of The Lecturer	Date Of Programme	Name Of The Topic
1	Sri.K.Dandapani Reddy	10-11-2010	Budget at Glance 2010-11
2	Sri.V.Dhana Sekhar Reddy	01-02-2011	Methods of Credit Control by RBI
3	Sri T. Raja Sekhar	12-08-2011	Graphic Diagrammatic Representation
4	Dr.G.Hema Latha	21-09-2011	National Income
5	Sri. Surya sekhar Reddy	20-07-2012	Logarithms & Applications
6	Dr.G.Hema Latha	10-12=2012	Price determination under Perfect Competition & Monopoly
7	Sri E.Madhava Rao	21/11/2013	National Income
8	Sri T. Raja Sekhar	16/12/2013	Quantitative Techniques

- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 01**
- 13. Student -Teacher Ratio (programme wise) : 247:1**
- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : NIL**
- 15. Student Results During the year 2013-2014**

Name	subject	paper	No student appeared	No student pass	Pass percentage
K.Venkata Narayana	Economics	III	62	56	90.3%
K.Venkata Narayana	Economics	IV	62	49	79%

16. Number of faculty with ongoing projects from
 - a) National
 - b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University: NIL
19. Publications:
 - ❖ Publication per faculty : Nil
 - ❖ Number of papers published in peer reviewed journals (national / international) by faculty and students : Nil.
 - ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil
 - ❖ Monographs : Nil
 - ❖ Chapter in Books : Nil
 - ❖ Books Edited : Nil
 - ❖ Books with ISBN/ISSN numbers with details of publishers : Nil
 - ❖ Citation Index : Nil
 - ❖ SNIP : Nil
 - ❖ SJR : Nil
 - ❖ Impact factor : Nil
 - ❖ h-index : Nil
20. Areas of consultancy and income generated: Ratna Bio-tech
21. Faculty as members in
 - a) National committees : Nil
 - b) International Committees : Nil
 - c) Editorial : Nil
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme: 10%

- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 0%
23. Awards / Recognitions received by faculty and students: Nil
24. List of eminent academicians and scientists / visitors to the department:
1. Sri G.Janardhan Rao
 - 2.Sri Batha Vasthalam
25. Seminars/ Conferences/Workshops organized & the source of funding a) National: Nil
26. Student profile programme/course wise: during the year 2013-14

Programmes	No sanctioned seats	Number of applications Recived	Number of students admitted	Demand Ratio
B.A.(HEE)(Adv.Eng)	25	18	18	1:1
B.A.(HEP)	60+30	108	70	1:1.3

27. Diversity of Students : Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil.
29. Student progression

Student progression	Against % enrolled
UG to PG	40%
PG to M.Phil.	0%
PG to Ph.D.	0%
Ph.D. to Post-Doctoral	0%
Employed • Campus selection • Other than campus recruitment	12%
Entrepreneurship/Self-employment	20%

30. Details of infra structural facilities

- a) Library : The Department library consists of 90 books and the same are issued to the students through department library.
- b) Internet facilities for Staff & Students : Available
- c) Class rooms with ICT Facility : 01
- d) Laboratories : NIL

31. Number of students receiving financial assistance from college, university, government or other agencies:

- ❖ All students are receiving social welfare scholarships under fee-reimbursement scheme introduced by A.P Government.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

S.No	Name Of The Lecturer	Date Of Programme	Name Of The Topic
1	Sri.K.Dandapani Reddy	10-11-2010	Budget at Glance 2010-11
2	Sri.V.Dhana Sekhar Reddy	01-02-2011	Methods of Credit Control by RBI
3	Sri T. Raja Sekhar	12-08-2011	Graphic Diagrammatic Representation
4	Dr.G.Hema Latha	21-09-2011	National Income
5	Sri. Surya sekhar Reddy	20-07-2012	Logarithms & Applications
6	Dr.G.Hema Latha	10-12=2012	Price determination under Perfect Competition & Monopoly
7	Sri E.Madhava Rao	21/11/2013	National Income
8	Sri T. Raja Sekhar	16/12/2013	Quantitative Techniques

33. Teaching methods adopted to improve student learning:

- ❖ Interactive teaching with student centric techniques. Lecture method, Problem Solving Method ,Lecturer using by ICT, PPT using by projector , live & Record classes through MANA TV as well as Youtube

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Participated in all activities conducted by the institution.

- ❖ Department participation in Blood donation camp, Plantation MANA TV, Swatch bharat , Member in attendance committee , All national Festivals are celebrated with a great zeal.

35. SWOC analysis of the department and Future plans:

Strengths:

- ❖ Availability of students with arts group in intermediate (HEC).
- ❖ Self motivated and high aspirant students.
- ❖ ICT based Teaching & learning Process .
- ❖ Well qualified ,experienced & dedicated staff.

Weakness:

- ❖ Rural background and economically poor students
- ❖ Weak research output

Opportunities:

- ❖ The subject is helpful to all the students to go for competitive exams.
- ❖ Can mould the students with good standards of the subject and other skills through JKC.
- ❖ B.A., (H.E.E) English medium is available.
- ❖ Remedial couching for slow learners and SC,ST,BC students.

Challenges:

- ❖ Need for English medium in H.E.P Course
- ❖ Low learning ability of the students can be brought up to higher learning.
- ❖ More attention to be paid towards slow learners.

Future Plans:

- ❖ To start a course in English Medium in BA (HEP).
- ❖ To introduce P.G Course in M.A., Economics.
- ❖ To introduce a certificate course in Rural Development.

EVALUATE REPORTS ON DEPARTMENT OF POLITICAL SCIENCE

1. Name of the department : Political Science
2. Year of Establishment : 1983
3. Names of Programmes / Courses offered: UG Courses 1. B.A., H.E.P (T/M)
4. Names of Interdisciplinary courses and the departments/units involved: History and Economics B.A., (H.E.P)
5. Annual/ semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience
C.RAMU	M.A.,	Guest Faculty	Public Administration	08

11. List of senior visiting faculty: T. Jaya Kumar-Assistant Professor in Political Science, NPS Govt Degree College (W), Chittoor.
12. Percentage of lectures delivered and practical classes Handled (programme wise) by temporary faculty: Nil

13. Student -Teacher Ratio (programme wise) : 247:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Student Results During the year 2013-2014

Name	subject	paper	No student appeared	No student pass	Pass percentage
Janardhana Rao	Political science	III	63	52	82.3%
Janardhana Rao	Political science	IV	62	54	87%

16. Number of faculty with ongoing projects from
 - a) National : Nil
 - b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:
 - ❖ Publication per faculty : Nil
 - ❖ Number of papers published in peer reviewed journals (national / international) by faculty and students : Nil
 - ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.): Nil
 - ❖ Monographs : Nil
 - ❖ Chapter in Books : Nil
 - ❖ Books Edited : Nil
 - ❖ Books with ISBN/ISSN numbers with details of publishers : Nil
 - ❖ Citation Index : Nil
 - ❖ SNIP : Nil
 - ❖ SJR : Nil
 - ❖ Impact factor : Nil
 - ❖ h-index : Nil

20. Areas of consultancy and income generated: MRO-Office, Palamaner
21. Faculty as members in
 - a) National committees : Nil
 - b) International Committees : Nil
 - c) Editorial Board : Nil
22. Student projects
 - a. Percentage of students who have done in-house projects including inter departmental/programme: 20%
 - b. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 0%
23. Awards / Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists / visitors to the department : T.Subramanyam, Senior Advocate, Palamaner
25. Seminars/ Conferences/Workshops organized & the source of funding a)

Programmes	No sanctioned seats	Number of applications Received	Number of students admitted	Demand Ratio
B.A.(HEP)	60+30	108	70	1:1.3
26. Student profile programme/course wise: during the year 2013-14

Programmes	No sanctioned seats	Number of applications Received	Number of students admitted	Demand Ratio
B.A.(HEP)	60+30	108	70	1:1.3

27. Diversity of Students : Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	0%
PG to Ph.D.	0%
Ph.D. to Post-Doctoral	0%
Employed • Campus selection • Other than campus recruitment	12%
Entrepreneurship/Self-employment	30%

30. Details of infra structural facilities

- a) Library: The Department library consists of Books 80, Prathibha Magazines 94 & Hethuvadhi Monthly 52 books and the same are issued to the students through department library.
- b) Internet facilities for Staff & Students : Available
- c) Class rooms with ICT Facility : Available
- d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies:

All students are receiving social welfare scholarships under fee-reimbursement scheme introduced by A.P Government.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

Date	Name of the Lecturer	Designation	Name of the Topic
15-11-2010	J.Seetha Lakshmi	Member in Consumer Forum	Consumer Protection Act.
3-9-2010	T. Jaya Kumar	Assistant Professor in Political Science, NPS Govt Degree College (W) Chittoor.	The role of Political Parties in Democracy.
17-2-2011	T.Subramanyam	Senior Advocate, Palamaner	RTI Act

33. Teaching methods adopted to improve student learning: Interactive teaching with student centric techniques.

Lecture method, ICT, PPT using projector , live & Record classes through MANA TV as well as You tube.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- ❖ Participated in all co-curricular and extra curricular activities conducted by the institution.
- ❖ Department participation in Blood donation camp, Plantation and Swatch bharat programs, all national Festivals are celebrated with a great zeal.

35. SWOC analysis of the department and Future plans

Strengths

- ❖ Availability of students with arts group in intermediate (HEC).
- ❖ Self motivated and high aspirant students.
- ❖ ICT based Teaching & learning process.

Weakness

- ❖ H.E.P Students with rural background & from below povertyline.
- ❖ Weak in research activities.

Opportunities

- ❖ The subject is helpful to all the students to go for competitive exams.
- ❖ Remedial Coaching for Slow learners as well as SC,ST & BC Students.

Challenges

- ❖ Need for English medium in H.E.P Course
- ❖ Low learning ability of the students can be brought up to higher learning.
- ❖ More attention to be paid towards slow learners.

Future Plans

- ❖ To start a course in English Medium in BA (HEP).
- ❖ To introduce P.G Course in M.A., Political Science..

EVALUATE REPORTS ON DEPARTMENT OF POLITICAL SCIENCE (URDU MEDIUM)

1. Name of the department : Political Science Urdu Medium
2. Year of Establishment : 2004
3. Names of Programmes / Courses offered: UG B.A. H.U.P (Urdu Medium) 2004-2005 Political Science Urdu Medium
4. Names of Interdisciplinary courses and the departments/units involved: Urdu Literature, History – Urdu Medium
5. Annual/ semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: NIL
9. Number of teaching posts:

	Asst. Professor Political Science	Sanctioned	Filled
		01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	Additional qualification
A. Khaja Vice Khirni	M.A. Political Science	Contract Faculty	Political Thought & European History	3 years	B.Ed

11. List of senior visiting faculty

S. No.	Name of the Visiting Faculty	Address
1.	Mr. Saifuddin	Head, Dept. of Pol. Sc. Govt. College, Rayachoti
2.	Mr. Ghayas Sharib	Govt. Autonomous College, Kadapa
3.	Smt. Riazunnisa	Palamaner
4.	Dr. S. Mohamed Yassir	C. Abdul Hakeem College (Autonomous), Melvisharam, Tamil Nadu
5.	Md. Shafiulla Khan	Lecturer, Govt. DIET, Rayachoti

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty : Nil

13. Student -Teacher Ratio (programme wise) : 65:1

14. Number of academic support staff (technical) and Administrative staff; sanctioned and filled : Nil

15. Student Results During the year 2013-2014

Name	subject	paper	No student appeared	No student pass	Pass percentage
Khaja Vice Khirni	Political science urdu	III	20	20	100%
Khaja Vice Khirni	Political science urdu	IV	20	20	100%

16. Number of faculty with ongoing projects from

a) National

b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

a. Publication per faculty:

The faculty of the Department of History (Urdu Medium) published One article published in College Magazine.

- ❖ Number of papers published in peer reviewed journals (National /international) by faculty and students : Nil
- ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- ❖ Monographs : Nil
- ❖ Chapter in Books : Nil
- ❖ Books Edited : Nil
- ❖ Books with ISBN/ISSN numbers : Nil
- ❖ Citation Index : Nil
- ❖ SNIP : Nil
- ❖ SJR : Nil
- ❖ Impact factor : Nil
- ❖ h-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in:

- a) National committees : Nil
- b) International Committees : Nil
- c) Editorial Boards Membership in Social and Educational Committees:

- ❖ Member, PULS Society, Palamaner. (Palamaner Urdu Language Society, Palamaner)

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: 40%

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the Department:

1. Mr. Saifuddin,

Head, Dept. of Political Science. Govt. College,
Rayachoti.

2. Mr. Ghayas Sharib,

Govt. Autonomous College, KADAPA.

3. Smt. Riazunnisa, Palamaner.

4. Dr. S. Mohamed Yassir

C.A. Hakeem College, (Autonomous), Melvisharam,
(T.N).

5. Md. Shafiulla Khan

Lecturer, Govt. DIET, Rayachoti.

25. Seminars/ Conferences/Workshops organized & the source of funding : Nil

26. Student profile programme/course wise: During the year 2013-14

Programmes	No sanctioned seats	Number of applications Recived	Number of students admitted	Demand Ratio
B.A.(HUP)	25	26	18	1:1.3

27. Diversity of Students : Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
 - ❖ Two Students cleared their NET/SET with the coaching received by the Department of Political Science Urdu Medium.
 - ❖ Mr. Hyder Vali completed his UGC – NET in Urdu
 - ❖ Syeda Sameena Bi completed her AP – SET in Urdu
29. Student Progression

Student progression	Against % enrolled
UG to PG	45%
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed	
• Campus selection	Nil
• Other than campus recruitment	Nil
Entrepreneurship/Self-employment	NA

30. Infrastructural Facilities:

a) Library:

The Departmental Library is established to provide learning resources to the students. The Departmental Library consists of 28 books.

b) Internet facilities for Staff & Students:

Internet facility is available in the department for students and staff with a system, Printer and UPS facility.

- ❖ Computer : One
- ❖ Printer : One
- ❖ UPS : One
- ❖ Computer Table : One
- ❖ Almarah : One

c) Class rooms with ICT facility : 01 e- class room is available.

31. Number of students receiving financial assistance from college, university, government or other agencies:
- ❖ All students are receiving social welfare minority scholarships under fee- reimbursement scheme introduced by A.P Government.
 - ❖ 10 Students of the Department have availing the sanctioned MERIT SCHOLARSHIP from MHRD, Govt. of India, through The Board of Intermediate Education, A.P., Hyderabad.
32. Details on student enrichment programmes (special lectures / Workshops / Seminar) with external experts : Nil
33. Teaching methods adopted to improve student learning:
- ❖ Lecture Method and Interaction Method adopted by the Faculty, with these activities: Group discussion, Learning & writing, Student Seminar, FAQ Sessions, Assignments and Study Projects.
 - ❖ The Department has the Ward Counselling System for the Students. The Department provides Remedial Coaching for Rural Students and Slow Learners.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
- ❖ The students from the department are participating in NSS and NCC activities.
 - ❖ The department is encouraging to participating students in social, curricular and co curricular activities.
 - ❖ The Department involves in College Cultural and Fine Arts Activities, as Mr. A. Khaja Vice Khirni is the Member of Fine Arts Committee of the College.
35. SWOC analysis of the department and Future plans:

Strength

- ❖ Self motivated Urdu medium students availability for admissions.
- ❖ Class Rooms and Accommodation Facilities.
- ❖ Publications and Extension activities by Faculty.

Weakness

- ❖ Vacant Post (filled by Guest Faculty)
- ❖ Students hail from below poverty line and rural and poor background

Opportunities

- ❖ Rich Job Opportunities for Urdu Medium Students
- ❖ Career in Print and Electronic Media for Urdu medium students.
- ❖ Opportunities of Personality Development and Career Opportunities in Urdu Language, Literature and in the Field of Translation and particularly in the field of Political Science.
- ❖ Wide opportunity for Urdu knowing students in the field of Employment, especially in the teaching field.

Challenges

- ❖ To establish language lab for Urdu
- ❖ To improve the Strength of Students during admissions.
- ❖ To acquire journals and e -resources to the department

Future plans

- ❖ To introduce P.G Course in Political Science Urdu Medium
- ❖ Expansion of Departmental Library
- ❖ Encouraging students to appear for UGC-NET Exams
- ❖ Providing Infrastructure facility for the Department.

EVALUATE REPORTS ON DEPARTMENT OF MATHEMATICS

1. Name of the department : Mathematics
2. Year of Establishment : 1997-1998
3. Names of Programmes / Courses offered : Undergraduate Courses (MPC & MPCs)
4. Names of Interdisciplinary courses and the departments/units Involved: Physics, Chemistry and Computer Science
5. Annual/ semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments:
 - ❖ The Department of Mathematics has been teaching Quantative Techniques to M.Com Commerce Department Since 2012.
 - ❖ Conducted Classes to teach Analytical Skills to the students of B.A & B.Com.
 - ❖ The Department is contributing in JKC activities like Entry level Coaching
7. Courses in collaboration with other universities, industries, Foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	Additional qualification
Smt. P. Kavitha	M.Sc,M.Phil	Contract Lecturer	Applied Mathematics	14 years	B.Ed ,APSET.

11. List of senior visiting faculty

S.No	Dates	Name of the Visitor	Degination	Address
1	12-08-2010	Sri G Srinivasulu Reddy	Lecturer	Govt .Degree College(Men) Sri kalahasti
2	24-01-2011	Sri. G. Subbaiah Naidu	Lecturer	B.T. College, Madanapalli
3	02-11-2011	Sri N Reddy Kumar	Lecturer	Govt. Degree College,Puttur Puttur
4	28-12-2012	Sri N Raveendra Babu	Retd Lecturer	SVCR Govt Degree College, Palamaner
5	30-12-2013-	Sri D Sreenivasa Rao	Retd Lecturer	P.V.K.N Govt College, Chittoor

- 12. Percentage of lectures delivered and practical classes Handled (programme wise) by temporary faculty : 100% - Contract Faculty**
- 13. Student -Teacher Ratio (programme wise) : 98:1**
- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil**
- 15. Student Results During the year 2013-2014**

Name	subject	paper	No student appeared	No student pass	Pass percentage
P.Kavitha	Maths	III	23	22	96%
P.Kavitha	Maths	IV	23	18	78%

- 16. Number of faculty with ongoing projects from**
- a) National
- b) International funding agencies and grants received : Nil
- 17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil**
- 18. Research Centre /facility recognized by the University : Nil**

19. Publications:

- ❖ Publication per faculty : 01 paper delivered in National Seminar 01 article in college Magazine
- ❖ Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
- ❖ Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences
- ❖ Directory, EBSCO host, etc.) : Nil
- ❖ Monographs : Nil
- ❖ Chapter in Books : Nil
- ❖ Books Edited : Nil
- ❖ Books with ISBN/ISSN numbers with details of Publishers : Nil
- ❖ Citation Index : Nil
- ❖ SNIP : Nil
- ❖ SJR : Nil
- ❖ Impact factor : Nil
- ❖ h-index : Nil

20. Areas of consultancy and income generated: Rathna Biotech Pvt. Ltd. free consultancy

21. Faculty as members in

- a) National committees : Nil
- b) International Committees : Nil
- c) Editorial Boards.... : Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme: 20 %
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department :

S.N o	Name of the Visitor	Degination	Address
1	Sri D Sreenivasa Rao	Associate Professor	PVKN Govt College, Chittoor SVCR Govt.
2	Sri R. Rajendra Reddy	Former Principal	Degree college, palamaner
3	Sri G. Janardhan Rao	Rtd., Lecturer in Political Science	SVCR Govt. Degree college, palamaner

25. Seminars/ Conferences/Workshops organized & the source of funding:

a) National : Nil

b) International : Nil

26. Student profile programme/course wise : During the year 2013-14

Programmes	No sanctioned seats	Number of applications Recived	Number of students admitted	Demand Ratio
B.Sc.(MPC)	60	43	17	1:3.5
B.Sc.(MPCs)	60	26	21	1:2.9

27. Diversity of Students : Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression:

Student progression	Against % enrolled
UG to PG	60%
PG to M.Phil	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed	
• Campus selection	
• Other than campus recruitment	15%
Entrepreneurship/Self-employment	15%

30. Details of Infrastructural facilities

- a) Library: The department library consists of 69 books.
- b) Internet facilities for Staff & Students: Internet facility is available in the department for students and Staff.
- c) Class rooms with ICT facility : 01 e- class room and one Seminar hall are in availability
- d) Laboratories: Nil

31. Number of students receiving financial assistance from college, university, government or other agencies:

- ❖ 68 students of the department are receiving scholarships under INSPIRE, LIC, YOJANA, BANGARUTHALLI, SC, ST, BC, fee- reimbursement scheme introduced by A.P Government.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

S.no	Name of the lecturer	Designation	Date of programme	Name of the topic
1	Sri A.V Ramana Reddy	Lecturer in Mathematics, NPS GDC(W), Chittoor.	10-9-2008	Cyclic Groups
2	Sri T Markandeya Naidu	Lecturer in Mathematics, PVKN Govt. Collage, Chittoor.	06-8-2009	Three Dimensional Geometry
3	Sri G.Srinivasulu Reddy	Lecturer in Mathematics, GDC(M), Srikalahasti.	12-8-2010	Vector spaces
4	Sri N Reddy Kumar	Lecturer in Mathematics, GDC, Puttur.	02-11-2011	Vector Calculus
5	Sri S Madhu Sudhan	Principal , Mother Theresa Degree college, Palamaner.	18-12-2012	Liner Algebra
6	Sri N Reddy Kumar	Lecturer in Mathematics, GDC, Puttur.	22-12-2012	History of Srinivasa Ramanujan
7	Sri B Manjunath	Lecturer in Mathematics, Govt Degree college,Mulbagal.	24-12-2012	Differnatiational equations

8	Sri N Raveendra Babu	Retd.,Lecturer in Mathematics, SVCR GDC, Palamaner	28-12-2012	Number Theory
9	Sri D Sreenivasa Rao	Retd.,Lecturer in Mathematics, PVKN Govt. College, Chittoor	30-12-2013	Life History of Srinivasa Ramanjunam
10	Sri N Raveendra Babu	Retd.,Lecturer in Mathematics, SVCR GDC, Palamaner	30-12-2013	Imporatance of Number Theroy of Ramanjuam

33. Teaching methods adopted to improve student learning:

- ❖ Problem solving method, inductive method, deductive method, project method, heuristic method, Analytical methods are followed
- ❖ ICT enabled teaching is done for the students.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- ❖ The staff is a member of Counseling & Placement Cell and counseling the students of II-BSc (MPC & MPCs) through ward system. The Department is the Incharge of attendance consolidation for II-BSc (MPC & MPCs).
- ❖ The department is encouraging to enroll the students in NCC activities . The department is participating in the various awareness camps held at college level . such as Voter's Day, Aids Rally, Blood Donation Camp, NCC Day, NSS Day, Mathematics Day,

35. SWOC analysis of the department and Future plans

Strengths

- ❖ The faculty is dedicated to work hard to fulfill the expectations of higher authorities.
- ❖ Good rapport between the staff and the students .
- ❖ Freedom for faculty to try different methods and teaching styles to cater needs of the students and to meet with the challenging demands of the students

Weakness

- ❖ Lack of regular staff.
- ❖ Less enrolment of students in admission.
- ❖ Non availability of MPC in English Medium

Opportunities

- ❖ The Job Opportunities Notifications are regularly collected through various agencies and displayed them in the notice boards.
- ❖ The students are chosen Mathematics in Post –Graduation.
- ❖ The students are admitted in MBA or MCA Programmes .

Challenges

- ❖ To make good number of admission in the course.
- ❖ The students from Telugu medium find it difficult to understand the new terminology introduced in English medium.

Future plans

- ❖ To introduce a certificate course on Vedic Mathematics.
- ❖ Providing guidance for M.Sc (Mathematics & Statistics).
- ❖ To conduct a bridge for new entrants.

EVALUATE REPORTS ON DEPARTMENT OF PHYSICS

1. Name of the department : Physics
2. Year of Establishment : 1997-98
3. Names of Programmes / Courses offered : Undergraduate Courses (MPC & MPCs)
4. Names of Interdisciplinary courses and the departments/units involve : Maths, Chemistry and Computer Science.
5. Annual/ semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments:
 - ❖ The department has undertaken to teach Environmental Science paper to COMMERCE students since 2008.
 - ❖ The department has been teaching PROFESSIONAL ETHICS AND VALUE BASED EDUCATION for all first year students
 - ❖ The department is contributed to develop the audio-visual education in the college by providing knowledge about usage of OHPs, LCD PROJECTORS, AUDIO, and VEDIO units in the institution
 - ❖ The department is in charge for MANA TV unit which will be broadcast by the Commissionarate of Collegiate Education, Hyderabad. The e-lessons and the conferences that are held by the department are telecasted through this Channel.
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:
 - ❖ The department is actively interacting with industries in and around the Palamaner constitution. The department has MOU's with industries It gives good opportunities to the students

S.No.	Name of The Industry/Institution	Nature of Linkage
1	Govt.Veterinary Hospital,Palamaner	Para Medical Assistance And Exchange of Knowldege
2	Indian Red Cross Society	Social Service Learning
3	Primary Health Center , Kolamasana Palle	Para Medical Assistance And Exchange of Knowldege
4	Government Homeo Pathi Dispensary, Palamaner	Exchange And Medical Assistance
5	Department of Forests,A.P.	Protection Of Environmental Activities
6	Government Blood Bank& Red Cross Society,Chittoor	Assistance In Health Awareness Camps,Health Education

8. Details of courses/programme Discontinued (if any) with reasons: **Nil**

9. Number of teaching post

	Sanctioned	Filled
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	Additional qualification
M. Surya Sekhar Reddy	M.Sc., M.Phil,	Asst. Professor	Electronics and micro-Prosessor	3 years	M.Ed
T. Raghuramana	M.Sc	Asst. Professor	Electronics	3 years	B.Ed:

11. List of senior visiting faculty:

- ❖ The department is frequently inviting the senior most faculty and alumni of the department to share their knowledge and experience to develop the department in all aspects. Some of the Eminent faculty members visited are listed below

During the year 2013-14

S.no	Date	Name of the visitor	Designation	Address	Remarks
1	11-08-2013	B. Reddeppa reddy	Retired Associate Professor	Punganur, Chittoor Dis	Former HOD
2	28-10-2013	Dr. K. Subramanyam Naidu	Associate Professor	P.V.K.N College , Chittoor,	Previous staff
3	20-11-2013	SRI. G. Shanmugam	Assistant Professor	P.V.K.N College , Chittoor,	
4	19-01-2014	SRI. K. Bapanayya	Assistant Professor	P.V.K.N College , Chittoor,	
5	24-02-2014	Sri C.Babu	Research associate	South Korea	Alumni
6	02-03-2014	Sri M.Bhaskaraih	Associate Professor	RJUKT Idupulapaya	Alumni

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

13. Student -Teacher Ratio (programme wise) : 45:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Student Results During the year 2013-2014

Name	subject	paper	No student appeared	No student pass	Pass percentage
M.surya sekher Reddy	Physics	IV	22	19	86%
T. Raghu Raman	Physics	III	22	19	86%

16. Number of faculty with ongoing projects from
- a) National : Nil
 - b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:
- ❖ Publication per faculty : Ni
 - ❖ Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
 - ❖ Number of publications listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
 - ❖ Monographs : Nil
 - ❖ Chapter in Books : Nil
 - ❖ Books Edited : Nil
 - ❖ Books with ISBN/ISSN numbers with details of Publishers : Nil
 - ❖ Citation Index : Nil
 - ❖ SNIP : Nil
 - ❖ SJR : Nil
 - ❖ Impact factor : Nil
 - ❖ h-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- a) National committees : Nil
 - b) International Committees : Nil
 - c) Editorial Boards.... : Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme :40%
- b) Percentage of students place for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies :3%

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department:

S.No	Name Of The Eminent Personalities	Date Of Visit	Field of Specialization
1	SRI.M. GIRIDHAR Divisional engineer Telecom.punganur,Chittoor.dt	19-07-2012	Communications and Technology
2	Sri.C.Balaiah CSIR lab,hyderabad	06-08-2013	forensic science and crime investigation
3	Dr.G.Balaramaiah Balaji nursing home, palamaner	15-09-2014	Para medical science
4	Sri.M.Dayanand A.E. sub station	16-10-2014	Power supply

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : Nil
- b) International : Nil

26. Student profile programme/course wise: During the year 2011-14

Programmes	No sanctioned seats	Number of applications Received	Number of students admitted	Demand Ratio
B.Sc.(MPC)	60	43	17	1:3.5
B.Sc.(MPCs)	60	26	21	1:2.9

27. Diversity of Students : NIL
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :

S.No	Name of the Students	Services
1	P.Janardhan	Defense
2	M. Ragunatha Reddy	Fire
3	S. Unus	Prohibition and excise
4	M. Anwar	Police

29. Student progression

Student progression	Against % enrolled
UG to PG	60%
PG to M.Phil.	20%
PG to Ph.D.	10%
Ph.D. to Post-Doctoral	
Employed – Campus selection – Other than campus recruitment	5%
Entrepreneurship/Self-employment	15%

30. Details of Infrastructural facilities

a) Library

- ❖ The departmental library is established to provide learning resources to the students and make them aware to encounter entrance examinations, public service commission, defense examination and research programmes.

The department library consists of the following Books

S.No	Category	total
1	Text Books	160
2	Practical Mannuals	80
3	Reference Books	87
	Total	327

Journals

S.No	Name	Publisher	Periodicity
1	Chemical Sciences	Indian Academy of Sciences, Bangaloru	Bi-Monthly
2	Current Science	Indian Academy of Sciences, Bangaloru	Fortnight
3	Current Science	Indian Academy of Sciences, Bangaloru	Monthly

b) Internet facilities for Staff & Students :

- ❖ Internet facility is available in the department for students and staff with eight computers having LAN facility

c) Class rooms with ICT facility:

- ❖ The department has LCD PROJECTOR and OHP mounted class room to introduce various lectures on different topics available in online. The department is also prepared PPTs and ICT based material to introduce day to day innovations in the physics all over the world. Some of ICT material is listed below

d) Laboratories:

- ❖ The laboratory is well equipped with adequate facilities to train the students in their prescribed curricular, co-curricular activities. The department lecturers are trained to introduce innovative techniques in electronics and mechanics experiments through EX-EYES kit using computer which is very much popular to understand the basic concepts of physics which are useful to motivate the UG students towards research.

31. Number of students receiving financial assistance from college, University, Government or other agencies:

- ❖ 68 students of the department are receiving scholarships under INSPIRE, LIC-YOJANA, BANGARUTHALLI, SC, ST, BC, fee- reimbursement scheme introduced by A.P Government.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

- ❖ The department is Frequently inviting the Eminent personalities to share their knowledge. The schedule is given below

During the year 2014-15

S.no	Name of the lecturer	Date of programme	Name of the topic
1	SRI.M. GIRIDHAR Divisional Engineer Telecom.punganur,Chittoor Dist.	19-07-2014	Importance of Communicational Technology In Education
2	Sri.C.Balaiah CSIR lab,hyderabad	06-08-2014	Physics and forensic science In crime investigation
3	Dr.G.Balaramaiah	15-11-2014	Physics-Para medical science
4	Sri.M.Dayanand A.E. sub station	05-01-2015	Consumption of electric power
5	Sri.B.venkataramana Post master Chittoor	22-02-2014	Career opportunities with physics

33. Teaching methods adopted to improve student learning:

- ❖ Question bank is prepared for every paper as per university examination pattern.
- ❖ Key sheet is supplied for each and every question of the question Bank
- ❖ OHP sheets are prepared for some topics which are not possible to present through PPTs.

- ❖ PPTs are prepared for all topics and delivered lectures through LCD projectors.
 - ❖ The department is adopting different innovative methods to improve the quality of learning such as EXPYES, MOODLES, JAM, ROLEPLAY etc... in addition to conventional methods
 - ❖ Remedial coaching for uplift the backlogs, Entry level coaching programmes i.e. to enter higher education are given for the students. (For PG, B.Ed., M.C.A, M.B.A, and paramedical courses, Entrepreneurship courses like photography, winding etc.)
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**
- ❖ The department is participating in NSS programmes.
 - ❖ The department is encouraging to enroll the students in NCC activities.
 - ❖ The department is in charge for RED RIBBON club activities Conducted.
 - ❖ The department participated in enrollment of new voters in every year to establish the democratic spirit among the citizens.
- 35. SWOC analysis of the department and Future plans**

Strengths

- ❖ The department has dedicated young and energetic staff members with NET / SET qualification .
- ❖ The head of the institution is very much co-operative to improve the infrastructure facilities for teaching learning as well as Research activities.

Weakness

- ❖ The laboratory room is inadequate to conduct practical class to all the students at a time.

Opportunities

- ❖ The department is encouraging to enroll the students in JKC and extending their support to train them to get employment .

- ❖ The department is conducting many awareness programmes towards competitive exams and higher education.
- ❖ Many students are doing M.Sc Physics in post graduation.

Challenges

- ❖ The department is very much interested to introduce new Courses to fulfill the demands of the society.
- ❖ The department is planning to generate the income Through undertaking some local projects like repairing TVs, cell phones, electrical domestic appliances in future.

EVALUATE REPORTS ON DEPARTMENT OF CHEMISTRY

1. Name of the department : Chemistry
2. Year of Establishment : 1997-98
3. Names of Programmes / Courses offered:
UG (M.P.C, B.Z.C), 3 months certificate course clinical lab technology.
4. Names of Interdisciplinary courses and the Departments / units involved:
Mathematics, Physics, Botany and Zoology
5. Annual/ semester/choice based credit system (Programme wise): Annual
6. Participation of the department in the courses offered by other departments:
 - ❖ The department offers 3 months certificate course clinical lab technology in collaboration with Zoology department. The faculty of the department has been involved in teaching Environmental Science to third B.A since 2008.
7. Courses in collaboration with other universities, Industries, foreign institutions, etc : Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Asst. Professors	03	02

- 10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)**

List of faculty members worked during 2008-2014

S.No	Name	Qualification	Designation	Specialization	Experience
1	Sri. B. Nagaseshadri	M.Sc, (Ph.D)	Asst. Professor	Organic Chemistry	3 years
2	Sri. P. Naveen	M.Sc	Asst. Professor	Organic Chemistry	3 years
3	Smt.D. Padmavathi	M.Sc,M.Phil	Contract Lecturer	Contract Lecturer	6 years

- 11. List of senior visiting faculty:**

S.No	Date of Visit	Name of the Visitor	Designation	Address
1	12/09/2011	Dr. K. Dayananda Reddy	Associate Professor	PVKN Degree College Chittoor
2	18/11/2011	Dr. C. Narasimha Rao	Research Associate	S.V university
3	17/12/2012	Sri. B. Chenna reddy	Lecturer	Mother Theresa Degree college
4	31/12/2012	Dr. D. Venkata Ramana Reddy	Associate Professor	Govt Degree College, Piler
5	13/09/2013	Sri. N .Siva Gangi reddy	Research Scholar	Yogi Vemana University, Kadapa
6	29/10/2014	Dr. M. Nagesam	Associate Professor	SDGS College, Hindupur

- 12. Percentage of lectures delivered and practical classes Handled (programme wise) by temporary faculty : 33%**
- 13. Student -Teacher Ratio (programme wise) : 66:1**
- 14. Number of academic support staff (technical) and Administrative staff; sanctioned and filled: Nil**

15. Student Results 2013-2014

Name	subject	paper	No student appeared	No student pass	Pass percentage
Sri.B.Nagaseshadri	Chemistry	IV	22	19	86%
Sri.P.Naveen	Chemistry	III	22	19	86%

16. Number of faculty with on going projects from

a) National

- ❖ 01 minor research project was sanction namely Design Synthesis and Biological Evaluation of Novel Benzothiazole and Chalcone Hybrids as Anticancer Agents an estimated cost of Rs 2,05000 to Sri B. Nagaseshadri

b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : 01

18. Research Centre /facility recognized by the University : Nil

19. Publications: 04 (International-04, National-0)

- ❖ Publication per faculty:

B. Nagaseshadri : (International-04, National-0)

1. Medicinal Chemistry 2013, 9, 651- 659 : Ahmed Kamal, Praveen Kumar Pogula, Naseer Ahmed Khan, Bobburi Nagaseshadri and Srikanth Kokonda.
2. Green Chemistry , 2012, 14, 2513-2522 : Ahmed Kamal, Vunnam Srinivasulu, B. N. Seshadri, Nagula Markandeya, A. Alarifi and Nagula Shankaraiah
3. Bioorganic & Medicinal Chemistry, Volume 16, Issue 7, 1 April 2008, papers: 3895-3906 Ahmed Kamal, P. Praveen Kumar, B.N. Seshadri, O. Srinivas and M. Shiva Kumar.

4. Bioorganic & Medicinal Chemistry Letters, Volume 18, Issue 8, 15 April 2008, papers: 2594-2598 : Ahmed Kamal, P. Praveen Kumar, K. Sreekanth, B.N. Seshadri,

- ❖ Number of papers published in peer reviewed journals (National / international) by faculty and students: 4
- ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):4
- ❖ Monographs : Nil
- ❖ Chapter in Books : Nil
- ❖ Books Edited : Nil
- ❖ Books with ISBN/ISSN numbers with details of publishers : Nil
- ❖ Citation Index : Nil
- ❖ SNIP : Nil
- ❖ SJR : Nil
- ❖ Impact factor : Yes

S. No	Name of The Journal	Publisher	Impact factor
1	Medicinal Chemistry	Bentham	1.37
2	Green chem	Royal society of Chemistry	6.85
3	Bioorganic & Medicinal Chemistry	Elsevier	2.95
4	Bioorganic & Medicinal Chemistry Letters	Elsevier	2.41

- ❖ h-index : Nil

20. Areas of consultancy and income generated:

- ❖ The department has MOUs with following industry and colleges. Income generated nil.

List of MOU'S

S.No	MOU
1	Rathna –Bioteck, Kolamasinapalli, palamaner, Chittoor.
2	Department of Chemistry, S.V. University, Tirupati
3	NTR Govt Degree college, Valmikipuram, Chittoor.
4	NPS Govt Degree college, Chittoor.
5	P.V.K.N Govt Degree college, Chittoor.
6	Sanjay.Gandhi Govt Degree college, Chittoor.

21. Faculty as members in

- a) National committees : Nil
- b) International Committees : Nil
- c) Editorial Boards.... : Nil

22. Student projects

- a) Percentage of students who have done in-house Projects including inter departmental/programme: 40%
- b) Percentage of students placed for projects in Organizations outside the institution i.e.in Research Laboratories/Industry/ other agencies: 07%

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department:

S.no	Date	Name	Designation	Place of working
1	21/01/2013	Sri A.Anil Kumar	Research Scholar	Darvidian University, Kuppum.
2	24/10/2013	Sri. M. P. Narasimha Rao	SRF	IICT, Hyderabad
3	01/10/2014	Dr. R. Rajendra Reddy	Academic Advisor/Formes Principal of the college	Mother Theresa, Institutions Palamaner
4	29/10/2014	Dr.Dasaratha ram pillai	Retd Associate Professor	Department of Botany, SVCR Govt Degree college, Palamaner.

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise:

Programmes	No sanctioned seats	Number of applications Received	Number of students admitted	Demand Ratio
B.Sc.(BZC)	60	65	41	1:1.5
B.Sc.(MPC)	60	43	17	1:3.5
B.Sc.(MPCs)	60	26	21	1:2.9

27. Diversity of Students : Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:

29. Student progression

Student progression	Against % enrolled
UG to PG	12%
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	Majority of our students pursue PG Course after completion of undergraduate Study. Some try for jobs in Govt. sector (Central / State Govt.) as well as in private sector through different competitive examinations. Four students are selected in 2013 by on campus drive by Dr. Reddy's lab Hyderabad.
Entrepreneurship/Self-employment	5%

30. Details of Infrastructure facilities

a) Library:

- ❖ The department consists of 182 books which includes academic, P.G Entrance and Competitive examination to Cater to the needs of the students.

b) ICT facilities:

- ❖ The department has one computer with internet and UPS facility to connect Chemistry community round the globe. This facility is made available to all the staff and students to know the recent advancements and recent notifications related to higher education and competitive exams.
- ❖ The department has modern ICT based teaching aids such as LCD Projector and overhead projector to give ICT based lectures and to show the **MANA TV** recorded lessons of CCE.

c) Laboratories:

- ❖ The Department of Chemistry has well equipped laboratory with adequate chemicals and equipments such as 30 analytical balances, 01-electronic digital balance, 04-photo electric colorimeter, 01-hot air oven, distillation set up, 5- digital conductivity meters, 5- digital Potentio meters, 01-digital PH meter, 01- magnetic stirrer with hot plate, 01- Refrigerator, 01-demineralizer and 02-centrifuges. Which are essential for various experiments such as qualitative analysis of inorganic and organic compounds, quantitative analysis of various metals prescribed in UG curriculum?

31. Number of students receiving financial assistance from college, university, Government or other agencies:

- ❖ The following students receive social welfare scholarships under fee-reimbursement scheme introduced by A.P Government.

32. Details on student enrichment programmes (special\lectures / workshops /seminar) with external experts:

S.no	Name of the lecturer	Date of programme	Name of the topic
1	Sri A.Anil Kumar	23/10/2013	Structure of Carbohydrates
2	Dr.K. Dayananda Reddy	15/11/2013	Chromatography
3	Sri. A .Anil Kumar	17/09/2004	Co-ordination Chemistry

33. Teaching methods adopted to improve student learning:

- ❖ The department has taken number of initiatives to move from conventional Lecture centric teaching methods to student centric methods such as student seminars to inculcate presentation skills, quiz programs, Group Discussions, debates on general issues to make aware of team spirit.
- ❖ Department has undertaken number of measures to increase the pass percentage in university examinations such as preparation of question bank based on the previous university examination.
- ❖ Formative and summative assessments are conducted to evaluate students. We discuss short comings of the students in exams and give suggestions to overcome them.
- ❖ Remedial classes are conducted for the students who got fail marks and for slow learners of SC, ST, OBC and EBC Students.
- ❖ Field trips are conducted to visit near industries to create awareness

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- ❖ One of the faculty member lead NCC unit of our college as CTO. The faculty of department actively involved in administrative works such as student admission process, Scholarship enrolment, JKC Activities. The department actively participates in NSS activities such as campus cleaning, Blood donation program and social awareness programs like voter awareness rally, Ektha divas run and Swatch Bharat program etc.

35. SWOC analysis of the department and Future plans

Strengths:

- ❖ Dedicated, young, energetic and CSIR- NET qualified teaching staff
- ❖ Availability of departmental library and well equipped lab.

Weakness:

- ❖ The department is in need of another laboratory.
- ❖ Lack of sufficient technical assistants to look after laboratories.

Opportunities:

- ❖ There are opportunities of offering a course in collaboration with Botany and Zoology.
- ❖ Students with subject Chemistry have bright opportunities both in academic and research areas.

Challenges:

- ❖ To prepare the rural students to suit the needs of the industry and society
- ❖ To make more MOUs with industries so that students will be employable

Future Plans:

- ❖ To get research projects from different National funding agencies.
- ❖ Improving research facility in the laboratory.
- ❖ Engaging students in Project works.
- ❖ Arrangement of monthly or bimonthly seminars by external Resource Persons on regular basis.

EVALUATE REPORTS ON DEPARTMENT OF ZOOLOGY

1. Name of the department : Zoology
2. Year of Establishment : 1997-98
3. Names of Programmes/Courses offered Conventional Course:

UG – B.Sc(BZC)-TM Certificate

Courses: Aquaculture, Clinical Lab Technology
4. Names of Inter disciplinary courses and the departments/units involved:
Botany and Chemistry
5. Annual/semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments:
 - ❖ Environmental Studies for all third year students.
 - ❖ To teach Professional Ethics And Human Values for all IYears.
 - ❖ The Department has conducted an awareness programme to the Students for those who are attending VRA/VRO exams. 2014
 - ❖ Our Department in collaboration with the chemistry Dept has introduced a certificate course on CLT and instruction is in progress.
7. Courses in collaboration with the universities, industries, foreign Institutions, etc.:
 - ❖ The Department has visited Rathna Bio-Tech Pvt. Ltd with Vermi Compost Unit at Kolamasanapalli, Palamaner Mandal, Visited Parag Milk Products, Samudrapalli, Govt. Fish Hatchery, Palamaner, techniques employed by the authorities there.
8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,) :

Name	Qualification	Designation	Specialization	No. of Years of Experience	Additional qualification
Smt. B Lakshmi Prasanna Latha	M.Sc, (Ph.D) Registered for Ph.D	Asst Professor	Fisheries	15 years	B.Ed
Sri M Bala Chandra Naidu	M.Sc, M.Phil	Asst Professor	Endocrinology	03 years	M.Ed,

11. List of senior visiting faculty:

S.no	Name of the visitor	Designation	Address
1	Dr. S Venkataramaih	Retd ,Asst Professor	Srinagar Colony , Old pet, Palamaner
2	Dr. K. Dasaratharam Pillai	Retd ,Asst Professor	Bangarupalyam (Village)
3	Sri P. Papi Reddy	Retd ,Asst Professor in Zoology	Piler

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty : Nil

13. Student-Teacher Ratio (programme wise) : 54:1

14. Number of academic support staff (technical)and administrative staff; sanctioned and filled : Nil

15. Student Results During the year 2013-2014

Name	subject	paper	No student appeared	No student pass	Pass percentage
B.L.Prasanna Latha	Zoology	IV	33	32	96.9%
M.Balachandra naidu	Zoology	III	33	29	87.8%

16. Number of faculty with ongoing projects from

- a) National
- b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc .and total grants received : Nil

18. Research Centre/facility recognized by the University : Nil

19. Publications: 02

- ❖ Published in Sakshi Daily News Paper on Environmental conservation in 23-06-2014
- ❖ Kitchen Garden in town Printed in college magazine 2012-13
- ❖ Publication per faculty: Sri M Bala Chandra Naidu
- ❖ Number of papers published in peer reviewed Journals (national/international) by faculty and students: 01
- ❖ Published in International And Feature Staginess For India At Bio-Diversity Conservation on 29-2-2012
- ❖ Number of publications listed in International Database(For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host,etc.):NIL
- ❖ Monographs : Nil
- ❖ Chapter in Books : Nil
- ❖ Books Edited : Nil

- ❖ Books with ISBN/ISS Numbers with details of publishers : Nil
- ❖ Citation Index : Nil
- ❖ SNIP : Nil
- ❖ SJR : Nil
- ❖ Impact factor : Nil
- ❖ h-index : Nil

20. Areas of consultancy and income generated:

- ❖ The department has free consultancy with Govt Fish Hatchery. Venkateswara poultry Palamaner, Chittoor Dist.

21. Faculty as members in

- a) National committees : Nil
- b) International Committees : Nil
- c) Editorial Board : Nil
- d) BOS : Yes

- ❖ Dr. S Venkataramaih, Associate Professor in Zoology was BOS Member in S.V. University, Tirupati from 2009-2012
- ❖ Smt. B Lakshmi Prasanna Latha, Lecturer in Zoology has been BOS Chairperson in SV. University, Tirupati from 2012-2015

22. Student projects: 2013-14

- a) Percentage of students who have done in-house projects including inter departmental/programme : 80%

S.no	Name of the Topic	Number of Students involved	Date of submission	Guided By
1	Diabetis Mellitos	02	06-07-2013	M.Balchandra Naidu
2	Causes and Challenges of Air Pollution	03	08-07-2013	M.Balchandra Naidu
3	Estimation of Hb percentage in Human Blood	05	02-01-2014	B.Lakshmi Prasanna Latha

4	Estimation of E.S.R in human blood	03	04-01-2014	B.Lakshmi Prasanna Latha
5	Bio diversity in Chittoor Dt.	03	07-01-2014	M.Balchandra Naidu
6	Stem cell Technology(Collected the paper clips from Newspapers)	01	07-01-2014	B.Lakshmi Prasanna Latha

- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:
10%

S.No	Name of the Industry/Laboratory	Date	Purpose
1	Visited the forest office, Palamaner, Chittoor Dt	22-06-2013	Awareness on dangered species & SSP visited
2	Visited the Ratna Biotech Pvt.,Ltd in KolamasanaPalli	07-11-2013	SSPW
3	Govt Fish Hatchery, Palamaner, Chittoor	05-12-2013	SSPW

23. Awards/Recognition s received by faculty and students : Nil
24. List of eminent academicians and scientists/visitors to the department : Nil
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National : Nil
- b) International : Nil
26. Student profile programme/course wise:

Programmes	No sanctioned seats	Number of applications Recived	Number of students admitted	Demand Ratio
B.Sc.(BZC)	60	48	37	1:1.62

27. Diversity of Students : Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
- ❖ 12 Students are selected in PG&Ed.CET, 6 students are preparing for competitive examinations.
29. Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed •Campus selection •Other than campus recruitment	20%
Entrepreneurship/Self-employment	NA

30. Details of Infra structural Facilities

a) Library:



The Departmental Library consists of 149 books. The Department issues the books to students for reading and reference purpose. Personal books of Aqua Tech magazine Competitive books, B.Ed question papers are also issued to students

T

b) Internet facilities for Staff &Students:

❖ The department has one computer with internet facility and UPS to provide the uninterrupted electricity. The department is providing MANA Tv recorded lessons through LCD projectors.OHP's are also being used during class room instruction. Downloads from YouTube are also being presented to students. Lessons are being downloaded from Telugu website and are used during class room instruction.

c) Laboratories:

- ❖ Well equipped Lab with good infrastructure is available such as microscopes-20, centrifuse-1 Hot Air oven-1, Glucometer-01, Heamometer-20, Distilation plant-01, Refrigeratior-01, BV Charts, Slides, Spotters, Glass wear for Physiology & Ecology Experiments.
31. Number of students receiving financial assistance from college, university, Government or other agencies:
- ❖ 70 Students are receiving from social welfare scholarships under fee-reimbursement scheme introduced by A.P Government and also getting from ICDC and private agency.
32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts:

S.No	Name of the lecturer	Date of programme	Name of topic
1	Dr. S Sudhakar ,Reader in Zoology, Chittoor	10-9-2008	Pathogenic diseases
2	Smt S Sujatha Lecturer in Zoology , Madanapalli	12-10-2008	Operon concept
3	Sri B Lokanadham, Lecturer in Zoology ,Piler	24-9-2009	Hyper Sensitivity
4	Dr. S Siva Prasad , Associate Professor, Chittoor	25-10-2010	Muscle Contraction
5	Dr. S Venkataramaiah, Retd Lecturer ,Palamaner	20-12-2012	Cloning vectors
6	Sri S Syed Moula, Principal, Govt Jr. College, Palamaner	26-11-2013	Respiration
7	Dr.S.Venkataramaiah Retd.Lecturer , Palamaner	12-12-2013	Biotechnology

33. Teaching methods adopted to improve student learning:

- ❖ Traditional teaching method with black board,
- ❖ Lecture method Question-answer method and demonstration method are followed.

- ❖ Academic guidance and counseling classes are conducted.
 - ❖ OHP sheets are prepared for some topics
 - ❖ PPTs are prepared for delivered lectures through LCD projector.
 - ❖ Student seminars are conducted to improve the skills presentation.
 - ❖ Quiz competitions, Group discussions and debates are conducted.
 - ❖ Students Projects are allotted to the students from each class
 - ❖ Question bank is prepared for every paper as per university examination pattern.
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**
- ❖ The Department has been participating in various activities conducted by the institution from NSS program officer, Member of Red Ribbon Club and Eco Club. All the National Festivals are celebrated with a great zeal. Here with enclosed the list of extension activities

S.No	Date	Name of the Extension Activity
1	26-06-2013	International day against drug abuse
2	15-08-2013, 28-01-2013	Blood donation camps by NSS
3	11-11-2013	National Education Day
4	15-11-2013	Clean & Green by ECO-CLUB
5	24-11-2013	Voters Day
6	02-12-2013	Health Programme conduted by WEC
7	18-12-2013	Advantages and disadvantages of cell phone
8	04-02-2014	Clearn& green by ECO-CLUB
9	08-03-2014	International Woman's Day

- 35. SWOC analysis of the department and Future plans:**

Strengths

- ❖ Dedicated Staff.
- ❖ Students are sincere and hard working with good behavior.
- ❖ Well equipped lab with all the infrastructural facilities.

- ❖ The serene and pleasant atmosphere in which the institution is located.

Weaknesses:

- ❖ Non availability of English medium course for English medium students.
- ❖ Lack of Non-teaching staff.
- ❖ Lack of separate and good Museum.

Opportunities:

- ❖ The department can conduct many awareness programmes towards competitive exams, remedial coaching, entry level coaching from UGC funds.
- ❖ Students are given study projects to inculcate research attitude among students.
- ❖ The certificate courses on Aqua Culture and CLT are being introduced from the current academic year which creates job opportunities to the students at Govt and private sectors.

Challenges:

- ❖ The students with low learning abilities feel it difficult to complete the course.
- ❖ To inculcate core values among the students.
- ❖ To motivate to take admissions in science courses.
- ❖ To completed the certificates courses in stipulated time.

Future Plan

- ❖ To introduce the B.Z.C. English medium course .
- ❖ To conduct a national seminar and a workshop.
- ❖ To apply for MRP of UGC.
- ❖ To organize student workshop/student exhibition.

EVALUATE REPORTS ON DEPARTMENT OF BOTANY

1. Name of the department : BOTANY
2. Year of Establishment : 1997-98
3. Names of Programmes/Courses offered : UG - B.Sc (B.ZC)-TM
4. Names of Inter disciplinary courses and the departments/units involved: Zoology and Chemistry
5. Annual/semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments:
 - ❖ The department is teaching Environmental Studies paper for third year students of other courses.
 - ❖ The department is also teaching Human Values and Professional Ethics paper for first year students of other courses..
7. Courses in collaboration with the universities, industries, foreign Institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. etc.,)

S.no	Name of the faculty	Qualification	Designation	Specialization	No of years of experience	Additional qualification
1	Dr. A. Sasikala	M.Sc, Ph.D	Assist Professor	--	01	SET, NET
2	M.Venkataramana	M.Sc, Ph.D (Persuing)	Assist Professor (Contract)	--	14	B.Ed

11. List of senior visiting faculty:

S. Syed Moula-Principal Govt.Jr.College, Palamaner /26-11-2013.

12. Percentage of lectures delivered and practical classes handled (programme wise)By temporary faculty : 50%
13. Student-Teacher Ratio(programme wise) : 54:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Student Results During the year 2013-2014

Name	subject	paper	No student appeared	No student pass	Pass percentage
A. Sasikala	Botany	IV	33	33	100%
P.Venkataramana	Botany	III	33	29	87.8%

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: NIL
18. Research Centre/facility recognized by the University : Nil
19. Publications:

- ❖ Number of papers published in peer reviewed Journals (national / international) by faculty and students :

06 apers Published in International Journals by Dr.A.Sasikala

- ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host,etc.)
- ❖ Monographs : Nil
- ❖ Chapter in Books : Nil
- ❖ Books Edited : Nil

- ❖ Books with ISBN/ISS Numbers with details of publishers : Nil
- ❖ Citation Index : Nil
- ❖ SNIP : Nil
- ❖ SJR : Nil
- ❖ Impact factor : Nil
- ❖ h-index : Nil

20. Areas of consultancy and income generated:

- ❖ Consultancies are made with Rathna Biotech Pvt.Ltd-Kolamasinapalli, Agriculture office-Palamaner and Municipal office-Palamaner, without any Fee.

21. Faculty as members in

- a) National committees : Nil
- b) International Committees : Nil
- c) Editorial Board : Nil

22. Student projects

- ❖ Percentage of students who have done in-house Projects including inter departmental/programme : 40%
- ❖ Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 3%

S.No	Name of the Industry/Laboratory
1	Visited the Ratna Biotech Pvt.,Ltd in KolamasanaPalli

23. Awards/Recognition s received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department:
Dr. S. VenkataRamaiah, Retd.Lecturer

25. Seminars/Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise: 2013-14

Programmes	No sanctioned seats	Number of applications Received	Number of students admitted	Demand Ratio
B.Sc.(BZC)	60	65	37	1:1.6

27. Diversity of Students : Nil

28. How many students have cleared national and state competitive examination ssuch as NET, SLET, GATE, Civil services, Defense services , etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	10%
PG to M.Phil	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed •Campus selection •Other than campus recruitment	20%
Entrepreneurship/Self-employment	NA

30. Details of Infra structural Facilities

- a. Library: Departmental library with 52 text books and e journals are in availability to the students.
- b. Internet facilities for Staff &Students : The department has one computer with internet facility, UPS and printer.
- c. Laboratories : One well equipped laboratory is available for the students.

S.No	Name of the Equipment	Quantity
1	Compound Microscopes	42
2	Dissection Microscopes	32
3	Over Head Projector	01
4	OHP Screen	01
5	OHP Transparencies	100
6	Bio-visual Charts	120
7	Colorimeter	01
8	Hot air oven	01
9	Refrigerator	01
10	Centrifuge	01
11	P ^H Meter	01
12	Water Bath	01
13	Portable autoclave	01
14	Digital Bacteriological incubator	01

31. Number of students receiving financial assistance from college, university, Government or other agencies:

❖ Students are receiving social welfare scholarships under fee-reimbursement scheme introduced by A.P Government.

32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts:

S.No	Name of the lecturer	Date of programme	Name of topic
1	K.SaiVenkatesh, Lecturer in botany, P.V.K.N GOVTCOLLEGE,Chittoor.	23-11-2013	Ecosystem
2	Sri S Syed Moula, Principal, Govt Jr. College, Palamaner	26-11-2013	Respiration
3	Dr. S Venkataramaiah, Retd Lecturer ,Palamaner	03-12-2013	r-DNA Technology

33. Teaching methods adopted to improve student learning:

- ❖ Lecture method, Question & answer method and demonstration method is followed
- ❖ OHP Sheets and PPTs are prepared and presented
- ❖ Remedial classes, Entry level programs were conducted

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- ❖ The Department has been participating in all the activities conducted by the Institution such as NCC Activities, Red Ribbon Club activities, Eco Club, celebration of National & international important days.
- ❖ Head of the Department is acting as convener in Research committee, Member in Eco-Club, Women Empowerment cell, Human Values & Professional Ethics committee, Calendar & Magazine committee, Grievances and Redressal Cell, Anti Ragging committee, Red Ribbon Club & Special Fee committee
- ❖ The department is also acting as Incharge of attendance and Ward Councilor for B.Z.C students.

35. SWOC analysis of the department and Future plans:

Strengths

- ❖ Availability of students (feeder colleges)
- ❖ Well equipped laboratory
- ❖ The regular attendance by the students.
- ❖ Experienced and dedicated staff.

Weakness:

- ❖ Lack of separate class room
- ❖ Lack of non teaching staff
- ❖ Lack of English medium in BZ.C.

Opportunities

- ❖ The department can conduct many awareness programmes to build the perception on competitive exams and higher education.
- ❖ Conduct students study projects to promote research culture among the students.

Challenges

- ❖ Rural students with below poverty line who could not fare well in departmental activities.
- ❖ To conduct faculty enrichment programmes.

Future plans

- ❖ To introduce a certificate course in Tissue Culture.
- ❖ To introduce PG course in Botany.

EVALUATE REPORTS ON DEPARTMENT OF COMMERCE

1. Name of the department : COMMERCE
2. Year of Establishment : 1983-84
3. Names of Programmes / Courses offered: B.Com (Gen), B.Com (C.A) and M.Com
4. Names of Interdisciplinary courses and the departments/units involved: ETPC & TAXATION
5. Annual/semester/choice based credit system (programmewise):

Annual – B.Com

Semester – M.Com
6. Participation of the department in the courses offered by other Departments:
 - ❖ The department is handling a paper of Entrepreneurship Development Skills for B.A, B.Com & B.Sc Students.
7. Courses in collaboration with other universities, industries, foreign institutions : Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

Name of the post	Sanctioned	Filled
Assistant Professors	06	04

10. Faculty profile with name, qualification, designation, Specialization (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	Additional qualification
Sri.M.Vijaya Sekaram	M.Com, (Ph.D)	Assistant Professor & Dept I/c	Cost & Mgmt Accounting	15	B.Ed

Sri.K.V.Chidambaram	M.com,M.P hil, (Ph.D)	Assistant Professor	Finance & Taxation	10	B.Ed
Sri.P.Jayanthudu	M.Com (Ph.D)	Part Time Lecturer	Finance & Taxation	15	NIL
Smt.P.A.Saheda Banu	M.Com	Contract Lecturer	Finance	06	NIL
T.jayaram	M.Com	Guest lecturer	Finance	06	B.Ed
M.Sreenivasulu	M.Com	Guest lecturer	Finance	03	Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty:

- ❖ 30% of B.Com classes and 40% of M.Com classes are handled by T.Jayaram and M.Srininasaulu (temporary faculty).

13. Student -Teacher Ratio (programme wise):

B.Com: 64:1

M.Com: 13:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Student Results During the year 2013-2014

Name	subject	No student appeared	No student pass	Pass percentage
Sri.M.Vijaya Sekaram	Cost & management	32	26	81.25%
Sri.K.V.Chidambaram	Business Laws	32	29	90.62%
Sri.P.Jayanthudu	Auditing	32	31	96.8%
Mrudhulatha	DBMS	32	28	87.5%
T.jayaram	Corp.A/c	32	22	68.7%
M.Sreenivasulu	e-commerce	32	29	90.60%

16. Number of faculty with ongoing projects from
- a) National
 - b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University: Nil
19. Publications:
- ❖ Publication per faculty : Nil
 - ❖ Number of papers published in peer reviewed journals (National /International) by faculty and students : Nil
 - ❖ Number of publications listed in International Database (For Egg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
 - ❖ Monographs : Nil
 - ❖ Chapter in Books : Nil
 - ❖ Books Edited : Nil
 - ❖ Books with ISBN/ISSN numbers with details of publishers : Nil
 - ❖ Citation Index : Nil
 - ❖ SNIP : Nil
 - ❖ SJR : Nil
 - ❖ Impact factor : Nil
 - ❖ h-index : Nil
20. Areas of consultancy and income generated:
- MOU with Income Tax department free consultancy

21. Faculty as members in:

- a) National committees : Nil
- b) International Committees : Nil
- c) Editorial Boards : Nil

22. Student projects:

- a. Percentage of students who have done in-house projects including inter departmental/programme : 40%
- b. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students:

- ❖ Dr. R. Rajendra Reddy Associate Professor of Commerce received the best teacher award by Government of A.P

24. List of eminent academicians and scientists / visitors to the department:

S.No	Name	Address
1	Dr. R. Rajendra Reddy	Principal(Rtd), Palamaner.
2	Dr. M. Rajasekar	Assistant Professor-Dept of Commerce S.V.U, Tirupati.
3.	Prof P. Mohan Reddy	Professor-Dept of Commerce S.V.U, Tirupati.
4.	Dr. B. Bagavan Reddy	Professor-Dept of Commerce S.V.U, Tirupati.
5.	Sri V. Gunasekar	Auditor, Chittoor.

25. Seminars/ Conferences/Workshops organized the source of funding a) National:

- a) UGC sponsored National seminar on Enterpreneurship development conducted on 22-04-2011 with a sanctioned amount of Rs. 1,30,000/-
- b) International : Nil.

26. Student profile programme/course wise: during the year 2013-14

Programmes	No sanctioned seats	Number of applications Received	Number of students admitted	Demand Ratio
B.Com.(General)	60+30	81	40	1:1.22
B.Com.(CA)	60+30	229	83	1:1.1

27. Diversity of Students : Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	35%
PG to M.Phil	05%
PG to Ph.D.	02%
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	25%
Entrepreneurship/Self-employment	40%

30. Details of Infrastructural facilities

- a) Library: The Departmental library has more than 700 books to meet with the needs of the students..
- b) Internet facilities for Staff & Students: Internet facility is available in the department for students and staff with one system, one printer and UPS available.
- c) Class rooms with ICT facility: Class room

- 31.** Number of students receiving financial assistance from college, university, Government or other agencies:
- ❖ 365 students are receiving social welfare scholarships and fee-reimbursement facilities provided by the Govt of A.P.
- 32.** Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

S.No	Name of the Lecturer	Date of Programme	Name of the Topic
1	G. Anand Reddy	22-08-2012	Contract Costing
2	K. Nandiswaraiah	04-09-2012	Partnership
3	G. Anand Reddy	12-10-2012	Contract Costing
4	K. Nandiswaraiah	20-11-2012	Central Tendency
5	A. Kuppaiah Naidu	25-06-2013	Classification of Audits
6	K. Amaranath	17-07-2013	Breach of Contract
7	A. Narendra	05-11-2013	Demand Theory
8	E. Chandra Naidu	27-11-2013	Non Trading Concern
9	B.. Purusotham Naidu	07-12-2013	Residential Status
10	A. Kupaiah Naidu	26-07-2014	Co-relations
11	A. Kupaiah Naidu	26-07-2014	Labor Cost
12	Dr S.Bhaskar Naidu	06-08-2014	Bailment
13	B .Purushotham Naidu	08-08-2014	Good will
14	E.Chndra Naidu	08-08-2014	Management
15	E. Chandra Naidu	16-08-2014	Rectification of Errors
16	B. Sankar Rddy	12-09-2014	Income From salary
17	Dr V.Ramesh Babu	12-09-2014	Responsibility of Auditors
18	B .Purushotham Naidu	01-10-2014	Insolvency accounts
19	Dr. B.Sudhakar Derry	01-10-2014	Diminishing marginal utility
20	Dr S.Bhaskar Naidu	15-11-2014	Contract
21	Dr. V. Ramesh Babu	15-11-2014	Banking

- 33.** Teaching methods adopted to improve student learning

- ❖ Teaching is done by the lecturers in the ways student centered.
- ❖ ICT enabled teaching.
- ❖ Students Study projects, Remedial classes, Entry level programs were conducted for the betterment of the students.
- ❖ Summative and formative evaluations are done periodically.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- ❖ The Department has been participating in all the activities conducted by the Institution such as NSS, NCC Activities , Red Ribbon Club activities, Eco Club, Consumer Club, IQAC Activities, celebration of National & international important days.
- ❖ Sri M.Vijaya Sekaram (HOD) is acting as Co-ordinator for NAAC, Dr. BRAOU and PG courses.
- ❖ The K.V. Chidambaran is acting as Examination Co-ordinator, NSS Programme officer, Alumni Convener and other faculty members are acting different committee such as Women Empowerment cell, Human Values & Professional Ethics committee, Calendar & Magazine committee, Grievances and Redressal Cell, Anti Ragging committee, Red Ribben Club & Special Fee committee

35. SWOC analysis of the department and Future plans

Strengths

- ❖ The qualified and dedicative hard working staff.
- ❖ Participating students in all the activities in a well disciplined way.
- ❖ Feeder junior colleges to provide students for UG admission.

Weakness

- ❖ Students from other groups could not understand accounting and financing.
- ❖ Bridge course facility is not in availability by the affiliated University.

Opportunities

- ❖ Guest faculty available.
- ❖ Good job Opportunities.
- ❖ Entry level coaching is provided to enrich their perceptual skills.
- ❖ Remedial coaching for poor students through UGC merged schemes.

Challenges

- ❖ Insufficient regular lecturers to run M.Com course..
- ❖ Lack of sufficient computers in the departmental computer lab to meet with the demand of the students.
- ❖ To enroll 100% admissions in B.Com (CA), Motivate the other students to admit in B.Com (Gen).

Future Plans

- ❖ To start a certificate course in Taxation.
- ❖ To conduct a national seminar with UGC funds.
- ❖ To equip the newly joined faculty with teaching techniques.

EVALUATE REPORTS ON DEPARTMENT OF COMPUTER

1. Name of the department

Computer Science / Computer Applications

2. Year of Establishment : 1996-97

3. Names of Programmes / Courses offered:

UG Courses: B.Sc (MPCs), B.Com (CA)

4. Names of Interdisciplinary courses and the departments/units involved:
Commerce & Sciences and BSc(MPCs)

5. Annual/ semester/choice based credit system (programme wise): Annual

6. Participation of the department in the courses offered by other departments:

❖ The department is handling a paper of Fundamentals of Computers for B.A (HEP), B.A (HUP), B.Com (G), and B.Sc (B.Z.C, M.P.C) courses.

7. Courses in collaboration with other universities, industries, foreign institutions : Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts : Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience
P. Mrudhulatha	M.C.A	Guest Lecturer	Computer Applications	3 years
B. Swetha	M.C.A	Guest Lecturer	Computer Applications	4 years
K. Vijaya kumar	M.C.A	Guest Lecturer	Computer Applications	2 years

11. List of senior visiting faculty:

S.No	Name Of The Visitor	Designation	Address
1	Dr. Ravi Kumar	Contract Lecturer	P.V.K.N.G.D.C Chittoor. A.P.
2	K. Chandra Sekar	Contract Lecturer	N.P.S.G.D.C, Chittoor. A.P.
3	A. Murali Mohan	Lecturer in Computers	MTIS, Palamaner
4	R. Srinivasulu	Lecturer in Computers	MTIS, Palamaner
5	K. Janshi Rani	Lecturer in Computers	MTIS, Palamaner
6	V. Kodhanda	Lecturer in Computers	A.S.R degree college, Bangarupalyam

12. Percentage of lectures delivered and practical classes handled (programme wise) By temporary faculty:

❖ 100% of the classes are handled by temporary faculty.

13. Student -Teacher Ratio (programme wise): M.P.Cs.: - 60:1, B.Com (CA): 45:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Student Results During the year 2013-2014

Name	subject	No student appeared	No student pass	Pass percentage
P.Mrudhulatha	Web-III	14	14	100%
B.Jyathi kumar	MDBMS-IV	14	13	98%
A. Bharathi	Web-IV	76	70	92%
P.Mrudhulatha	BDBMS-III	76	75	98.6%

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil
19. Publications
- ❖ Publication per faculty : Nil
 - ❖ Number of papers published in peer reviewed journals (national / International) by faculty and students : Nil
 - ❖ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : Nil
 - ❖ Monographs : Nil
 - ❖ Chapter in Books : Nil
 - ❖ Books Edited : Nil
 - ❖ Books with ISBN/ISSN numbers with details of publishers : Nil
 - ❖ Citation Index : Nil
 - ❖ SNIP : Nil
 - ❖ SJR : Nil
 - ❖ Impact factor : Nil
 - ❖ h-index : Nil
20. Areas of consultancy and income generated : Nil
21. Faculty as members in
- a) National committees : Nil
 - b) International Committees : Nil
 - c) Editorial Boards : Nil
22. Student projects
- a. Percentage of students who have done in-house projects including inter departmental/programme : 10%

- b. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 20%
23. Awards / Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists / visitors to the department: Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : Nil
 - b) International : Nil
26. Student profile programme/course wise: During the year: 2013-14

Programmes	No sanctioned seats	Number of applications Received	Number of students admitted	Demand Ratio
B.Com.(CA)	60+30	229	83	1:1.1
B.Sc.(MPCs)	60	26	21	1:2.9

27. Diversity of Students : Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil
29. Student progression

Student progression	Against % enrolled
UG to PG	60%
PG to M.Phil	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	5%
Entrepreneurship/Self-employment	20%

30. Details of Infrastructural facilities

- a) Library: The departmental library has 175 books
- b) Internet facilities for Staff & Students: Internet facility is available in the department for students and staff.
- c) Class rooms with ICT facility:
 - ❖ The department has LCD PROJECTOR, OHP, one system, printer and UPS. The department prepared PPTs and ICT based material to introduce day today innovations in the computer field.
- d) Laboratories
 - ❖ Two computer laboratories are well equipped with adequate facilities to train the students in their prescribed curricular, co-curricular activities.
 - ❖ Computer Lab: One lab has 32 computers and another one has 40 computers with internet facility.

31. Number of students receiving financial assistance from college, university, Government or other agencies:

- ❖ All the students are receiving scholarships under fee- reimbursement scheme introduced by A.P Government.

32. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:

S.no	Name of the lecturer	Date of programme	Name of the topic
1	Sri Sudheer	07-12-2011	Hyper Text Markup Lanruage
2	P. Harinath Reddy	05-01-2012	Visual Basics
3	V. Madhavi	16-01-2012	Data Representation
4	Sri Prabhakar Naidu	31-12-2012	Multi Threading
5	Sri Prabhakar Naidu	05-01-2013	Office Automation
6	Sri Chandra Sekhar	25-01-2013	Web Technology
7	Sri Hari	05-12-2013	Relational database Management System
8	Sri Murali	02-01-2014	Introduction to computers and DOS

9	K.Suresh kumar	20-09-2014	Normal Forms
10	S.Sarrana	22-09-2014	MS. Word
11	Sri. Sandeep	23-09-2014	Packages
12	K. Suresh Kumar	27-10-2014	Active X - controls

33. Teaching methods adopted to improve student learning:

- ❖ The students are taught in a free and comfortable condition interactive method. Practical based education ICT enabled teaching is given priority.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- ❖ The Department has been participating in all the activities conducted by the Institution such as NSS, NCC Activities , Red Ribbon Club activities, Eco Club, Consumer Club, IQAC Activities, celebration of National & international important days.

35. SWOC analysis of the department and Future plans

Strengths

- ❖ Good student strength for B.Com (CA) to participate in all the activities whole heartedly.

Weakness

- ❖ No sanctioned posts

Opportunities

- ❖ The computers are a subject with more job opportunities.
- ❖ The practical knowledge earned makes a person self-reliant

Challenges

- ❖ The students come from rural background without technical skills
- ❖ Training them to raise the level

Future plans

- ❖ The department is planning to conduct short term certificate courses like CELL PHONE SERVICING, DCA, P.G.D.C.A, C, JAVA Language etc. in coming academic Years.

UNDERTAKING

This is to certify that SVCR GOVERNMENT DEGREE COLLEGE, PALAMANER, is permanently affiliated to S.V University, Tirupathi A.P. The college has been included in the list of 2 (f) of UGC act, 1992. The college comes under 12(B) of UGC act, 1992.

All the above said recognitions are permanent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by our institution found to be false then the accreditation given by NAAC is liable to be withdrawn.

The undertaking given to NAAC is also displayed on our Institutional Website www.svcrgdcplnr.ac.in.

The above given information is true and genuine as per the records of the college.

Place: Palamaner

Date:

Principal

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this Self Study Report Cycle -2 is true to the best of my knowledge.

This SSR cycle -2 is prepared by the institution after internal discussions and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR cycle -2 during the Peer team visit.

Place: Palamaner

Head of the Institution

Date:



Appendices



17

[S.V.C.R Govt. Degree College, Palamaner, chittoor Dt.]

UGC 12(b) Affiliation

12(b)

① - 2

i Venkateswara University

TELEGRAM : "UNIVERSITY" TIRUPATI
PHONE : 20166

TIRUPATI - 517 51
(ANDHRA PRADESH)

12-B

Dated.....

the Letter No.F-B-153/91(OPP-I), dated 29th September 1992
to Sondhi, Under Secretary, University Grants Commission,
Jahazpur Marg, New Delhi-110002 addressed to the Registrar,
University, Tirupati-517 502(A.P.).

-- List of colleges prepared under section 2(f)
of the UGC Act, 1956 - Inclusion of New Colleges.

.....

am directed to refer to your letter No.UI(7) 78639/90-91
dated 29th June, 1992 on the above subject and to say that the name
of following college has been included in the above list under
colleges teaching upto Bachelor's Degree:

the College	Year of Estd.	Remarks
Govt. Degree College Ex. St. Chittoor	1983	The College is eligible to receive Central Assistance in terms of the rules framed under Section 12-B of the UGC Act, 1956.
Mahabab Basha		

Yours faithfully,
S4/- x i x x x x x
(M.L. SONDHI)
UNDER SECRETARY

U.G.C.(7) / 78639/90-91, dated 13-10-92:
is now communicated to the Principal, Govt. Degree College, Palamaner,
for information and taking further necessary action.

ASSTANT REGISTRAR
(in charge).

to C.I.I/section, SVU Office, Tirupati.
to UGC.I/section, SVU Office, Tirupati, for information.

Allected

Mr. Devarao

PRINCIPAL
Govt. Degree College
PALAMANER-517 408

Red A.D.B.
PRINCIPAL 66
S.V.C.R Govt. Degree College
Palamaner, Chittoor Dt

2(f) 29-9-1992
12(D) 13-10-1992

15

[S.V.C.R Govt. Degree College, Palamaner, chittoor Dt.]

3.7.(d) UGC 2(F) Affiliation

(2f)

①--2

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002.

1 (CPP-I)

september, 1992

28 SEP 1992

Registrar,
University,
Delhi-110002.

28 SEP 1992

of colleges prepared under section 2(f) of the UGC
1956. Inclusion of New Colleges.

directed to refer to your letter No. CI (7) 78639/
6th June, 1992 on the above subject and to say that
the following college has been included in the
under Govt. Colleges teaching upto Bachelor's Degree
College Year of Estt. Remarks

College	1983	The College is eligible to receive central Assistance in terms of the rules framed under section 12-B of the UGC Act, 1956.
Chittor bab Bashe)		

Yours faithfully,

(R. L. SONDHI)
UNDER SECRETARY

ded to :-
principal, Govt. Degree College, Palamaner, Dt Chittor
pradesh.
Secretary, Govt. of India, Ministry of Human Resource
Development (Dep't of Education) T-14 Section N, Delhi.
units 'B' Section UGC
officers/sections in the UGC Offices.
d file.

(D. D. MEHTA)
SECTION OFFICER

Altered

R. L. SONDHI

PRINCIPAL
Govt. Degree College
PALAMANER-517 408



R.O.C.No.CIII(6)/SVCR GDC(49)/Palamaner/2012-13

Date: 08-05-2013

FROM	TO
THE REGISTRAR S.V.UNIVERSITY	The Principal, S.V.C.R. Govt., Degree College, Palamaner Chittoor District.

Sir,

SUB:- S. V. University – Affiliated Degree Colleges – S.V.C.R. Govt.,
Degree College, Palamaner, Chittoor District – Extension of
temporary conditional affiliation for the existing Courses /
Combinations / Students strength for the academic year 2012-13 -
Regarding.

- Ref :- 1. This office letter №.C-III(6)/Inviting Proposals/2012-13, dated 05-06-2012
2. Your Proposals dated 18-06-2012.
3. This office letter №.C-III(3) & (6)/UIC/2012-13, dated 19-08-2012.
4. Inspection Commission report received on 20-12-2012
5. Vice-Chancellor's orders dated 25-04-2013.

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With reference to your proposals second cited, on the recommendations of the University Inspection Commission 4th cited, in view of urgency and pending ratification by the Executive Council/ Academic Senate, extension of temporary conditional affiliation, is granted to your College for the following existing courses/combinations/students strength for the academic year 2012-13 and to follow the instructions issued from time to time by the CCE / Government of Andhra Pradesh and also subject to other conditions stipulated in Chapter XI of the Laws of the University.

Sl.No	Name of the Courses/Combinations	Medium	Intake
1	B.A. – Economics, Political Science, Rural Industrialization	TM	60 seats
2	B.A. - History, Urdu, Political Science	UM	25 seats
3	B.Sc.,- Maths, Physics, Chemistry	TM	60 seats
4	B.Sc.,- Botany, Zoology, Chemistry	TM	60 seats
5	B.Sc.,- Maths, Physics, Computer Science	EM	60 seats
6	B.Com., - Taxation & Tax Procedure	EM	60 seats
7	B.Com., - Computer Applications	EM	60 seats

The following Deficiencies are pointed out by the University Inspection Commission

1	There is no sufficient space for Reading room in the library.
2	There is no sufficient text books and journals in the college library.

0 - 2

i Venkateswara University

TELE { GRAM : "UNIVERSITY" TIRUPATI
PHONE : 20166

TIRUPATI — 517 50
(ANDHRA PRADESH)

12-B

Dated.....

the Letter No.F-8-133/91(CPP-I), dated 29th September 1992
S. Sondhi, Under Secretary, University Grants Commission,
Jahaz Zafar Marg, New Delhi-110002 addressed to the Registrar,
University, Tirupati-517 502(A.P.).

-- List of colleges prepared under section 2(f)
of the UGC Act, 1956 - Inclusion of New Colleges.

I am directed to refer to your letter No.CI(7) 78639/90-91
th June, 1992 on the above subject and to say that the name
following college has been included in the above list under
colleges teaching upto Bachelor's Degree:

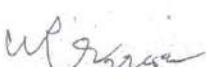
<u>the College</u>	<u>Year of Estt.</u>	<u>Remarks</u>
Gree College er. Dt.Chittoor	1983	The College is eligible to receive central Assistance in terms of the rules framed under Section 12-B of the UGC Act, 1956.
Mahabab Basha		

Yours faithfully,

Sd/-x x x x x x x x
(R.L. SONDEHI)
UNDER SECRETARY

o.CI(7)/78639/90-91, dated 13-10-92:

opy communicated to the Principal, Govt.Degree College, Palamaner,
formation and taking further necessary action.


ASSISTANT REGISTRAR

(Academic).

to C-III/section, SVU Office, Tirupati.
to UGC.I/section, SVU Office, Tirupati, for information.

SRI VENKATESWARA UNIVERSITY

TIRUPATI- 517 502,
(Andhra Pradesh),
NO. 61893-C.III(4)&(5)/P.Affi./91-92.

Dated: 1-2-92.

FROM

THE REGISTRAR
SRI VENKATESWARA UNIVERSITY

TO

THE DIRECTOR OF COLLEGIATE EDUCATION,
ANDHRA PRADESH,
HYDERABAD.

Sir,

Sub: S.V.University - Affiliated Colleges - Govt.
Degree College, Palamaner, Chittoor Dt. -
Grant of Permanent affiliation from the academic
year 1991-92 - Issue of Orders - Regarding.

Ref: 1) Your letter No.A/91, Dt.27.5.91.
2) Board of Management Resolution No.309 (D-8),
dated: 9-1-1992.
3) Registrars Orders dated 28-1-1992.

* * * *

I am, by direction, to inform that pending ratification
by the Standing Committee of the Academic Senate, the Board of
Management at its meeting held on 9-1-92, considered the recommenda-
tions of the University Inspection Commission appointed for the
purpose and resolved that permanent affiliation be granted to
Govt. Degree College, Palamaner, Chittoor Dt. for the following
Courses and combination of subjects, with the strength as noted
against each from the academic year 1991-92:

Part-I (a) English
(b) Telugu
(c) Indian Heritage & Culture and Science &
Civilization.

Part-II (1) B.A. Degree Course

History, Economics, Political Science
(Telugu Medium) - 80 seats

(2) B.Com. Degree Course

One Section (Telugu Medium) - 60 seats

Contd.....2/-



SRI VENKATESWARA UNIVERSITY:TIRUPATI

C.III(5&6)/2006-07

Date: 27 -7-2006.

<i>402 OM</i> <i>T.S. DB</i> REGISTRAR SRI VENKATESWARA UNIVERSITY	TO THE MEMBERS OF THE INSPECTION COMMISSION
-----------------------------------------------------------------------------	------------------------------------------------------------------

Sir,

Sub:- SVU – Affiliated Government Degree Colleges in Chittoor & Nellore Districts –
 Grant of temporary conditional affiliation for the new Restructured Courses for the academic year 2006-07 – Appointment of Inspection Commission – Submission of Inspection Report – Requested – Regarding.
 Ref:- 1.Prcs.RC.No.483/Admn.I-1/04 dated 23-07-2005 of the Directorate of Collegiate Education, Govt. of A.P., Hyderabad.
 2.Proc. No. 764/Admn.I-1/2005, dated 06-7-2005 ; Prgs.No.66/Admn.I-1/2006, dated 14-6-2006 & Prgs.No.710/Admn.I-1/2006, dated 26-7-2006 of the Director of Collegiate Education, Govt. of A.P Hyderabad.
 3.Vice-Chancellor's orders dated 25-7-2006.

I am to inform you that the Director of Collegiate Education, Government of AP, Hyderabad, vide its proceedings (total 3 Nos), has permitted the following Government Degree Colleges in Chittoor and Nellore Districts, to start the Re-structured Courses / Combinations detailed below, from the academic year 2006-07 :-

No.	Name of the College	Course / Combination permitted by the CCE
1.	* SVSSC Govt. Degree College, Sulurpet, Nellore District.	B.Sc., : Maths, Stat., Com.Sci. (EM) 60 seats * (AF/IF of Rs.20,000/- due)
2.	Smt. N.P.S Govt. Degree College for Women, Chittoor.	1. B.Com : Advt. & Sales Mgmt. – (EM) 60 seats 2. B.A. : Comm. English (*) – (EM) 60 seats (*) Combination not specified by the DCE. Approved combination in our University is Eco., Pet.Science, Com.Eng. please consult the Principal and make your recommendation
3.	Govt. Degree College, Puttur.	B.Sc., Bio-tech., Botany, Chemistry (EM) 60 seats
4.	Govt. Degree College, Palamaner	B.Sc.,: Maths, Physics, Com.Sci. (EM) 60 seats B.Com: Com.Applications (EM) 60 seats
5.	SVA Govt. Degree College for Men, Sri Kalahasti.	B.Sc.,: Bio-tech., Botany, Chem. (EM) 30 seats

In this connection, the Vice-Chancellor is pleased to appoint an Inspection Commission with the following Members to conduct local enquiry at the above Colleges and to submit a detailed report about infrastructural facilities, teaching staff etc., available, thereat, for considering grant of temporary Conditional affiliation for the above Re-structured Courses / Combination for the academic year 2006-07.

(P.T.O.)

1. Prof. V.V.R. Narasimha Rao, Dept. of Physics, SVU College of Mathematical & Physical Sciences, Tirupati	CHAIRMAN
2. Prof. K. Narasimhulu, Dept. of Economics, SVU College of Social & Behavioural Sciences, Tirupati	MEMBER
3. Prof. A. Reddeppa Reddy, Dept of Political Science & Public Administration, SVU College of Social & Behavioural Sciences, Tirupati	MEMBER
4. Dr. S. Venkataramana, Associate Professor, Dept. of Mathematics, SVU College of Mathematical & Physical Sciences, Tirupati.	MEMBER

Therefore, I am by direction, to request you to inspect the above Colleges collectively, under intimation to the above College at an early date and submit a detailed individual reports, for taking necessary further action in the matter.

Further, I am to inform you that the Principal, Govt. Degree College, Sullurpet has not submitted proposals and the affiliation and inspection fee of Rs.20,000/- . Therefore, I am to request you to collect proposals and the necessary AF/IF during the visit of the Inspection Commission.

The following are sent herewith for your use and guidance during the course of Inspection:-

- Proposals submitted by the above Colleges.
- Copy of the affiliation orders last issued to the Colleges concerned.
- Instructions to the Members of the Inspection Commission.
- Form A & B for submitting Inspection Report.
- T.A/DA and Inspection Fee Claim bill forms

You will be paid T.A / D.A. and Inspection fee as per the University rules and your absence in this regard will be treated as ON DUTY.

NOTE:- The original proposals of the Colleges may please be RETURNED along with your Reports after completion of the Inspection.

Kindly acknowledge the receipt of the letter and its enclosures.

Yours faithfully,

G. S. Jatti
DEPUTY REGISTRAR
(ACADEMIC)

Encl: As above.

- ✓ to the Principals of the above 5 Government Degree Colleges, with a request to receive the Inspection Commission and furnish all the necessary records and documents to the Inspection Commission for verification. Further the Principal Govt. Degree College, Sullurpet is requested to handover the proposals and the AF/IF of Rs. 20,000/- to the Chairman of Inspection Commission during their visit.
 ✓ to the Principals of College of Mathematics and Physical Sciences & College of Social and Behavioral Sciences, SVU, Tirupati for information.
 ✓ to OSD to Vice-Chancellor, SV University, for information.
 ✓ to the Heads of the Departments concerned for information.
 ✓ to the Deputy Registrar(Admn-{T}), SVU, for information.
 ✓ to Deputy Registrar, (Finance), SVU Office, for information.
 ✓ to PS to the Vice-Chancellor / P.A. to the Registrar/PA to Dean, C.D.C., S.V. University, for information
 ✓ to the A-III 'Section, Finance & Accounts Branch, SVU Office, for information and necessary action. The expenditure in this regard, shall be met from the SVU GENERAL MAINTENANCE ACCOUNT- UNIVERSITY AUTHORITIES & ADMINISTRATION - Item No.(10) Travelling Allowances (3) - COMMITTEES COMMISSIONS AND DELEGATES" for the year 2006-07.



UNIVERSITY GRANTS COMMISSION
SOUTH EASTERN REGIONAL OFFICE
A.P.S.F.C. Building (4th Floor), 5-9-194, P.B. No.152, Chirag-Ali-Lane,
HYDERABAD- 500 001

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21/4/13
1135
21/4/14*

No: F. 1-6(036)/13 (UG/UGC-SERO)

Dated : MARCH 2014

The Accounts Officer
South Eastern Regional Office
University Grants Commission
Hyderabad

COMPUTER CODE NO: APSV036

PLAN BLOCK GRANT(PBG) TO COLLEGES 2(B) 2013-14

Sub: Allocation cum sanction under the scheme of Plan Block (PBG) during XII Plan period.

Sir/Madam,

380136/-

As you are aware that the UGC has merged the Development Assistance and Merged Schemes and renamed as Plan Block Grant (**PBG**) during the XII Plan period. Taking into consideration the availability of funds, the following is conveyed. **The college may download the guidelines of Plan Block Development Grant and spend the grants as per the ratio and the item indicated against the capital and Grants in Aid given in the guidelines and the table below.**

(in rupees)

XI Plan Allocation under PBG 2750340.		Grants released so far		Grant being released now		Total grant released for XII Plan	
Capital (80%)	GIA (20%)	Capital	GIA	Capital	GIA	Capital	GIA
2200272.	550068.	720000.	NIL	160109.	220027.	880109.	220027.

1. I am directed to convey the sanction of the Commission for payment of Rs. 380136. to GOVT DEGREE COLLEGE PALAMANER 517408. for the XII Plan period as detailed above and is valid for payment during the financial year 2013-2014 only.

2. The sanctioned amount is debatable to Head of Account as detailed below

Capital Assets (35)

Amount sanctioned(Rs.)	For SC 15% (Rs.)	For ST 7.5%(Rs.)	For General (77.5%)(Rs.)
160109.	24016. 2D(i)	12008. 2D(ii)	124085. 2(B)

GRANTS IN AID (31)

Amount sanctioned(Rs.)	For SC 15% (Rs.)	For ST 7.5%(Rs.)	For General (77.5%)(Rs.)
220027.	33004. 2D(i)	16502. 2D(ii)	170521. 2(B)

3. The sanctioned grant may be treated as "On account" grant for XII Plan.

4. The college has to submit the building proposal as per the guidelines of Building grants of XII Plan and the maximum amount should not be more than 50% of Total allocation for Capital Head. The building should not be started without the final approval of UGC.

5. The amount of the grant shall be drawn by the Account Officer, SERO, UGC, Hyderabad (Drawing and Disbursing Officer), University Grants Commission on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, GOVT DEGREE COLLEGE PALAMANER 517408. by him/her through Cheque /Demand Draft/Mail Transfer.

6. The Grant is subject to the Adjustment on the basis of Utilization Certificate in the prescribed Performance submitted by the College.

7. The University/College shall maintain proper accounts of the expenditure out the Grants, which shall be utilized, only on approved items of expenditure and ensure proper labeling of the items purchased.

8. The utilization certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year. Balance grant will be released only on receipt of audited UC and Statement of Expenditure etc., signed by Chartered Accountant.

9. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the Grant was given, without proper sanction of the University Grants Commission and should, at any time the College ceased to function, such assets shall revert to the University Grants Commission.
10. The University/College/Institute shall maintain a Register of Assets acquired wholly or substantially out of the Grants in the prescribed form.
11. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, or mis-utilization of grants sanctioned by the Commission for the purpose for which these were approved and in accordance with the terms and conditions of the approval or does not furnish the required documents or is disaffiliated from the University the entire amount paid by the Commission shall be refunded by the College with simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Government of India will be charged.
- 12. The grant should not be used for Self-Financing/Unaided Courses.**
13. It may be noted that the accounts of the grant-in-aid institution shall be subject to inspection by Officers of the SERO, UGC, Hyderabad.
14. The interest earned by the University/ College/Institute on this grants in aid shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institution.
15. The University/College/Institute shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts for Scheduled Castes/Scheduled Tribes/OBC/PH/etc.,
16. The University/College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official purposes of the Union) Rules, 1978 etc
17. The sanction issues in exercise of the delegation of powers vide Commission Office Order No: 25/92 dated May 01, 1992.
18. The funds to the extent are available under the Scheme.

Yours faithfully

/
(Dr.G.Srinivas)
Joint Secretary

Copy forwarded for information and necessary action to:

- (1) ✓ The Principal
GOVT DEGREE COLLEGE
PALAMANER 517408.
He/She is requested to abide by these instructions/guidelines of sanction order.
- (2) The Principal Accountant General, ANDHRA PRADESH State
- (3) The Commissioner of Collegiate Education, Government of ANDHRA PRADESH

BCR NO: 285.(GIA) & 798. (CAP) of 2013-2014
(G.K.Pasrija)
Under Secretary

The sanctioned grant of Rs. 380136. has been transferred to your college Account No.512178357 at Bank INDIAN BANK PALAMANER with IFS Code: IDIB 000P007 through RTGS/Direct Credit (CBS to CBS). The Canara Bank, Abids Hyderabad (CNRB 000 0606) has confirmed the above transfer of funds to your college through RTGS/Direct Credit transaction vide UTR confirmation No. P140402764 24787 dated 02/04/14

You are requested to confirm the receipt of the above amount in to your Bank account by sending back the enclosed stamped receipt within 7 days.


(R. Rayappa)
Accounts Officer

PU - 89/13/14
285

*Adar
25/3/14*



UNIVERSITY GRANTS COMMISSION
SOUTH EASTERN REGIONAL OFFICE
A.P.S.F.C. Building (4th Floor), 5-9-194, P.B. No.152, Chirag-Ali-Lane,
HYDERABAD- 500 001

No: F.IQAC-335/14 (IQAC/UGC-SERO)

Dated : MARCH 2014

The Accounts Officer
South Eastern Regional Office
University Grants Commission
Hyderabad

COMPUTER CODE NO: APSV036

Sub: Financial Assistance under the Scheme of Establishment and Monitoring of the Internal Quality Assurance Cells (IQACs) in Colleges during XII Plan period.

Sir/Madam,

The UGC has brought out a New Scheme of Providing Financial Assistance for Establishment and Monitoring of the Internal Quality Assurance Cells in colleges during XII Plan period. Accordingly, I am directed to convey the sanction of the Commission for payment of **Rs.3,00,000/- (Rupees: Three Lakhs Only)** to **GOVT DEGREE COLLEGE,, PALAMANER** for the XII Plan period as detailed below;

No.	Purpose of Grant	Total Grants Allocated		Grant being released now
		GIA	CAP	
1	Honorarium to the Director / Coordinator, IQAC @ Rs.1000x12x5	60000	-	60000
2	Office Equipments	-	60000	60000
3	Hiring Services for Secretarial & Technical services	60000	-	60000
4	ICTs Communication Expenses	70000	-	70000
5	Contingencies	50000	-	50000
Total		240000	60000	300000

2. The sanctioned amount is debatable to Head of Account as detailed below.(GIA)

Amount sanctioned(Rs.)	For SC 15% (Rs.)	For ST 7.5%(Rs.)	For (77.5%)(Rs.)	General
240000	36000/- 1B(i)h(i)b	18000/- 1.B(i)h(ii)b	186000/- 1.B(i)(b)	

3. The sanctioned amount is debatable to Head of Account as detailed below.(Capital Assets)

Amount sanctioned(Rs.)	For SC 15% (Rs.)	For ST 7.5%(Rs.)	For (77.5%)(Rs.)	General
60000	9000/- 1B(i)h(i)b	4500/-1.B(i)h(ii)b	46500/- 1.B(i)(b)	

Allocation and Utilization of this grant is subject 12th Plan IQAC guidelines available on www.ugc.ac.in .

4. The amount of the grant shall be drawn by the Account Officer, SERO, UGC, Hyderabad (Drawing and Disbursing Officer), University Grants Commission on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, GOVT DEGREE COLLEGE,,PALAMANER- 517408. . by him/her through Cheque /Demand Draft/Mail Transfer.
5. ✓ The sanctioned amount is debitabile to the major Head 4(XVI)and is valid for payment during the financial year 2013-2014 only by accounts division.
6. The Grant is subject to the Adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the College.
7. The University/College shall maintain proper accounts of the expenditure out the Grants, which shall be utilized, only on approved items of expenditure and ensure proper labeling of the items purchased.
8. The utilization certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year. Audited UC and Statement of Expenditure etc., signed by Chartered Accountant to be submitted for settlement of account .

COMPUTER CODE NO:APSV036

9. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the Grant was given, without proper sanction of the University Grants Commission and should, at any time the College ceased to function, such assets shall revert to the University Grants Commission.
10. The University/College/Institute shall maintain a Register of Assets acquired wholly or substantially out of the Grants in the prescribed form.
11. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, or mis-utilization of grants sanctioned by the Commission for the purpose for which these were approved and in accordance with the terms and conditions of the approval or does not furnish the required documents or is disaffiliated from the University the entire amount paid by the Commission shall be refunded by the College with simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Government of India will be charged.
- 12. The grant should not be used for Self-Financing/Unaided Courses.**
13. It may be noted that the accounts of the grant-in-aid institution shall be subject to inspection by Officers of the SERO, UGC, Hyderabad.
14. The interest earned by the University/ College/Institute on this grants in aid shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institution.
15. The University/College/Institute shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts for Scheduled Castes/Scheduled Tribes/OBC/PH/etc.,
16. The University/College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official purposes of the Union) Rules, 1978 etc
17. The sanction issues in exercise of the delegation of powers vide Commission Office Order No: 25/92 dated May 01, 1992.
18. The funds to the extent are available under the Scheme.

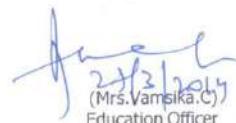
Yours faithfully
/
(Dr.G.Srinivas)
Joint Secretary

Copy forwarded for information and necessary action to:

✓ (1)The Principal
GOVT DEGREE COLLEGE
PALAMANER - 517408.

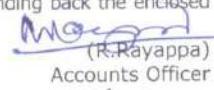
He/She is requested to abide by these instructions/guidelines of sanction order.
(2) The Principal Accountant General, ANDHRA PRADESH State
(3) The Commissioner of Collegiate Education, Government of ANDHRA PRADESH

BCR NO:324.. of 2013-2014 (GIA) BCR NO: 324. of 2013-2014 (CA)


(Mrs. Vamsika C.)
Education Officer

The sanctioned grant of **Rs.3,00,000/-** has been transferred to your college Account No.**512178357** at Bank **INDIAN BANK**, with IFS Code: **IDIB 000P007** through RTGS/Direct Credit (CBS to CBS). The Canara Bank, Abids Hyderabad (CNRB 000 0606) has confirmed the above transfer of funds to your college through RTGS/Direct Credit transaction vide UTR confirmation No. **P14040296127167** dated **24/11/14**.

You are requested to confirm the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.


(R. Rayappa)
Accounts Officer
7/11/14

PG-6B/3-14
310

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UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002.

1 (GPP-I)

September, 1992

29 SEP 1992

29 SEP 1992

Registrar,
University,
Date-5/17/92

of colleges prepared under section 2(f) of the UGC
1956. Inclusion of New Colleges.

directed to refer to your letter No. CI (7) 78639/
6th June, 1992 on the above subject and to say that
the following college has been included in the
under Govt. Colleges teaching upto Bachelor's Degree:

College Year of Estt. Remarks

College	1983	The College is eligible to receive central Assistance in terms of the rules framed under Section 12-B of the UGC Act, 1956.
Chittor		
bab Basha)		

Yours faithfully,

R. L. Sondhi

(R. L. SONDHI)
UNDER SECRETARY

ded to :-

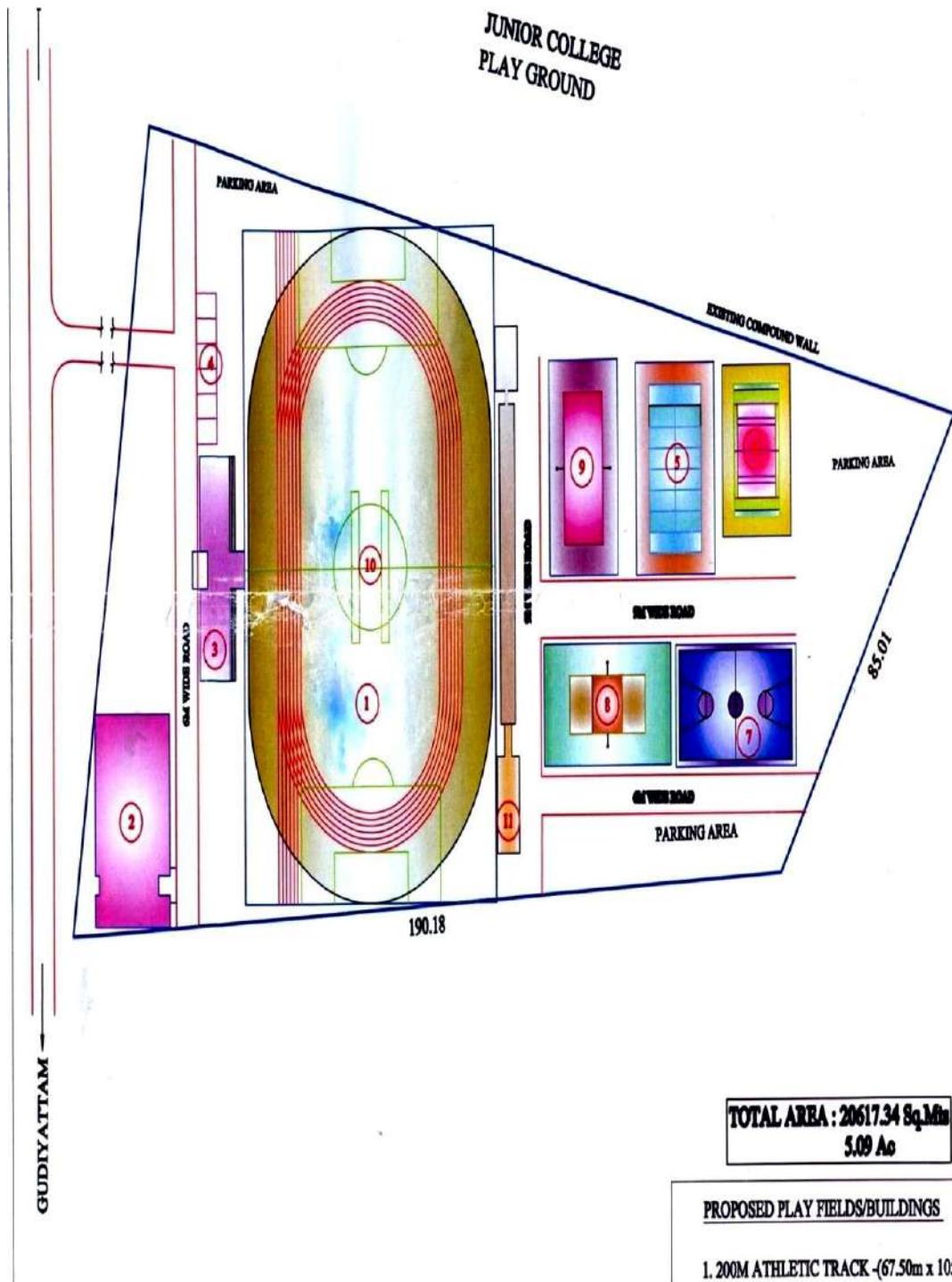
Principal, Govt. Degree College, Palamner, Dt Chittor
ra Pradesh.
Secretary, Govt. of India, Ministry of Human Resource
looment (Deott of Education) T-14 Section N. Delhi.
units 'G' Section UGC
Officers/Sections in the UGC Office.
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(D. D. MEHTA)
SECTION OFFICER

LAYOUT PLAN SHOWING PROPOSED CONSTRUCTION OF GREEN FIELD STADIUM
IN SY.NO:336 SITUATED AT PALAMANERU (V)&(M), CHITTOOR(DIST),A.P.



LAYOUT PLAN SHOWING PROPOSED CONSTRUCTION OF GREEN FIELD STADIUM
IN SY.NO:336 SITUATED AT PALAMANERU (V)&(M), CHITTOOR(DIST),A.P.



**TOTAL AREA : 20617.34 Sq.Ms
5.09 Ac**

PROPOSED PLAY FIELDS/BUILDINGS

1. 200M ATHLETIC TRACK -(67.50m x 105.0m)
2. INDOOR HALL -(19.87m x 33.13m)
3. PAVILION BUILDING -(08.04m x 35.48m)
4. SHOPS -(23.20m x 05.35m)
5. KHO-KHO -(21.00m x 33.00m)
6. KABBADI -(18.00m x 26.50m)
7. BASKET BALL -(19.06m x 32.00m)
8. VOLLEY BALL -(19.00m x 34.00m)
9. TENNIS -(18.30m x 33.53m)
10. CRICKET PITCHES -(03.05m x 27.45m)
11. LONG/TRIPLE JUMP

LEGEND:-

BOUNDARY



ROAD



ALL DIMENSIONS ARE IN METERS

LTANT:	DRAWN BY:	SCALE:	VERIFIED BY:			ANDHRA PRADESH STATE HOUSING CORPORATION LTD.
IDEAL SURVEY (Survey Certified) ALABA HABIBUPLAT NO: 102 VILLANOVIYA, AMBENT HYDERABAD, 500077 TEL: 040 23007777	IDEAL SURVEY HYDERABAD	1:1000	Dy. Engr. Biju HARTZ	Engr. Engineer HARTZ	Supervising Engineer AP STATE HOUSING CORPORATION LTD. DRG. NO.	TITLE: LAYOUT PLAN SHOWING PROPOSED CONSTRUCTION OF GREEN FIELD STADIUM SITUATED AT PALAMANERU (VIA), CHITTOOR(DIST), A.P.



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : S. V. C. R. Government Degree College

Place : Palamaner, Dist. Chittoor, Andhra Pradesh

Criteria	Weightage (W _i)	Criterion-Wise Grade Point Averages (Cr _i GPA)	W _i X Cr _i GPA
I. Curricular Aspects	050	1.80	090
II. Teaching-Learning and Evaluation	450	2.21	995
III. Research, Consultancy and Extension	100	2.45	245
IV. Infrastructure and Learning Resources	100	1.90	190
V. Student Support and Progression	100	2.60	260
VI. Governance and Leadership	150	2.10	315
VII. Innovative Practices	050	2.90	145
Total	$\sum_{i=1}^7 W_i = 1000$		$\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA}) = 2240$

$$\text{Institutional Score} = \frac{\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA})}{\sum_{i=1}^7 W_i} = \frac{2240}{1000} = \boxed{2.24}$$

Grade = B

Descriptor = GOOD



Date : March 28, 2008


Director

- This certification is valid for a period of Five years with effect from March 28, 2008
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denoted C grade (Satisfactory)
- Scores rounded off to the nearest integer

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राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

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Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
S. U. C. R. Government Degree College
Palamaner, Dist. Chittoor, affiliated to Sri Venkateswara University,
Andhra Pradesh as
Accredited
with a CGPA of 2.24 on four point scale
at B grade.*

Date : March 28, 2008



HAROMI
Director

